

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
SPECIAL MEETING MINUTES OF TUESDAY, JANUARY 26TH, 2010 – 4:00 P.M.**

Council is to meet in Special Session on Tuesday, January 26th, 2010 at 4:00 p.m. in the Council Chambers at the Alnwick Civic Centre with Mayor William Finley presiding.

The purpose of the Special Council Session is to review and discuss the proposed new Centreton Library Tender submission; review of Municipal Procurement and Procedures By-Laws; and proposed purchase of a new photocopier.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Bill Holmes
Art Jeninga
Cathie Ritchie
Rosemarie Robins

Staff Present: Terry Korotki, Clerk/Administrator
Robin van de Moosdyk, Deputy Clerk

Others Present: Carol Dempsey, CEO Alnwick/Haldimand Public Library
Terry Foord, Foord and Taylor

I. CALL TO ORDER

Mayor Finley called the meeting to order at 4:06 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest at this time.

III. APPROVAL OF AGENDA AS CIRCULATED

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that the Agenda as distributed for the Special Session of the Council of the Township of Alnwick/Haldimand of January 26th, 2010, be approved. CARRIED."

IV. CENTRETON LIBRARY 4:07 – 4:20 P.M:

Mr. Foord reviewed the re-submitted tenders for the proposed new Centreton Library Project.

Holding tank

Moved by Councillor Holmes, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the use of the existing holding tank for the new Centreton Public Library; and further that upon the finalization of the acquisition of additional lands at the new Centreton Library site, the installation of a new sewage system complete with tank and tile bed (weepers) be constructed; and further that the payment of utility expenditures for the Centreton Community Centre/Library facility be reviewed and discussed at the 2010 Budget deliberations. CARRIED."

Upgrade of existing Community Hall:

Moved by Councillor Holmes, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct Mr. Terry Foord of Foord and Taylor to obtain an estimate from Dalren Limited in order to upgrade the common entrance doorway into the Community Centre Hall and the entrance doorway to the kitchen from the Community Hall to Accessibility Standards, to be completed during the construction of the new Public Library. CARRIED."

Patio Area

Moved by Councillor Robins, seconded by Councillor Jeninga;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct Mr. Terry Foord, of Foord and Taylor to obtain a quotation from Dalren Limited for the installation of a ramp from the patio area to provide an outside egress from this area; and further that discussions be held during the 2010 Budget deliberations for the allocation of funds for this egress ramp to be constructed at a later date. CARRIED."

Award with condition of Negotiations of new Centreton Library Tender:

Moved by Councillor Robins, seconded by Deputy Mayor McDonald

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve and award the Centreton Public Library Tender to Dalren Limited in the amount of \$498,100.00 which is subject to ongoing negotiation in order to meet the funding allocation of the Infrastructure Stimulus Funding (ISF) Project #2119; and further that Dalren Limited be requested to advise, in writing, the commencement date of construction for this project. CARRIED."

5:12 p.m. to 5:28 p.m. Break

Memo RE: Photocopier Quotations/Resolution – 5:35 P.M.:

Moved by Councillor Jeninga, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the quotation as received from Executive Copier Systems, Mr. George Dunn, President and/or Mr. John Turnone, Account Manager, in the amount of **\$14,119.35**, taxes included, for the purchase of a MX4101N Sharp Colour Photocopier, for installation of equipment and connection of a minimum of 10 work stations, Training and First Supplies, at the Municipal Office in Grafton. CARRIED."

V. PROCUREMENT BY-LAW REVIEW – 5:37 P.M.:

Discussion was held on various minor amendments to specific areas of the Procurement By-Law, of which will be incorporated in a new by-law and provided to Council in Draft form at the next Regular Council Session.

Moved by Councillor Jeninga, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Boards and Committee of Council that have a budget exceeding \$20,000.00 to incorporate the Procurement By-Law of the Municipality into their Terms of Reference and Policies and Procedures, upon the date of passing of the By-Law. CARRIED."

VI. PROCEDURES BY-LAW –6:15 P.M:

Discussion was held on various provisions and sections of the Procedures By-Law, which will be incorporated into a new by-law for presentation to Council in draft form at the next Regular Council Session.

Councillor Bennis departed from the meeting at 6:49 p.m. to attend a Fire Chiefs Meeting.

MOTION TO ADJOURN TO IN CAMERA SESSION – 7:29 P.M.:

Moved by Councillor Jeninga, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to an In Camera Session in accordance with Section 239(2)(b)(e) of the Municipal Act 2001, as amended, at 7:29 p.m. CARRIED."

MOTION TO RECONVENE TO SPECIAL SESSION – 7:54 P.M.:

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Special Session at 7:54 p.m. CARRIED."

CONFIRMING BY-LAW – 7:55 P.M.:

By-Law No. 12-2010 - Being a by-law to confirm the proceedings of the Special Council Session held on Tuesday, January 26th, 2010 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Ritchie, seconded by Councillor Jeninga;

"Be it resolved that **By-Law No. 12-2010**, being a by-law to confirm the proceedings of the Special Council session held on Tuesday, January 26th, 2010 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 26th day of January, 2010. CARRIED."

XIV. ADJOURNMENT – 7:55 P.M.

Moved by Councillor Holmes, seconded by Councillor Jeninga;

"Be it resolved that the Special Council Session held on Tuesday, January 26TH, 2010, be adjourned at 7:55 P.M. CARRIED."

Mayor, William Finley

Clerk/Administrator, Terry Korotki