

**Grafton Community Centre
Minutes Of The Board Of Directors Meeting
Held
February 17, 2011**

The following members were in Attendance:

John Logel Kasie Taylor
Danielle Keir Stephanie Campbell

Absent:

Tory Hay

1.0 **Call to Order:** The meeting was called to order at 9.45 a.m.

2.0 **Approval of the Agenda**

Moved: K. Taylor **Seconded:** J.Logel

Carried

3.0 **Approval of Minutes**

Moved: S. Campbell **Seconded:** K. Taylor

4.0 **Business Arising from Minutes**

a) Accessibility Update

- **D. Keir** will attempt calling Facility Services once more regarding the call bell system installation. Failing a response, D. Keir and J. Logel will look into other companies that provide this service for a quote.

b) Maintenance and Repairs

- **D. Keir** informed the board that the carpet in the resource room was completed. The office had not been completed with the original work. **K. Taylor** informed the board that the office flooring has now been replaced.
- **D. Keir** will contact local high school to advertise a volunteer position for the outside fence painting this year.

c) Tree Maintenance

- **S. Campbell** will contact Skratt's Tree Service regarding maintenance for the Maple tree located on the north side of the building.

d) Heating & Cooling Efficiency

- **K. Taylor** informed the board that the thermostat program had been changed to better accommodate the childcare room. The board will revisit this issue for the air conditioning season.

e) Storage Unit Update

- **K. Taylor** has worked with J. Eagleson to remove items no longer needed from the storage unit. There are some household hazardous waste items that will be removed in the spring with the local HHW depots open.

5.0 New Business

a) Introduction and Welcome: John Logel

- The Board welcomed John Logel as the new council representative. John will replace Ray Benns.

b) Outside Sign

- The outside sign is currently blank. K. Taylor does not require advertising for the YMCA childcare program at this time. D. Keir will offer the advertising space to the Library.

c) Budget Preparation for 2011

- A draft budget was presented to the board by **D. Keir**.
- **S. Campbell** will contact D. Keir with a quote for tree maintenance.
- The board discussed the need for a new counter top. The current counter top is cracked and worn in several areas. It was agreed that a new counter top and sink would be required. **J. Logel** will look into a rough estimate for counter top and sink replacement and will contact **D. Keir** with the estimate to include in the budget.
- **J. Logel** also suggested replacing the old model fridge could also be replaced to save on hydro costs. **D. Keir** will look contact used dealers for a cost estimate for the budget.
- **D. Keir** informed the board that the budget was required by the township on February 18, 2011. **D. Keir** will revise the budget with the quotes from members and send to the board for approval by email prior to submitting.

****Post Script Note: The budget was emailed to the board members and approved by S. Campbell, K. Taylor and T. Hay on February 18th and submitted to the township treasurer by email.**

d) New Township Website

- **J. Logel** informed the board that the new council recognizes the importance of good communication, and wants to improve the

current web suite. Council will have a college student starting an internship at the end of March and intends to use his talents to improve the web suite.

6.0 **Correspondence:**

- No correspondence received

7.0 **Next Meeting:** TBA in May 2011

8.0 **Adjournment:** 10.25 a.m.

Moved: K. Taylor