

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MEETING OF WEDNESDAY, DECEMBER 2ND, 2009 – 1:00 P.M.**

Council is to meet in Regular Session on Wednesday, December 2nd, 2009 at 1:04 p.m. in the Council Chambers with Mayor William Finley presiding.

The first Regular Council Meeting of the month of December is being held today as the Council has been invited to take part in an Emergency Exercise tomorrow, December 3rd, 2009.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillor Cathie Ritchie
Councillor Rosemarie Robins
Councillor Bill Holmes
Councillor Raymond Bennis

Members Absent with Notification: Councillor Art Jeninga

Staff Present: Terrence Korotki, Clerk/Administrator & Planning Coordinator
Bernadette Murray, Recording Secretary

Others Present: Todd Farrell, Nature Conservancy of Ontario
Mia Frankl, County of Northumberland

I. CALL TO ORDER

Mayor Finley called the meeting to order at 1:04 p.m.

MOMENT OF SILENCE FOR OUR FALLEN SOLDIERS

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

III. APPROVAL OF AGENDA AS CIRCULATED

The Clerk/Administrator distributed a letter from John Liptay concerning an item added under "New Business" in today's Agenda.

Moved by Councillor Bennis, seconded by Councillor Ritchie;

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Wednesday, December 2nd, 2009, be approved. CARRIED."

IV. DAVID WRIGHT, CHIEF, VOLUNTEER FIRE DEPARTMENT 1:05 P.M.

Alnwick/Haldimand Fire and Rescue Report November 2009:

- 1) A copy of the agenda for the November Chiefs' meeting is attached.
- 2) We have been working with Beth to update the budget submission up to November 24, 2009.
- 3) Our gas detectors have been discontinued due to the mercury content in the units, therefore we need to replace them with current models. The existing detectors are eight years old and will cost approximately \$1,700.00 that we had budgeted for in 2009.
- 4) All trucks have been undercoated to prevent rust in early October.
- 5) I sat with Dianne Nicholls (Administrative Assistant, Roseneath) in early November to go over her questions for cost recovery, as a result she has made all the submissions.

6) Goals that need to be completed or started for the department.

Project	% complete
a. Comprehensive emergency plans for high risks.	30%
b. Risk assessment for the Municipality.	100%
c. Master Plan for the development of the department.	10%
d. M.I.F.P.I.S.S. for the O.F.M. office.	100%
e. Bench marking as legislated.	25%
f. Building audits for all non residential buildings.	10%
g. Public relations seminars and education.	On-going
h. Reaching N.F.P.A. standards for hose, ladders, pumps etc.	8%
i. Proper documentation of secured training records.	100%
j. Fire inspections of all public assemblies/ properties.	95%
k. Recruit training program.	On-going

Responses:

To date we have responded to 249 calls compared to 236 calls in the same time period in 2008, this is an increase of 4% from last year.

The responses this month were to (4) Motor Vehicle Collisions
(5) Ambulance assists
(4) Fires
(1) Power lines down and alarms

The fire apparatus arrived first on scene for (4) of the medical assist ahead of the ambulance.

Moved by Councillor Ritchie, seconded by Councillor Robins;

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated November 2009, as submitted by Fire Chief David Wright, be received and filed.

CARRIED."

Item 3:

Ray Benns enquired concerning the batteries and was advised that the cost of the batteries has been included in the 2010 budget.

Senior Officers Meeting Minutes of November 24, 2009.

Moved by Councillor Ritchie, seconded by Councillor Benns;

"Be it resolved that the Minutes of the Senior Officers Meeting of November 24, 2009, be received and filed.

CARRIED."

Item # 7 Re: Childrens' Safety Village (Fire Prevention) Project

Mayor Finley enquired if the municipality would be asked to contribute and was advised that the Township will not be asked.

Mayor Finley enquired concerning the status of invoices issued for fire calls noting that as of October 12th, 2009 the costs had not been recovered for six (6) calls. Councillor McDonald stated that in reviewing the information it appeared that, as of today, Dianne Nicholls (Administrative Assistant, Roseneath) now has the information that she needs. The amount outstanding represents approximately \$30,000.00.

Councillor Holmes asked when the current contract comes up for renewal again with Alderville First Nations and was advised the Clerk/Administrator that the current contract would be over in December, 2010.

Fire Chief Wright is seeking Council's advice concerning the purchase of a pump for the "Jaws of Life" apparatus. He advised Council that he is meeting with Allan Sheppard today to determine the cost of the hydraulic pump. Hurst Company, the supplier of the pump, is the firm most commonly used in the

industry. Fire Chief Wright noted that the Municipal Fire Department wants to replace only the pump, not the whole package.

Mayor Finley advised the Fire Chief that in researching the apparatus and completing the acquisition process he should follow the procedural by-law.

Fire Voucher

Councillor Ritchie enquired concerning the Canada Pension Plan refund claim and was advised that her question will be referred to the Municipal Treasurer Beth Vosbourgh for her reponse.

Councillor Holmes enquired and was given a reply concerning the cheque payable to an Ontario Limited Company in the amount of \$882.00.

Deputy Mayor McDonald commented that the Fire Chief should get a copy of the Fire Voucher prior to each Council meeting. The Clerk/Administrator advised that the Fire Chief endorses and approves the invoices prior to preparation of the Voucher. Mayor Finley concurred with Deputy Mayor McDonald and recommended that the Fire Chief receive a copy of the Fire Voucher prior to the meeting in order that he may provide input to Council. The Municipal Treasurer is to be advised concerning this request.

Letter from the Mia Frankl, Forest Manager/Weed Inspector, County of Northumberland, dated November 5, 2009 RE: Request for Burn Permit for 2010 County Forest Prescribed Burn - 1:24 p.m.

Prior to discussion concerning the request for a Burn Permit for the 2010 County Forest Prescribed Burn, Deputy Mayor McDonald requested that Ms. Mia Frankl address the matter of the Forest Advisory Committee's policies concerning hunting in the County of Northumberland Forest. Ms. Frankl stated that she had not come prepared to comment on this issue today, but that she will forward copies of the Minutes and a Power Point presentation made by the Forest Advisory Committee that will help Council to understand the overview and the recommendations made concerning the issue of hunting. Ms. Frankl pointed that it is strongly recommended that gun hunting in the County Forest should only take place in the forest area to the east of County Road # 45.

Concerning the matter of the banning of turkey hunting, Ms. Frankl stated that she will send a covering letter with her submission in order to extend an invitation to Council to express an opinion concerning this matter.

Mayor Finley agreed that the Council should be able to have a say and that in the past the issues that the municipality has been concerned in respect to such issues as the policies concerning snowmobile and all-terrain vehicle access. As the Township of Alnwick/Haldimand is a rural municipality, the Council is interested in representing its residents in respect to the matter of small game hunting.

Mayor Finley expressed his opinion that our municipality has a concept of life that differs from the County of Northumberland's bias towards an elitist agenda that would see the use of the forest restricted to activities such as walking and trail-hiking, etc.

Ms. Frankl stated that she thought it would be a good idea to have County of Northumberland staff come to a Municipal Council Meeting, to make a presentation and have pursue further consultation with Council at a January meeting.

Deputy Mayor McDonald asked Mr. Todd Farrell, (Stewardship Coordinator, Central Ontario, Nature Conservancy Lands) what his opinion is regarding the permitting of hunting on Nature Conservancy Lands. Mr. Farrell advised that the Conservancy allows hunting on two parcels of their lands and the decision is made on a property by property basis. The decision does not grant blanket coverage. In some cases signs are posted, but in other cases the person seeking permission to hunt must contact the Conservancy and complete paperwork and fill out forms, (i.e. sign a waiver, etc.)

Returning to the matter of the requests for Controlled Burns for the County of Northumberland and the Nature Conservancy, the resolutions (below) were explained by staff of each of these entities. In explaining the resolution put forward by the County of Northumberland, Ms. Frankl advised that the controlled burn provides the best means of restoration for that type of habitat. Ms. Frankl provided the Council with copies of a map detailing the subject lands on which the controlled burns would occur.

Mr. Farrell advised that the Department of Lands and Forests are the consultants and that Lower Trent Conservation Authority also carries out some controlled burns on their own properties. Mr. Farrell pointed out that the controlled burns provide the Municipal Fire Department with the opportunity for firefighters to complete valuable training and to acquire experience. Mr. Farrell stated that their property is comprised of 4 hectares and is more a meadow community than a savannah area. Mr. Farrell promised to provide a map of the actual area for the municipality, similar to the map Ms. Frankl had just provided to Council on behalf of the County.

Councillor Ritchie enquired, "Is the County going to contact the municipality before the burn takes place, as this was not done last year?" Mr. Todd advised that at least 24 hours notice will be provided as long as the Department of Lands and Forests gives him the information on time.

Mayor Finley asked if anyone had charted the road allowances, stating that some have been sold off, but a lot are still not opened. Mayor Finley stated that it would be a good idea to research the impact that controlled burns would have on these lands and Ms. Frankl promised to address this in the correspondence she will be forwarding to the municipality.

Deputy Mayor McDonald requested a recorded vote concerning the controlled burn resolutions for the County of Northumberland and the Nature Conservancy of Canada.

Moved by Deputy Mayor McDonald, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the issuance of a Burn Permit to the Corporation of the County of Northumberland to conduct prescribed burn on a 3.4 hectare parcel of land located in Lot 10, Concession 7, (former Township of Haldimand) now in the Township of Alnwick/Haldimand, in the County of Northumberland, in the former; subject to receipt of the Certificate of Liability Coverage issued by the County of Northumberland; and further that Mia Frankl, (Lands Management Officer, of the County of Northumberland and Mr. Dave Taylor, (Representative for Lands and Forests Consultants of the advise the Fire Chief David Wright, **forty-eight (48) hours** prior to the day of the prescribed burn in respect to the above referenced location and on a weekly bases (7 days) should the controlled burn be deferred due to weather conditions (i.e. – winds, etc.).

Recorded vote – Motion # 1:

Yeas:
Councillor Bennis
Councillor Holmes

Nays:

Deputy Mayor McDonald

Councillor Ritchie
Councillor Robins
Mayor Finley

The resolution was CARRIED by a vote of 5 to 1.

Email letter from Mr. Mark Stabb, Nature Conservancy of Canada, dated November 23, 2009 RE: Request for Fire Permit for Prescribed Burn.

Moved by Councillor Ritchie, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the issuance of a Burn Permit to the Nature Conservancy of Canada to conduct prescribed burn on a 4.00 hectare parcel of land located in Lot 8, Concession 6, (former Township of Haldimand) now in the Township of Alnwick/Haldimand, in the County of Northumberland, in the former; subject to receipt of the Certificate of Liability Coverage issued by the Nature Conservancy of Canada; and further that a representative of the Nature Conservancy of Canada County advise the Fire Chief David Wright, **forty-eight (48) hours** prior to the day of the prescribed burn in respect to the above referenced location and on a weekly bases (7 days) should the controlled burn be deferred due to weather conditions (i.e. – winds, etc.).

Recorded vote – Motion # 2:

Yeas:
Councillor Bennis
Councillor Holmes

Nays:

Deputy Mayor McDonald

Councillor Ritchie
Councillor Robins
Mayor Finley

The resolution was CARRIED by a vote of 5 to 1.

Councillor Ritchie advised that she would like to be contacted personally as she would like to attend the next burn.

Reports from Ms. Dianne Nicholls, Administrative Assistant dated November 12, 2009 RE: 2009 Calls – Monthly Totals, Costs for signs for the "Fire Risk" in Northumberland County Forest, Base Operator Costs, Firefighters Costs Jan to October – Alderville First Nation, Forestry Expense, 2009 Callout per Station.

Moved by Councillor Ritchie, seconded by Bill Holmes,;

"Be it resolved that the reports as prepared and submitted by Ms. Dianne Nicholls, Administrative Assistant dated November 12, 2009 for the 2009 Calls – Monthly Totals, Costs for signs for the "Fire Risk" in Northumberland County Forest, Base Operator Costs, Firefighters Costs Jan to October – Alderville First Nation, Forestry Expense, 2009 Callout per Station, be received and filed.

CARRIED."

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 1:53 P.M.

Municipal Building Department Report dated November 2009:

I have focused my time on – permit applications (11 new) and inspections (existing outstanding permits), phone calls (average 10 per day, voice & emails (average of 8 per day each), walk in & appointments (average of 4 per day) in

addition to readying the roof tender and preparing the Accessibility Tender packages.

1. Permit activity as of November 26, 2009 (11 new permits since Oct /09 – 7 new dwellings)
2. Pinnacle Park ~ Verbal Update at meeting – all equipment installed and operating as per agreement with Council.
3. Barn on County Road #2 – cleanup efforts are under way.
4. Grasshopper Island – reports have been received Lawyer and Planner and provided to Council for your review and direction.
5. Verbal update re: David Bouginion – nothing further at this time.
6. Verbal update re: info provided by Councilor Holmes (construction of large shed/garage) on County Road # 18 to the north of the chicken barns. Further attendance at site, still no one there. Registered and regular mail have been sent with a reply date no later than December 8/09 was stated requiring all permits to be applied for and granted including County for entrance.
7. Roof replacement over storage area at Alnwick Civic Centre, Tender opening.
8. Noise Complaint on Bowman Court South _ OPP have been called again and are laying charges. I have been in contact with them providing info as they require. Crown attorney will prosecute, I may or may not be involved it will be their call.
9. I had misinterpreted what I am to do with the Township Accessibility Plan. I thought it was just to confirm what has been accomplished and recommend new priorities, I have been corrected and I will work with Dianne to re-write the new plan.

Item 1:

Mr. Godin advised that our municipality issued more housing permits to date this year than the number issued in the Municipality of Port Hope.

Item: 2:

Pinnacle Park: all the monitoring measures are now in place. The Fire Chief and Building Official will have access to the codes and all the information can be downloaded onto a computer.

Councillor Ritchie asked if Mr. Godin's code will be the same code as the Ontario Provincial Police will be getting or if there will be separate ones for each entity. Mr. Godin stated that he will find out and advise her.

Deputy Mayor McDonald suggested that the scanner be monitored on a monthly basis in order that a pattern may be established.

Mr. Godin advised Council that the park tenants want to know if the municipality could block the road allowances to stop people from coming on the property, i.e. road allowances that access the park as these roads could be used by people who try to bypass the monitoring system.

Councillor Holmes commented that, in his opinion, these road allowances are public roads and that the park owners could put a fence along their side of the road allowance if they wished to restrict access.

Mayor Finley stated that the position of Council is that tenants of Pinnacle Park are required to register and that every time someone enters, it must be documented.

Item 4:

Grasshopper Island: Deputy Mayor McDonald asked if building permits were applied for to construct the bunkies on this property. It was noted that from 12 to 16 months had elapsed between the time the permits were issued and the time when situation came to light. Mr. Godin advised that he was never contacted to arrange for the required inspections.

Deputy Mayor McDonald asked for details concerning the construction of the bunkie and was advised that it was for a temporary shelter and had exceeded the square footage allowed.

Councillor Bennis suggested that the property owner be advised concerning the non-compliance issue in respect to the building code and that she be given 3 to 4 months to comply prior to further legal action being taken.

Moved by Councillor Bennis, seconded by Councillor Holmes;

That Mr. Jeff Paine, (solicitor) and Chief Building Official/By-Law Enforcement Officer Michael Godin are to draft a resolution and a draft letter concerning the matter of non-compliance in respect to the property on Grasshopper Island,
CARRIED."

Item 6: The owner of mobile home was advised by Mr. Godin by registered mail that by Dec. 8/09 he must be in compliance.

Item 8: Re: Noise complaint on Bomanton Court: The Ontario Provincial Police advised that responded to the site of the incident. Charges were laid and the matter will be prosecuted. (A delegation will be addressing Council later in this meeting concerning this issue.)

Item 9: Mr. Godin discussed the accessibility plan for the municipality and advised that he would be working with Administrative Assistant Diane Nicholls in 2010 concerning the requirements of the government legislation.

Councillor Ritchie stated that it had been her understanding earlier this year that a report was to have been prepared advising of the measures taken by the municipality.

Councillor Ritchie asked and received from Mr. Godin information concerning the preparation of the tender package for Alnwick Civic Centre. Mayor Finley advised that Councillor Holmes could assist Mr. Godin in respect to the work to be done.

In respect to the Centreton Library project, Councillor Ritchie stated that she does not agree with the opinion that there is no way to install a ramp from the patio. Her opinion is that "Aesthetics are not as important as accessibility to the building." Mr. Godin agreed that the ramp is only 12 feet wide and that it should be included in the plan.

MOTION TO OPEN ALNWICK CIVIC CENTRE ROOF TENDER

Moved by Councillor Holmes, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the opening of the Tenders received, in accordance with the Invitation to Tender, for the roof repair project at the Alnwick Civic Centre, CARRIED."

Results:

1. Moffatt Brothers Roofing
Attn: Thomas Moffat
125 Densmore Rd.
Cobourg, Ontario
K9A 4J9

Price: \$5,980.00 plus G.S.T. (\$299.00)
Time/Material per Hour: \$48.00
Total: \$6,279.00

2. Boss Roofing
Attn: Joe McGowan
3384 Baseline Rd., R.R. 3
Keene, Ontario K0L 2G0

Price: \$9,930.00 plus G.S.T. (\$496.50)
Total: \$10,426.50

3. Barr's Roofing, Siding, Sheetmetal Ltd.
66 Metcalfe St., R.R. 8
Newcastle, Ontario L1B 1L9

Price: \$8,100.00 plus G.S.T. (\$405.00)

4. WeatherGard Roofing
Attn: Peter Moffatt
122 Morris Rd., R.R. 2
Baltimore, Ontario K0K 1C0

Price: \$6,800.00 plus G.S.T. (\$340.00)
Time/Material per Hour: \$60.00
Total: \$7,140.00

Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the firm Moffatt Brothers Roofing Ltd. In the total amount of **\$6,279.00**, plus all applicable taxes, subject to review and written approval of the Chief Building Official in a memorandum to the Deputy Clerk and Municipal Treasurer,
CARRIED."

Moved by Councillor Bennis, seconded by Councillor Robins;

"Be it resolved that the Building Department Report dated November 2009, as submitted by Mike Godin, Chief Building Official/By-Law Enforcement Officer, be received and filed.
CARRIED."

Letter from Mr. Marc Snow dated November 12, 2009 RE: Property Cleanup schedule proposal.

Moved by Councillor Bennis, seconded by Councillor Robins;

"Be it resolved that the Council direct Michael Godin to complete a site inspection and asked to make a site visit review the property and provide written recommendations for presentation at the Regular Council Meeting of Wednesday, December 16th, 2009,
CARRIED."

VI. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 2:31 P.M.

Municipal Monthly Road Report for November, 2009

- Ditching on Clitheroe Road and drainage easement from Clitheroe Road to County Road #2 have been completed. Ditching on Brimley Road South has also been completed.
- Rubber mats have been installed in the CN Rail crossing on Station Road. Plan to install rubber mats at the CN Rail Wicklow crossing before freeze up.
- All plow and sand trucks are ready to go.
- Fall road tour scheduled for Wednesday, November 25th, 2009.
- Patching, grading and ditching ongoing.
- Still planning on completing Canning Factory Road; weather pending.
- Rail Crossing Report attached.

Moved by Councillor Bennis, seconded by Councillor Robins;

“Be it resolved that the Public Works Department Report dated November 2009, as submitted by Cam Ward, Public Works Superintendent, be received and filed.
CARRIED.”

Councillor Bennis asked if the trees had been cleaned up on municipal property along Broomfield Road. Mr. Ward advised that this work would be done in the winter months, together with Boeve Lane.

Mr. Ward advised that the Public Works Department have been working on Purdy Road and Canning Factory Road and hope to have all “A” gravel down within the next couple of days.

Inter Office Memorandums from Mr. Cam Ward dated November 20, 2009 and November 25, 2009 RE: CN’s proposed modifications to the existing grade separation at Archer’s Road and CN’s proposed Extension of the Grafton Passing Track.

Moved by Councillor Holmes, seconded by Councillor Robins;

“Be it resolved that there are no objections to the recommendation contained in the Inter Office Memorandum from Mr. Cam Ward dated November 20, 2009 pertaining to CN’s proposed modifications to the existing grade separation at Archer’s Road and that the information be received and filed.
CARRIED.”

Moved by Councillor Ritchie, seconded by Deputy Mayor McDonald;

Inter Office Memorandums from Mr. Cam Ward dated November 25, 2009 RE: CN’s proposed Extension of the Grafton Passing Track.

Moved by Councillor Holmes, seconded by Councillor Robins;

“Be it resolved that there are no objections to the recommendation contained in the Inter Office Memorandum from Mr. Cam Ward dated November 25, 2009 pertaining to CN’s proposed Extension of the Grafton Passing Track, and that the information be received and filed.
CARRIED.”

Letter from Mrs. Elaine Longhurst dated November 25, 2009 RE: Surveying Costs for Extension of Montgomery Road.

Moved by Deputy Mayor McDonald, seconded by Councillor Robins;

"Be it resolved that a letter of acknowledgement be sent to Elaine Longhurst regarding her monetary concerns pertaining to the surveying of the extension; and further to advise that Council has approved to accept her contribution of \$1,000.00 towards the cost with the municipality being responsible for the remainder in order to complete the assumption of the extension by the municipality. CARRIED."

Memorandum from Bernadette Murray, Administrative Assistant, dated November 27, 2009 RE: Police Services Board request for a Municipal staff member to respond to Questionnaire with respect to Highway Maintenance.

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand refer the questionnaire in respect to Highway Maintenance to Public Works Superintendent Cam Ward to complete and submit on behalf of the municipality, CARRIED."

VII. BETH VOSBOURGH, TREASURER - 2:50 P.M.:

Financial Accounts – Voucher No. 33:

Moved by Councillor Holmes, seconded by Councillor Robins;

"Be it resolved that the Financial Accounts – Voucher #33, be approved as follows:

COUNCIL	\$	608.99
ADM & BLDG		8,564.70
EMO / 911 #S/COM POLICING & OPP		2,271.15
FIR		6,634.33
PWS		301,077.71
LIBRARIES		1,952.39
COMM CENTRES		686.89
TWP PUBLIC PROPERTIES/PARKS/DITCH		252.00
ROS REVITALIZATION PROJECT		315.00
CEMETERIES		<u>3,427.50</u>
TOTAL	\$	325,790.63

CARRIED."

VIII. DELEGATIONS – 2:53 P.M.:

2:53 p.m.- 3:30 p.m. – John Hinman, Bill Bachellier, Mary Ryback, and John Logel, (Board of Directors of Haldimand Court Apartments), RE: Request for Re-Classification of Lands

As per Council's discussion at Regular Council Meeting of Thursday, October 1st, 2009 Mr. Hinman is in attendance at today's Council meeting at the invitation of Council to discuss the Financial Report for the Haldimand Court Apartments that was previously submitted for Council's review preparatory to Council rendering a decision in respect to the Board's request for re-classification of the seniors' complex.

Mr. Hinman reviewed the financial situation in respect to the Senior's complex and the reasons why they are requesting consideration for re-classification of lands. Essentially, it is not the month-to-month operations that are the problem, it is the access to the capital funding.

Councillor Robins enquired as to the lowest and highest rents being paid by tenants in the complex. Mr. Hinman stated that monthly charges (including all expenses) range from \$550.00 for the smaller units to \$635.00 for the larger units. These rents are considered low in comparison to rates charged in the geographical area. Mr. Hinman noted, "We are not a private tenancy; we are mandated to have seniors."

Councillor Robins observed that when these tenants move to nursing homes, the rates are higher. Mr. Hinman advised that many of the complex's tenants go to the Golden Plough, Cobourg, Ontario which is government subsidized. Haldimand Court Apartments have increased their rates but Mr. Hinman noted that many of the tenants have an income of less than \$19,000.00 a year.

Councillor Robins enquired if the organizational structure of Haldimand Court Apartments could be changed in order to allow them to increase their rent. Mr. Hinman advised that it is a Catch 22 situation as other buildings have higher rates charged, but some of the tenants are subsidized.

Mr. Bill Bachellier, Chairman of Board stated that there is a priority ranking system in play for new tenants in the complex: more points are added if the applicant 1) has a high income, 2) has no assets, 3) if they are from the surrounding area, or the County.

Mr. Bachellier further stated that the Board has economized, i.e. "When we have a vacant apartment we try to speed up the turnaround. We have reduced frills, internet access is gone. We try to maintain a warm friendly place for our tenants and we try to maximize our income."

Councillor Holmes asked, "What is the intent of the points?" and was advised that the intent is to provide housing for those who need it, who have difficulty finding safe, affordable housing.

Deputy Mayor McDonald stated, "I support your cause but think it is unfortunate that the taxation rate is twice the rate of a residential single family dwelling. Dalton observed that "It is a shame that after 30 years that this project is going from month-to-month" and proposed that the Council could subsidize the Haldimand Court Apartments by forgiving their portion of the taxes that are paid to the municipality, i.e. the School Board and the County would still get their entire portion of taxes but the Council could perhaps forgive half of the \$9,000.00 given in municipal taxes each year to the municipality (\$4,500.00).

Councillor Ritchie asked if the federal government could be approached as to a change in the original structure of the organization. Mr. Hinman advised that the complex is now under the County umbrella. "We were originally chartered under the federal government so our original stipulation forbids us from using the money for capital projects. We need that money for day to day operations – we would need our corporate by-laws to be changed."

Councillor Ritchie stated that "We have to consider the entire Township. Many people are living month to month, so it is not a great idea to ask these people to subsidize you."

Mr. Hinman stated that we pay \$20,000.00 a year in taxes and questioned what they are getting for this amount paid. Mayor Finley stated that for their taxes they get emergency systems, and streetlights.

Councillor Robins asked if Haldimand Court Apartments would qualify for Trillium funding. The Clerk/Administrator advised that the complex is a non-profit, charitable organization and that the Board would be the best originator of any request for funding.

Board Member Mary Ryback stated that the Board is limited in the ability to increase rents.

Mayor Finley will request that Mr. Mark Darrock, Social Services, County of Northumberland, attend a future Regular Council Meeting in order to discuss the structure of the Seniors' complex and to assess ways in which changes may be made that would be beneficial in the future.

It was the decision of Council to invite Mr. John Hinman to attend this proposed future meeting with Mr. M. Darrock. Mr. Hinman departed from Chambers at 3:30 p.m.

The Clerk/Administrator Terrence Korotki provided clarification for Council, stating that the bottom line is "Does Council wish to subsidize the \$9,500.00, (or a percentage of that), of the portion of taxes that are paid to the municipality each year?"

Councillor Ritchie suggested that perhaps a grant may be given to the complex but that this should not be given in the form of forgiving taxes.

Moved by Councillor Ritchie, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Clerk/Administrator to contact Mr. Mark Darrock, (Social Services, County of Northumberland) to invite him to attend a future Council Meeting in order to discuss the structure of the Haldimand Court Apartments Senior's Complex; and further that the Board Chairman John Hinman be invited to attend this meeting,
CARRIED."

3:31 p.m. – 3:45 p.m. – Ernie and Britt Koehl, (residents, 104 Bowman Court)
RE: Noise Complaint

Mr. and Mrs. Ernie Koehl, residents at 104 Bowman Court read a statement outlining the history of their problems in respect to their neighbours.

Mr. and Mrs. Koehl played a tape recording that they had used to capture the sound of music issuing from their neighbour's residence during the period of summer and winter, stating that living beside the noise was "like living next to a night club." Mrs. Koehl also presented a wall chart documenting the noise occurrences.

Mr. and Mrs. Koel stated that various visits from the Ontario Provincial Police, (O.P.P.) had not had any substantial impact on the problem and the next step is to lay charges. This would be followed up, if necessary, by a criminal mischief charge. The other alternative is to lay charges under the municipal noise by-law.

By-Law Enforcement Officer Michael Godin stated that over a period of three (3) weeks, he has worked with O. P. P. Officer Paul Zeiggel and that he has been advised that the Crown attorney will be prosecuting this matter.

Councillor Robins asked if there was a neighbour on the other side of the Koehl's property and was advised that "yes there was but that the neighbour is far enough away that the music does not impact them as much because of the way the buildings are facing."

Deputy Mayor McDonald mentioned that he would bring this matter up at the Police Services Board meeting and that he would monitor it monthly.

Mayor Finley advised that Mr. Godin should keep Council updated on the progress of the charges.

COUNCIL BREAK – 3:46 to 3:55 P.M.

IX. APPROVAL OF MINUTES – 3:15 P.M.:

Regular Council meeting Minutes of November 18th, 2009:

Moved by Councillor Ritchie, seconded by Councillor Holmes;

“Be it resolved that the Minutes of the Regular Council Session held on November 18th, 2009, be adopted. CARRIED.”

Mayor Finley enquired about a matter on Page 6 and was advised that the issues had been addressed by Mr. Jim Kelleher, General Manager of the Lower Trent Conservation Authority.

Mayor Finley also advised that he would like Mr. Jamie Walters to come to an upcoming Regular Council Meeting in the new year to provide an update to Council concerning the newly installed computer system.

X. COMMITTEE REPORTS – 4:00 P.M.:

Alnwick/Haldimand Public Library Board meeting Minutes of October 19, 2009.

Moved by Councillor Robins, seconded by Councillor Holmes;

“Be it resolved that the Minutes of the Alnwick/Haldimand Public Library Board meeting of October 19, 2009, be received and filed. CARRIED.”

Alnwick/Haldimand Community Policing Committee meeting Minutes of October 19, 2009.

Moved by Councillor Holmes, seconded by Councillor Ritchie;

“Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee meeting of October 19, 2009, be received and filed. CARRIED.”

Roseneath Recreation Committee meeting Minutes of September 15, 2009.

Moved by Councillor Robins, seconded by Councillor Ritchie;

“Be it resolved that the Minutes of the Roseneath Recreation Committee meeting of September 15, 2009, be received and filed. CARRIED.”

Lower Trent Conservation Authority Meeting Minutes of November 12, 2009.

Moved by Councillor Ritchie, seconded by Deputy Mayor McDonald;

“Be it resolved that the Lower Trent Conservation Authority meeting Minutes of November 12, 2009, be received and filed. CARRIED.”

Grafton Horticultural Society General Meeting Minutes of September 8, 2009 and November 10, 2009.

Moved by Councillor Holmes, seconded by Councillor Ritchie;

“Be it resolved that the Minutes of the Grafton Horticultural Society General Meeting of September 8th, 2009 and November 10th, 2009, be received and filed. CARRIED.”

Haldimand Memorial Arena and Park Board meeting Minutes of November 19th, 2009.

Moved by Deputy Mayor McDonald, seconded by Councillor Bennis;

"Be it resolved that the Minutes of the Haldimand Memorial Arena and Park Board meeting of November 19th, 2009, be approved; and further that the Council of the Township of Alnwick/Haldimand acknowledge and approve the Haldimand Memorial Arena and Park Board resolution dated November 19, 2009 authorizing the Arena Board to hire two part-time employees at \$11.00 per hour and that the total number of hours be in accordance with the Municipal 2009/2010 Budgetary allocations. CARRIED."

Alnwick/Haldimand Police Services Board meeting of October 20, 2009.

Moved by Councillor Holmes, seconded by Councillor Ritchie;

"Be it resolved that the Minutes of the Alnwick/Haldimand Police Services Board meeting of October 20, 2009, be received and filed. CARRIED."

XI. COMMUNICATION (COUNCIL ACTION) - 4:05 P.M.:

Member Communication from the Association of Municipalities of Ontario (AMO) dated November 24, 2009 RE: Second application period for 2009-10 Ontario Drinking Water Stewardship Program is now open.

Moved by Councillor Holmes, seconded by Councillor Bennis;

"Be it resolved that the Member Communication from the Association of Municipalities of Ontario (AMO) dated November 24, 2009 advising of the second application period for 2009-10 Ontario Drinking Water Stewardship Program is now open, be forwarded to the Public Liaison Committee for the Grafton Communal Water System for consideration and submission. CARRIED."

Letter from the Ministry of Citizenship and Immigration dated November 2009 RE: Volunteer Service Awards for 2010 requesting NOMINATIONS.

Councillor Robins suggested that Mr. Eric Childs should be considered for nomination.

Moved by Councillor Robins, seconded by Councillor Ritchie;

"Be it resolved that the correspondence requesting nominations received from the Ministry of Citizenship and Immigration dated November 2009, be forwarded to all volunteer Committees of the Council of the Township of Alnwick/Haldimand for consideration and submission if they so desire; and further that Council Members be requested to bring forward their suggested nominees to the Regular Council Session scheduled for December 16, 2009. CARRIED."

Letter from YMCA Northumberland dated November 2009 RE: Requesting various repairs at the Grafton Community Centre.

Moved by Deputy Mayor McDonald, seconded by Councillor Ritchie;

"Be it resolved that the Council of the Township of Alnwick/Haldimand authorizes that the following action be taken in respect to maintenance issues at the Grafton Community Centre:

- 1) Municipal Caretaker John Eagleson be directed to prepare three quotations for carpet-cleaning;
- 2) Municipal Caretaker, John Eagleson Cleaning of classroom carpets is to check the seating of the commode in the downstairs women's washroom;
- 3) Municipal Caretaker John Eagleson be directed to prepare three quotations repair or replacement of the tiles in the classroom and office areas;
- 4) Councillor Ritchie is to enquire from the Grafton Horticultural Society as to the grass-cutting that needs to be done at the Grafton Community Centre,
CARRIED."

Listing of the Dates/Times and Locations of the 2010 Regular and Municipal Planning Meetings.

Moved by Councillor Holmes, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand defer the submitted listing of the Dates, Times and Locations of the 2010 Regular and Municipal Planning meetings to discussion at the Dec. 16th, 2009 Regular Council Meeting.
CARRIED."

Email from Joyce Savoline on behalf of Tim Hudak, Leader of the Official Opposition dated November 17, 2009 RE: Council's questions and concerns with respect to the proposed new Harmonized Sales Tax (HST).

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct that a reply be sent to Mr. Hudak's office advising that the municipality is of the opinion that they have insufficient information by which to form an opinion concerning the implications of the new Harmonized Sales Tax; and further that a request be made for any information that their office may be able to provide that can help the municipality in the preparation of the 2010 municipal budget,
CARRIED."

Letter from the Northumberland United Way dated November 16, 2009 RE: Request for 2010 Financial Donation.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the letter from the Northumberland United Way dated November 16, 2009 requesting a 2010 Financial Donation, be referred to the 2010 Budgetary deliberations for consideration.
CARRIED."

Mayor Finley stated that in the new year the municipality may wish to organize an in-house employee contribution through payroll deduction.

Letter from the Northumberland Federation of Agriculture dated November 11, 2009 RE: Request for 2010 Financial Donation.

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that the letter from the Northumberland Federation of Agriculture dated November 11, 2009 requesting for 2010 Financial Donation, be referred to the 2010 Budgetary deliberations for consideration.
CARRIED."

Letter from Mr. B. G. Roberts Electric dated November 19, 2009 RE: Johnson Court Streetlight pole inspection.

Terrence Korotki advised that B.G. Electric is writing to advise that the company will honour its price quotation from the period of September 28th, 2009 till September 28th, 2010.

"Be it resolved that the Council of the Township of Alnwick/Haldimand accept the recommendation of B.G. Roberts Electric that the company perform the work of inspecting the streetlight poles on Johnston Court in December, 2009 and defer the issuance of an invoice until January, 2010, if feasible. CARRIED."

Draft Accessible Customer Service Standards Policy; Accessible Customer Service Best Practices and Procedures and Understanding Accessible Customer Service Pamphlet as prepared and submitted by Mrs. Dianne Nicholls, Administrative Assistant.

Council is advised that the policy must be implemented before January 1st, 2010.

Moved by Councillor Robins, seconded by Councillor Ritchie;

"Be it resolved that Accessible Customer Service Standards Policy and Customer Services Best Practices be approved; and further that Dianne Nicholls, Administration Assistant, Roseneath, be directed to work with Deputy Clerk Robin van de Moosdyk in the implementation of the Customer Service Standards Policy as described in the pamphlet concerning the Accessible Customer Service Best Practices and Procedures, CARRIED."

Letter from the Municipal Property Assessment Corporation dated November 26, 2009 RE: Important Information about your 2009 Property Assessment Notice.

Moved by Councillor Holmes, seconded by Councillor Ritchie;

"Be it resolved that the letter from the Municipal Property Assessment Corporation dated November 26, 2009 providing a Pamphlet outlining Important Information about your 2009 Property Assessment Notice, be received and filed. CARRIED."

Memorandum from Bernadette Murray, Administrative Assistant dated November 27, 2009 RE: Request from the Police Services Board to obtain data pertaining to fire callouts over the previous three years.

Moved by Deputy Mayor McDonald, seconded by Councillor Bennis;

"Be it resolved that the request from the Police Services Board of November 27, 2009 for the past three-year history of Alnwick/Haldimand grass fires be forwarded to Mrs. Dianne Nicholls, Administrative Assistant to prepare and submit to the Police Service Board, Secretary/Treasurer, Terrence Korotki to bring forward at the December 21, 2009 Police Services Board Meeting. CARRIED."

Copies of: By-Law No. 101-2007 – Procurement Policy, and
By-Law No. 06-2007 –Proceedings of Council Meetings

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that passage of these by-laws be deferred to a future date in order that Council has the opportunity to review the wording of the documents, CARRIED."

XII. BY-LAWS – 4:30 P.M.:

- BY-LAW NO. 114-2009** - Being a by-law to declare that a portion of a Highway, Street or Walkway is assumed for Public use in the Township of Alnwick/Haldimand – Portion of South Burns Road – Part Lot 22, Concession 4
-

Moved by Councillor Robins, seconded by Councillor Holmes;

“Be it resolved that **By-Law No. 114-2009**, being a by-law to declare that a portion of a Highway, Street or Walkway is assumed for Public use in the Township of Alnwick/Haldimand – Portion of South Burns Road, Part Lot 22, Concession 4, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 2nd day of December, 2009. CARRIED.”

- BY-LAW NO. 116-2009** - Being a by-law to authorize the signing and execution of an Agreement between the Corporation of the Township of Alnwick/Haldimand and the Corporation of the Town of Cobourg for the provisions of Fire Dispatch Services for the period of January 1, 2010 to December 31, 2010.
-

Councillor Ritchie enquired if the fees are still the same. i.e. \$20,000.00 per annum.

Moved by Councillor Robins, seconded by Councillor Bennis;

“That By-Law 116-2009 be deferred to the December 16, 2009 Regular Council Meeting pending investigation by the Clerk/Administrator to determine the former rate charged for fire calls. CARRIED.”

- BY-LAW NO. 117-2009** - Being a by-law to authorize the signing and Execution of an Agreement between the Corporation of the Township Alnwick/Haldimand and The Oak Ridges Trail Association (ORTA) for use of lands for a five (5) year period.
-

Moved by Councillor Holmes, seconded by Councillor Bennis;

“Be it resolved that **By-Law No. 117-2009**, being a by-law to authorize the signing and execution of an Agreement between the Corporation of the Township of Alnwick/Haldimand and The Oak Ridges Trail Association for the provisions of use of lands for a period of five (5) years, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 2nd day of December, 2009.”

Moved by Deputy Mayor McDonald, seconded by Councillor Bennis;

“Be it resolved that the Council of the Township of Alnwick/Haldimand agree to defer consideration of By-Law No. 117-2009 pending resolution of issues, i.e. hunting and road allowances in relation to the Oak Ridges Trail Association (ORTA) Agreement; and further that the Clerk/Administrator be directed to issue a letter to the Oak Ridges Trail Association advising them that these issues in respect to the Northumberland Forest need to be resolved prior to ratification of the Agreement, CARRIED.”

XIII. NEW BUSINESS – 4:40 P.M.:

Request from the Heritage Parkette Committee to have the small area of grass at the Parkette included in the Grass Cutting Tender of the Municipality in 2010 in order for the grass to be cut on a weekly or as needed basis.

The Clerk/Administrator read the following letter dated November 12th, 2009 from Mr. John Liptay, Chairperson of the Grafton Historic Park Project Committee:

"Kindly bring this request to the consideration of our Township Councillors. We are experiencing much satisfaction in our first year after the completion of the Grafton Heritage Park. We have eight (8) members of our society who have volunteered to help with the maintenance, as we will continue in future years. However, there is one area where we are asking the township to help, and this is grass cutting of the small central lawn in addition to the grass west of the sidewalk.

Four years ago, we made the same request for the grass cutting of the Wicklow Heritage Park, and we thank the township for the excellent grass cutting there. Of course, our committee of four (4) volunteers has been attending to the maintenance of the garden and trees there.

Also, our horticultural society has separate maintenance committees with respect to the following:

The cenotaph garden – 2 volunteers

Haldimand Court – 5 volunteers

The Township municipal building and Immel House – 5 volunteers

We are looking after these five (5) gardens, and our volunteers take pride and satisfaction in continuing to beautify our villages. We thank you beforehand for responding to our request."

Moved by Deputy Mayor McDonald, seconded by Councillor Ritchie;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the inclusion of the small area of grass located at the Heritage Parkette in the Hamlet of Grafton onto the Municipal Grass Cutting Tender which will be completed in the Spring of 2010; and further that a letter be forwarded to the Heritage Parkette Committee to advise of this action. CARRIED."

XIV. BUSINESS FROM COUNCILLORS – 4:55 P.M.:

Councillor Ritchie enquired concerning the possibility of replacing the display case in the municipal office with a more prominent structure on which to store material and publications of interest to the general public. The Clerk/Administrator is to speak with Municipal Caretaker John Eagleson concerning various options.

Councillor Holmes requested that a policy concerning staff lieu-time could be brought forward in the near future for Council's review.

Ontario Municipal Internship Program – 2010 – 2011

Moved by Councillor Ritchie, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand authorize the Clerk/Administrator to make enquiries concerning making application for a Municipal Intern to work in the Municipality's Treasury Department. It is understood that the program will provide 50 per cent funding (up to \$20,000.00 per intern) to subsidize intern salaries, plus up to \$5,000.00 per intern for ongoing training and other ancillary expenses. CARRIED."

CONFIRMING BY-LAW – 5:10 P.M.:

By-Law No. 115-2009 - Being a by-law to confirm the proceedings of the Regular Council Session held on Wednesday, December 2nd, 2009 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Ritchie, seconded by Councillor Holmes;

“Be it resolved that **By-Law No. 115-2009**, being a by-law to confirm the proceedings of the Regular Council session held on Wednesday, December 2nd, 2009 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 2nd day of December, 2009.
CARRIED.”

XIV. ADJOURNMENT

Moved by Councillor Ritchie, seconded by Councillor Holmes;

“Be it resolved that the Regular Council Session held on Wednesday, December 2nd, 2009, be adjourned at 5:15 p.m.
CARRIED.”

MAYOR, WILLIAM FINLEY

CLERK/ADMINISTRATOR,
TERRENCE KOROTKI