

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
SPECIAL MEETING OF FRIDAY, JANUARY 22ND, 2010 – 9:00 A.M.**

Council met in Special Session on Friday, January 22nd, 2010 at 9:00 a.m. in the Council Chambers at the Municipal Office in Grafton with Mayor William Finley presiding.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Bill Holmes
Cathie Ritchie
Rosemarie Robins
Art Jeninga

Members Absent with Notification: None

Staff Present: Mr. Terry Korotki, Clerk/Administrator & Planning Coordinator

I. CALL TO ORDER

Mayor Finley called the meeting to order at 1:07 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There was no disclosure of pecuniary interest at this time.

III. APPROVAL OF AGENDA AS CIRCULATED

Moved by Councillor Jeninga, seconded by Councillor Bennis,

"Be it resolved that the Agenda as distributed for the Special Session of the Council of the Township of Alnwick/Haldimand of Tuesday, January 5th, 2010, be approved. CARRIED."

IV. ITEMS FOR DISCUSSION AND/OR REVIEW - 1:10 P.M.

1. County of Northumberland Growth Plan:

Mayor Finley advised that he is inviting Councillors' opinions and written comments concerning the Growth Management Strategy Final Summary Report dated October 15th, 2009 prepared by Meridian Planning Consultants Inc., (Mr. Nick McDonald, Planner). Mayor Finley commented that the report was presented at the County of Northumberland Meeting on December 9th, 2009 and also advised that a copy of the Final Summary Report will be provided to each Councillor for review and their opinions. This matter will be placed on the Agenda for the Regular Council Meeting of Thursday, January 14th, 2010 at which time Council members will have the opportunity to discuss and determine Council's position in respect to this Final Summary Report.

2. Public Sector Accounting Board (PSAB) – Resolution for consideration, as follows:

The Clerk Administrator & Planning Coordinator advised that a copy of the revised submission received by facsimile transmission from Infrastructure Solutions Inc. was provided to each Councillor and to Municipal Treasurer Beth Vosburgh for review and comment. The purpose of the Public Sector Accounting Board entity is to ensure provincial compliance in respect to PSAB 350 and to provide a solid asset data base that shall be implemented in respect to the municipality's software program.

Moved by Councillor Robins, seconded by Councillor Jeninga,

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the retention of the firm, Infrastructure Solutions Inc., for a total Contract Value of **\$21,000.00**, as submitted in written form on January 2nd, 2010, to complete all of the necessary works required in order to ensure the municipality is in compliance with the Provincial Public Sector Accounting Board (PSAB) regulation; and further that prior to implementation of the proposed programs and/or processes as determined and compiled by, Infrastructure Solutions Inc., written acceptance of the proposed programs and/or processes be obtained from Collins Barrow, the Municipal Auditing firm. CARRIED."

3. Procedural By-Law and Procurement By-Law

Councilor Raymond Bennis requested that Councillors receive a copy of the existing Procedural By-Law and Procurement By-Law in order that Council may discuss any revisions or amendments to these two (2) municipal by-laws. The Clerk Administrator & Planning Coordinator provided a copy of the respective by-laws for the Councillors to review and provide comments at a future municipal Council meeting.

4. Accessibility Program – Status Update

The Clerk Administrator & Planning Coordinator advised that he has consulted with Mr. Mike Godin, Chief Building Official and By-Law Enforcement Officer who has advised that Mrs. Ellen Ambraczyk is in the process of preparing plenary drawings illustrating the renovations to address accessibility issues at the Alnwick Civic Centre (satellite municipal administration office) and the Haldimand Memorial Arena complex in Grafton, Ontario.

Mr. M. Godin advised the Clerk that, in his opinion, the drawings should be received, reviewed and comments provided for Council at the first Regular Council Meeting of Thursday, February 4th, 2010 and that subsequent to this meeting he recommends that the final tender package be approved at a future Council Meeting, that being the Regular Council Meeting of Wednesday, February 17th, 2010 or the Municipal Planning Meeting of Thursday, February 24th, 2010.

Mr. Godin advised the Clerk that he would like the opportunity to review the preliminary drawings for the two (2) facilities to obtain their final opinion and direction concerning the accessibility upgrades to the facilities.

5. CAP (Community Adjustment Fund) Funding Initiative:

The Clerk Administrator & Planning Coordinator Terrence Korotki advised that the submission deadline under Intake 2 for the Community Adjustment Fund Program (CAP) is fast approaching and he enquired if Council is interested in resubmitting their proposal to construct a new Firehall Station within the area of the Hamlet of Roseneath.

Moved by Councillor Robins, seconded by Councillor Ritchie,

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve that the firm G.E. Jewell Engineering Inc. (Engineering consultant) submit an application for funding in accordance with the Community Adjustment Program (CAP), under Intake Two, for the proposed construction of a new Station No. 3 Fire Hall in the Hamlet of Roseneath area. CARRIED"

6. Cost of Living Allowance Resolution for consideration:

Moved by Councillor Bennis, seconded by Councillor Holmes,

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve an increase of 1.40 percent cost of living allowance (COLA) for all full-time employees of the Township of Alnwick/Haldimand commencing as at January 1st, 2010; and further that the Municipal Treasurer is to amend accordingly, the COLA adjustment on the Salary Grid Placement for the Township of Alnwick/Haldimand. CARRIED."

7. Human Resources Issues:

MOTION TO ADJOURN TO IN CAMERA SESSION – 1:50 P.M.

Moved by Councillor Bennis, seconded by Councillor Robins,

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to In Camera Session in accordance with Section 239(2)(b)(d) of the Municipal Act 2001, as amended, at 1:50 p.m. CARRIED."

Councillor Art Jeninga departed from the Council chambers at 2:47 p.m.

MOTION TO RECONVENE TO SPECIAL SESSION – 4:18 P.M.

Moved by Councillor Bennis, seconded by Councillor Ritchie,

"Be it resolved that the Council of the Township of Alnwick/Haldimand Township reconvene to Special Session at 4:18 p.m. CARRIED."

The purpose of the In Camera Session was to address two (2) human resources issues.

CONFIRMING BY-LAW:

By-Law No. 02-2010 - Being a by-law to confirm the proceedings of the Special Council Session held on Tuesday, January 5th, 2010 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Bennis, seconded by Deputy Mayor McDonald,

"Be it resolved that **By-Law No. 02-2010**, being a by-law to confirm the proceedings of the Special Council session held on Tuesday, January 5th, 2010 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 5th day of January, 2010. CARRIED."

XIV. ADJOURNMENT

Moved by Councillor Ritchie, seconded by Councillor Holmes,

"Be it resolved that the Regular Council Session held on Tuesday, January 5th,
2010, be adjourned at 4:20 p.m. CARRIED."

MAYOR, WILLIAM FINLEY

CLERK/ADMINISTRATOR, TERRY KOROTKI