

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MEETING OF WEDNESDAY, DECEMBER 2ND, 2009 – 1:00 P.M.**

Council is to meet in Regular Session on Wednesday, December 2nd, 2009 at 1:00 p.m. in the Council Chambers with Mayor William Finley presiding.

Members Present:

Members Absent with Notification:

Staff Present:

Others Present:

I. CALL TO ORDER

Mayor Finley called the meeting to order at p.m.

MOMENT OF SILENCE FOR OUR FALLEN SOLDIERS

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

III. APPROVAL OF AGENDA AS CIRCULATED

Moved by
Seconded by

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Wednesday, December 2nd, 2009, be approved. CARRIED."

IV. DAVID WRIGHT, CHIEF, VOLUNTEER FIRE DEPARTMENT 1:05 P.M.

Alnwick/Haldimand Fire and Rescue Report November 2009:

- 1) A copy of the agenda for the August Chiefs meeting is attached.
- 2) We have been working with Beth to update the budget submission up to November 24, 2009.
- 3) Our gas detectors have been discontinued due to the mercury content in the units, therefore we need to replace them with current models. The existing detectors are eight years old and will cost approximately \$1,700.00 that we had budgeted for in 2009.
- 4) All trucks have been undercoated to prevent rust in early October.
- 5) I sat with Dianne in early November to go over her questions for cost recovery, as a result she has made all the submissions.
- 6) Goals that need to be completed or started for the department.

Project	% complete
a. Comprehensive emergency plans for high risks.	30%
b. Risk assessment for the Municipality.	100%
c. Master Plan for the development of the department.	10%
d. M.I.F.P.I.S.S. for the O.F.M. office.	100%
e. Bench marking as legislated.	25%
f. Building audits for all non residential buildings.	10%
g. Public relations seminars and education.	On-going
h. Reaching N.F.P.A. standards for hose, ladders, pumps etc.	8%
i. Proper documentation of secured training records.	100%
j. Fire inspections of all public assemblies/ properties.	95%
k. Recruit training program.	On-going

Responses:

To date we have responded to 249 calls compared to 236 calls in the same time period in 2008, this is an increase of 4% from last year.

The responses this month were to

- (4) Motor Vehicle Collisions
- (5) Ambulance assists
- (4) Fires
- (1) Power lines down and alarms

The fire apparatus arrived first on scene for (4) of the medical assist ahead of the ambulance.

Moved by
Seconded by

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated November 2009, as submitted by Fire Chief David Wright, be received and filed.

CARRIED."

Senior Officers Meeting Minutes of November 24, 2009.

Moved by
Seconded by

"Be it resolved that the Minutes of the Senior Officers Meeting of November 24, 2009, be received and filed.

CARRIED."

Letter from the County of Northumberland dated November 5, 2009 RE: Request for Burn Permit for 2010 County Forest Prescribed Burn.

Moved by
Seconded by

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the issuance of a Burn Permit to the Corporation of the County of Northumberland to conduct prescribed burn on a 3.4 hectare parcel of land located in Lot 10, Concession 7, (former Township of Haldimand) now in the Township of Alnwick/Haldimand, in the County of Northumberland, in the former; subject to receipt of the Certificate of Liability Coverage issued by the County of Northumberland; and further that Mia Frankl of the County of Northumberland and Mr. Dave Taylor of Lands and Forests Consultants of the advise the Fire Chief David Wright, **forty-eight (48) hours** prior to the day of the prescribed burn in respect to the above referenced location and on a weekly bases (7 days) should the controlled burn be deferred due to weather conditions (i.e. – winds, etc.).

CARRIED."

Email letter from Mr. Mark Stabb, Nature Conservancy of Canada dated November 23, 2009 RE: Request for Fire Permit for Prescribed Burn.

Moved by
Seconded by

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the issuance of a Burn Permit to the Corporation of the County of Northumberland to conduct prescribed burn on a 3.4 hectare parcel of land located in Lot 10, Concession 7, (former Township of Haldimand) now in the Township of Alnwick/Haldimand, in the County of Northumberland, in the former; subject to receipt of the Certificate of Liability Coverage issued by the County of Northumberland; and further that Mia Frankl of the County of Northumberland and Mr. Dave Taylor of Lands and Forests Consultants of the advise the Fire Chief David Wright, **forty-eight (48) hours** prior to the day of the prescribed burn in respect to the above referenced location and on a weekly bases (7 days) should the controlled burn be deferred due to weather conditions (i.e. – winds, etc.).

CARRIED."

Reports from Ms. Dianne Nicholls, Administrative Assistant dated November 12, 2009 RE: 2009 Calls – Monthly Totals, Costs for signs for the “Fire Risk” in Northumberland County Forest, Base Operator Costs, Firefighters Costs Jan to October – Alderville First Nation, Forestry Expense, 2009 Callout per Station.

Moved by
Seconded by

“Be it resolved that the reports as prepared and submitted by Ms. Dianne Nicholls, Administrative Assistant dated November 12, 2009 for the 2009 Calls – Monthly Totals, Costs for signs for the “Fire Risk” in Northumberland County Forest, Base Operator Costs, Firefighters Costs Jan to October – Alderville First Nation, Forestry Expense, 2009 Callout per Station, be received and filed.

CARRIED.”

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 1:30 P.M.

Municipal Building Department Report dated November 2009:

1. Permit activity as of November 26, 2009.
2. Pinnacle Park ~ Verbal Update at meeting.
3. Barn on County Road #2 – cleanup efforts are under way.
4. Grasshopper Island – reports have been received Lawyer and Planner and provided to Council for your review and direction.
5. Verbal update re: David Bouginion
6. Verbal update re: info provided by Councilor Holmes (construction of large shed/garage) on County Road #18 North of chicken barns.
7. Roof replacement over storage area at Alnwick Civic Centre, Tender opening.

Moved by
Seconded by
Resolution #2009-

“Be it resolved that the Building Department Report dated November 2009, as submitted by Mike Godin, Chief Building Official/By-Law Enforcement Officer, be received and filed.

CARRIED.”

Letter from Mr. Marc Snow dated November 12, 2009 RE: Property Cleanup schedule proposal.

Moved by
Seconded by

“Be it resolved that (Council direction required)

VI. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 2:00 P.M.

Municipal Monthly Road Report for November, 2009

- Ditching on Clitheroe Road and drainage easement from Clitheroe Road to County Road #2 have been completed. Ditching on Brimley Road South has also been completed.
- Rubber mats have been installed in the CN Rail crossing on Station Road. Plan to install rubber mats at the CN Rail Wicklow crossing before freeze up.
- All plow and sand trucks are ready to go.
- Fall road tour scheduled for Wednesday, November 25th, 2009.

- Patching, grading and ditching ongoing.
- Still planning on completing Canning Factory Road; weather pending.
- Rail Crossing Report attached.

Moved by
Seconded by

"Be it resolved that the Public Works Department Report dated November 2009, as submitted by Cam Ward, Public Works Superintendent, be received and filed.
CARRIED."

Inter Office Memorandums from Mr. Cam Ward dated November 20, 2009 and November 25, 2009 RE: CN's proposed modifications to the existing grade separation at Archer's Road and CN's proposed Extension of the Grafton Passing Track.

Moved by
Seconded by

"Be it resolved that the Inter Office Memorandums from Mr. Cam Ward dated November 20, 2009 and November 25, 2009 pertaining to CN's proposed modifications to the existing grade separation at Archer's Road and CN's proposed Extension of the Grafton Passing Track, be received and filed.
CARRIED."

Letter from Mrs. Elaine Longhurst dated November 25, 2009 RE: Surveying Costs for Extension of Montgomery Road.

Moved by
Seconded by

"Be it resolved that (Council direction required)

Memorandum from Bernadette Murray, Administrative Assistant, dated November 27, 2009 RE: Police Services Board request for a Municipal staff member to respond to Questionnaire with respect to Highway Maintenance.

Moved by
Seconded by

"Be it resolved that (Council direction required/or refer to Mr. Ward, Public Works Superintendent to complete and submit on behalf of the Municipality).

VII. BETH VOSBOURGH, TREASURER-2:30 P.M.:

Moved by
Seconded by

"Be it resolved that the Financial Accounts – Voucher # , be approved as follows:

VIII. DELEGATIONS – 2:40 P.M.:

2:40 p.m.- 3:00 p.m. – John Hinman, Board of Directors of Haldimand Court Apartments, RE: Request for Re-Classification of Lands

As per Council's discussion at Regular Council Meeting of Thursday, October 1st, 2009 Mr. Hinman is in attendance at today's Council meeting at the invitation of Council to discuss the Financial Report for the Haldimand Court Apartments that was previously submitted for Council's review preparatory to Council rendering a decision in respect to the Board's request for re-classification of the seniors' complex.

3:00 p.m. – 3:15 p.m. – Mr. Ernie Koehl as requested by per Mayor Finley on November 10th, 2009 (send agenda to Ernie at koehl@sympatico.ca telephone is 349-2392)

Moved by
Seconded by

"Be it resolved that (Council direction required)

IX. APPROVAL OF MINUTES – 3:15 P.M.:

Regular Council meeting Minutes of November 18th, 2009:

Moved by
Seconded by

"Be it resolved that the Minutes of the Regular Council Session held on November 18th, 2009, be adopted. CARRIED."

X. BUSINESS ARISING FROM PREVIOUS MINUTES – 3:16 P.M.:

XI. COMMITTEE REPORTS – 3:20 P.M.:

Alnwick/Haldimand Public Library Board meeting Minutes of October 19, 2009.

Moved by
Seconded by

"Be it resolved that the Minutes of the Alnwick/Haldimand Public Library Board meeting of October 19, 2009, be received and filed. CARRIED."

Alnwick/Haldimand Community Policing Committee meeting Minutes of October 19, 2009.

Moved by
Seconded by

"Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee meeting of October 19, 2009, be received and filed. CARRIED."

Roseneath Recreation Committee meeting Minutes of September 15, 2009.

Moved by
Seconded by

"Be it resolved that the Minutes of the Roseneath Recreation Committee meeting of September 15, 2009, be received and filed. CARRIED."

Lower Trent Conservation Authority Meeting Minutes of November 12, 2009.

Moved by
Seconded by

"Be it resolved that the Lower Trent Conservation Authority meeting Minutes of November 12, 2009, be received and filed. CARRIED."

Grafton Horticultural Society General Meeting Minutes of September 8, 2009 and November 10, 2009.

Moved by
Seconded by

"Be it resolved that the Minutes of the Grafton Horticultural Society General Meeting of September 8th, 2009 and November 10th, 2009, be received and filed. CARRIED."

Haldimand Memorial Arena and Park Board meeting Minutes of November 19th, 2009.

Moved by
Seconded by

"Be it resolved that the Minutes of the Haldimand Memorial Arena and Park Board meeting of November 19th, 2009, be approved; and further that the Council of the Township of Alnwick/Haldimand acknowledge and approve the Haldimand Memorial Arena and Park Board resolution dated November 19, 2009 authorizing the Arena Board to hire two part-time employees at \$11.00 per hour and that the total number of hours be in accordance with the Municipal 2009/2010 Budgetary allocations. CARRIED."

Alnwick/Haldimand Police Services Board meeting of October 20, 2009.

Moved by
Seconded by

"Be it resolved that the Minutes of the Alnwick/Haldimand Police Services Board meeting of October 20, 2009, be received and filed. CARRIED."

XII. COMMUNICATION (COUNCIL ACTION) - 3:30 P.M.:

Member Communication from the Association of Municipalities of Ontario (AMO) dated November 24, 2009 RE: Second application period for 2009-10 Ontario Drinking Water Stewardship Program is now open.

Moved by
Seconded by

"Be it resolved that the Member Communication from the Association of Municipalities of Ontario (AMO) dated November 24, 2009 advising of the second application period for 2009-10 Ontario Drinking Water Stewardship Program is now open, be forwarded to the Public Liaison Committee for the Grafton Communal Water System for consideration and submission. CARRIED."

Letter from the Ministry of Citizenship and Immigration dated November 2009
RE: Volunteer Service Awards for 2010 requesting NOMINATIONS.

Moved by
Seconded by

"Be it resolved that the correspondence requesting nominations received from the Ministry of Citizenship and Immigration dated November 2009, be forwarded to all volunteer Committees of the Council of the Township of Alnwick/Haldimand for consideration and submission if they so desire; and further that Council Members be requested to bring forward their suggested nominees to the Regular Council Session scheduled for December 16, 2009. CARRIED."

Letter from YMCA Northumberland dated November 2009 RE: Requesting
various repairs at the Grafton Community Centre.

Moved by
Seconded by

"Be it resolved that (Council direction required)

Listing of the Dates/Times and Locations of the 2010 Regular and Municipal Planning Meetings.

Moved by
Seconded by

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the submitted listing of the Dates, Times and Locations of the 2010 Regular and Municipal Planning meetings. CARRIED."

Email from Joyce Savoline on behalf of Tim Hudak, Leader of the Official Opposition dated November 17, 2009 RE: Council's questions and concerns
with respect to the proposed new Harmonized Sales Tax (HST).

Moved by
Seconded by

"Be it resolved that (Council direction required)

Letter from the Northumberland United Way dated November 16, 2009 RE:
Request for 2010 Financial Donation.

Moved by
Seconded by

"Be it resolved that the letter from the Northumberland United Way dated November 16, 2009 requesting a 2010 Financial Donation, be referred to the 2010 Budgetary deliberations for consideration. CARRIED."

Letter from the Northumberland Federation of Agriculture dated November 11, 2009 RE: Request for 2010 Financial Donation.

Moved by
Seconded by

"Be it resolved that the letter from the Northumberland Federation of Agriculture dated November 11, 2009 requesting for 2010 Financial Donation, be referred to the 2010 Budgetary deliberations for consideration. CARRIED."

Letter from Mr. B. G. Roberts Electric dated November 19, 2009 RE: Johnson Court Streetlight pole inspection.

Moved by
Seconded by

"Be it resolved that (Council direction required)

Draft Accessible Customer Service Standards Policy; Accessible Customer Service Best Practices and Procedures and Understanding Accessible Customer Service Pamphlet as prepared and submitted by Mrs. Dianne Nicholls, Administrative Assistant.

(NOTE: PLEASE BRING ACSS POLICY AND PAMPHLET WHICH WAS PROVIDED AT THE NOVEMBER 18TH REGULAR COUNCIL SESSION)

Moved by
Seconded by

"Be it resolved that (Council direction required)

Letter from the Municipal Property Assessment Corporation dated November 26, 2009 RE: Important Information about your 2009 Property Assessment Notice.

Moved by
Seconded by

"Be it resolved that the letter from the Municipal Property Assessment Corporation dated November 26, 2009 providing a Pamphlet outlining Important Information about your 2009 Property Assessment Notice, be received and filed. CARRIED."

Memorandum from Bernadette Murray, Administrative Assistant dated November 27, 2009 RE: Request from the Police Services Board to obtain data pertaining to fire callouts over the previous three years.

Moved by
Seconded by

"Be it resolved that the request from the Police Services Board of November 27, 2009 for the past three-year history of Alnwick/Haldimand Fire Callouts, be forwarded to Mrs. Dianne Nicholls, Administrative Assistant to prepare and submit to the Police Service Board, Secretary/Treasurer, Terrence Korotki to bring forward at the December 21, 2009 meeting. CARRIED."

Copies of: By-Law No. 101-2007 – Procurement Policy, and
By-Law No. 06-2007 –Proceedings of Council Meetings

For review and discussion.

XIII. BY-LAWS – 4:00 P.M.:

BY-LAW NO. 114-2009 - Being a by-law to declare that a portion of a Highway, Street or Walkway is assumed for Public use in the Township of Alnwick/Haldimand – Portion of South Burns Road – Part Lot 22, Concession 4

Moved by
Seconded by

“Be it resolved that **By-Law No. 114-2009**, being a by-law to declare that a portion of a Highway, Street or Walkway is assumed for Public use in the Township of Alnwick/Haldimand – Portion of South Burns Road, Part Lot 22, Concession 4, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 2nd day of December, 2009. CARRIED.”

BY-LAW NO. 116-2009 - Being a by-law to authorize the signing and execution of an Agreement between the Corporation of the Township of Alnwick/Haldimand and the Corporation of the Town of Cobourg for the provisions of Fire Dispatch Services for the period of January 1, 2010 to December 31, 2010.

Moved by
Seconded by

“Be it resolved that **By-Law No. 116-2009**, being a by-law to authorize the signing and execution of an Agreement between the Corporation of the Township of Alnwick/Haldimand and the Corporation of the Town of Cobourg for the provisions of Fire Dispatch Services for the period of January 1, 2010 to December 31, 2010, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 2nd day of December, 2009. CARRIED.”

BY-LAW NO. 117-2009 - Being a by-law to authorize the signing and Execution of an Agreement between the Corporation of the Township Alnwick/Haldimand and The Oak Ridges Trail Association (ORTA) for use of lands for a five (5) year period.

Moved by
Seconded by

“Be it resolved that **By-Law No. 117-2009**, being a by-law to authorize the signing and execution of an Agreement between the Corporation of the Township of Alnwick/Haldimand and The Oak Ridges Trail Association for the provisions of use of lands for a period of five (5) years, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 2nd day of December, 2009. CARRIED.”

XIV. NEW BUSINESS – 4:05 P.M.:

Request from the Heritage Parkette Committee to have the small area of grass at the Parkette included in the Grass Cutting Tender of the Municipality in 2010 in order for the grass to be cut on a weekly or as needed basis.

Moved by
Seconded by

“Be it resolved that the Council of the Township of Alnwick/Haldimand approve the inclusion of the small area of grass located at the Heritage Parkette in the Hamlet of Grafton onto the Municipal Grass Cutting Tender which will be completed in the Spring of 2010; and further that a letter be forwarded to the Heritage Parkette Committee to advise of this action. CARRIED.”

XV. BUSINESS FROM COUNCILLORS – 4:10 P.M.:

XVI. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY – 4:25 P.M.:

MOTION TO ADJOURN TO COMMITTEE OF THE WHOLE IN CAMERA:

Moved by
Seconded by

“Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to an In Camera Session, in accordance with Section 239(2)(b)(d) of the Municipal Act 2001, as amended, at 4:35 p.m. CARRIED.”

MOTION TO RECONVENE TO REGULAR SESSION

Moved by
Seconded by

“Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 4:45 p.m. CARRIED.”

CONFIRMING BY-LAW – 4:45 P.M.:

By-Law No. 115-2009 - Being a by-law to confirm the proceedings of the Regular Council Session held on Wednesday, December 2nd, 2009 of the Council of the Township of Alnwick/Haldimand.

Moved by
seconded by

“Be it resolved that **By-Law No. 115-2009**, being a by-law to confirm the proceedings of the Regular Council session held on Wednesday, December 2nd, 2009 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 2nd day of December, 2009. CARRIED.”

XIV. ADJOURNMENT

Moved by
Seconded by
Resolution #2009-

"Be it resolved that the Regular Council Session held on Thursday, December 3rd,
2009, be adjourned at 5:00 p.m. CARRIED."