

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND  
REGULAR MINUTES OF THURSDAY, MARCH 4<sup>TH</sup>, 2010 – 1:00 P.M.**

Council met in Regular Session on Thursday, March 4<sup>th</sup>, 2010 at 1:00 p.m. in the Council Chambers with Deputy Mayor Dalton McDonald and Mayor William Finley presiding.

**Members Present:** Mayor William Finley arrived at 1:44 p.m.  
Deputy Mayor Dalton McDonald  
Councillors: Bill Holmes  
Art Jeninga  
Cathie Ritchie  
Rosemarie Robins

**Members Absent with Notification:** Councillor Raymond Bennis

**Staff Present:** Terry Korotki, Clerk/Administrator  
Robin van de Moosdyk, Deputy Clerk

**Others Present:** Betty Carruthers arrived at 3:24 p.m.  
Susan Irving-Cogar and Randy Cogar  
Fred and Anita Lautebach  
Michael Ferguson  
Stuart Brough  
Bill Kuyvenhoven  
Tom McCutcheon  
Roger Fayle  
Dan Taillon, Ministry of Natural Resources  
Matt Garvin, Ministry of Natural Resources  
Tammy Tellier, Area Supervisor, Ministry of Natural Resources  
Michael Brown  
Ron Reynolds

**I. CALL TO ORDER**

Deputy Mayor McDonald called the meeting to order at 1:04 p.m.

**MOMENT OF SILENCE FOR OUR FALLEN SOLDIERS**

**II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest at this time.

**III. APPROVAL OF AGENDA AS CIRCULATED 1:05 P.M.:**

Moved by Councillor Jeninga, seconded by Councillor Robins;

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Thursday, March 4<sup>th</sup>, 2010, be approved, with addendums pertaining to the delegation section. CARRIED."

**IV. DAVID WRIGHT, CHIEF, VOLUNTEER FIRE DEPARTMENT 1:05 P.M.**

**Alnwick/Haldimand Fire & Rescue Report for February 2010:**

- 1) The agenda for the last Chief's meeting in Centreton forms part of this report.
- 2) The annual fire report for 2009 has been posted on the web site.
- 3) The proposed agreement for "Fire Protection Services" for First Nations in Alderville is attached. Please review this proposal and advise of our position for the Friday meeting.

- 4) A new trailer has been purchased by Roseneath Fire Fighters Association to be able to transport the Argo. Additional information for licensing will be given to the Municipal Treasurer.
- 5) Goals that need to be completed or started for the department.

Project	% complete
a. Comprehensive emergency plans for high risks.	30%
b. Risk assessment for the Municipality.	100%
c. Master Plan for the development of the department.	10%
d. M.I.F.P.I.S.S. for the O.F.M. office.	100%
e. Bench marking as legislated.	25%
f. Building audits for all non residential buildings.	10%
g. Public relations seminars and education.	On-going
h. Reaching N.F.P.A. standards for hose, ladders, pumps etc.	8%
i. Proper documentation of secured training records.	100%
j. Fire inspections of all public assemblies/ properties.	95%
k. Recruit training program.	On-going

**Responses:**

To date we have responded to 21 calls compared to 30 calls in the same time period in 2009, this is a decrease of 30% from last year.

The responses this month were to (2) Motor Vehicle Collisions  
(5) Ambulance assists  
(2) Fires  
(0) Power lines down and alarms

The fire apparatus arrived first on scene for (2) of the medical assist ahead of the ambulance.

Moved by Councillor Holmes, seconded by Councillor Robins;

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated February 2010, as submitted by Fire Chief David Wright, be received and filed.  
CARRIED."

Update with respect to Ice/Water Rescue as requested for Cost Recovery purposes

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct that the Fire Chief and District Area Fire Chiefs prepare and submit a recommendation to the Council with respect to the inclusion of Cost Recovery for Ice/Water Rescue into the Cost Recovery By-Law.  
CARRIED."

Alnwick/Haldimand Fire & Rescue Reports as compiled and submitted by Dianne Nicholls, Administrative Assistant, February 5, 2010.

Moved by Councillor Ritchie, seconded by Councillor Holmes;

"Be it resolved that the Alnwick/Haldimand Fire & Rescue Reports as compiled and submitted by Dianne Nicholls, Administrative Assistant, February 5, 2010, be received and filed.  
CARRIED."

Letter from the County of Northumberland dated January 28, 2010 RE: Prescribed Burn Communication Meeting with Alnwick/Haldimand Fire Department Chief Wright and District Area Chief Gourd.

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Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the Letter from the County of Northumberland dated January 28, 2010 RE: Prescribed Burn Communication Meeting with Alnwick/Haldimand Fire Department Chief Wright and District Area Chief Gourd, be received and filed. CARRIED."

Moved by Councillor Holmes, seconded by Councillor Ritchie;

"Be it resolved that the Clerk/Administrator, Terry Korotki forward a letter to the County of Northumberland, to confirm that notification to the Municipality will be provided within a 24 hour period prior to a prescribed burn. CARRIED."

**V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 1:20 P.M.**

**Building Department Report dated February 2010**

1. February permit report attached.
2. Pinnacle Park Campground update ~ I have received monthly access log (via email). No further infractions at this time. I have driven thru park (where I could) and could detect nothing out of ordinary.
3. Accessibility renovations – Drawings have been revised as per recommendations from committee meeting. Tender packages are out I have attached a summary sheet for your use during the public opening.
4. Noise Complaint on Bowman Court South ~ I have contacted the County Prosecutor and requested that we meet so that we can decide whether or not he can do this for us or we need our own solicitor.
5. Site grading ~ Hamilton Township has 2 by-laws; the first is a Site Alteration By-law that covers site grading of any kind without any buildings being constructed. This prevents lands from being filled in or leveled prior to building permits being issued and alleviates future drainage and/or settlement issues. The second covers site grading requirements for a building permit application. This by-law also exempts the applicant from requiring a permit issued under the Site Alteration By-law. This by-law covers the entire lot referenced in the permit application. I would suggest that a maximum distance of 100'-0" from the building or the property line, whichever is less, be used as the required site grading area to be addressed on the drawing. I have copies of both of Hamilton Township's by-laws if anyone would like copies let me know.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the Chief Building Official/By-Law Enforcement Officer, Mike Godin prepare two draft by-laws for Site Plan Control and Site Alterations, for Council's consideration and review on April 1<sup>st</sup>, 2010. CARRIED."

6. Excerpts from Ontario Building Code with respect to inspections **F.Y.I.**
7. Copies of "Ascension" wheelchair lift data and cost. This unit is from Arizona and is the only one I could find that will fit our space available. Being a self contained and portable unit it does not require a licensed elevator installer. It can fold up to a width that will pass thru a standard 36" wide door. **Will require approval resolution to order.**

8. Copy of Email quote from Bell mobility for the supply of a Blackberry Storm smart phone and services. With a 3 year contract, the phone is free - \$20.00/month for 200 minutes and \$ 32.00/month (8mb) for the email application. **Will require Councils' direction.**
9. Copies of costing from 3 suppliers for a digital camera. **Will require Councils' direction.**

Moved by Councillor Jeninga, seconded by Councillor Ritchie;

"Be it resolved that the Building Department Report dated February 2010, as submitted by Mike Godin, Chief Building Official/By-Law Enforcement Officer, be received and filed. CARRIED."

**Tender Opening:**

Accessibility Funding Program - Haldimand Memorial Arena and Park Board and the Alnwick Civic Centre.

Resolution to open tenders:

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the Tenders as submitted and receipted by various contractors/organizations for the Accessibility Funding Program Projects 2010 for the Haldimand Memorial Arena and Park Board and the Alnwick Civic Centre, be opened. CARRIED."

**Results:**

Facility Services	-	Alnwick Civic Centre: <b>\$86,185.00</b>
	-	Haldimand Memorial Arena: <b>\$41,698.75</b>

**Resolution:**

Moved by Councillor Jeninga, seconded by Councillor Robins;

"Be it resolved that the Tender submitted by Facility Services in the total amount of **\$127,883.75** (Goods and Services Tax and Provincial Sales Tax included), be accepted subject to review by the Chief Building Official/By-Law Enforcement Officer to ensure that the tender meets the required specifications. CARRIED."

**Mayor Finley to Chair the Meeting:**

Moved by Councillor Ritchie, seconded by Councillor Holmes;

"Be it resolved that the Mayor Finley Chair the Regular Council Session, at 1:46 p.m. CARRIED."

Letter from the County of Northumberland dated February 18, 2010 RE: Plumbing Inspection Service Report, Associated By-Laws and Agreement.

Moved by Councillor Holmes, seconded by Councillor Jeninga;

"Be it resolved that the letter from the County of Northumberland dated February 18, 2010 regarding the Plumbing Inspection Service Report, Associated By-Laws and Agreement, be deferred until such time as the proposed recommendations have been submitted and received from the Pine Ridge Chapter of the Ontario Building Officials Association. CARRIED."

**VI. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 1:50 P.M.**

Municipal Public Works Department Reports:

- Len Legge brush cutting on Danforth, Hoskin, The Scots Line, Pipeline and Turk Roads.
- Public Works staff have been cutting trees and burning brush on various roads.
- Hydro One and Skratt Tree Service have been cutting trees that are too dangerous for staff to cut. (e.g. – Hydro wires, dead tree tops).
- Public Works staff have also been steaming culverts where needed.
- Winter maintenance (plow and sand) has been minimal.
- Rail Crossing Report attached.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

“Be it resolved that the Public Works Department Report dated February 2010, as submitted by Cam Ward, Public Works Superintendent, be received and filed.  
CARRIED.”

**VII. BETH VOSBOURGH, TREASURER-1:53 P.M.:**

Financial Accounts – Vouchers #3 -2009 and #4-2010:

Moved by Councillor Jeninga, seconded by Councillor Holmes;

“Be it resolved that the Financial Accounts –Voucher #3-2009 and Voucher #4-2010, be approved as follows:

CORPORATE & TAXES [GST]	\$	8,144.70
COUNCIL		960.00
ADMINISTRATION		3,372.10
FIRE [WAGES/EMPLOYER COSTS]		902.85
FIRE [OPERATIONS & CAPITAL]		1,354.71
CBO – WAGES/BENEFITS		116.68
PWS		17,295.43
GCC [GRAFTON COMMUNITY CENTRE]		150.00
FCC [FENELLA COMMUNITY CENTRE]		20.00
ACC [ALNWICK CIVIC CENTRE]		20.00
CCC [CENTRETON COMMUNITY CENTRE]		20.00
LIBRARY		582.02
VCC [VERNONVILLE COMMUNITY CENTRE]		20.00
ARN [ARENA]		170.29
PLN [PLANNING]		<u>1,530.02</u>
<b>TOTAL OF VOUCHER # 4 - 2010</b>		<b>\$34,658.80</b>

Voucher #3-2009:

CORPORATE/TAXES/COST RECOVERABLES	\$	7,277.63
ADM & ADM BLDG		12,637.23
CBO		361.26
PWS		880.95
LIBRARY		107.80
HERITAGE ALNWICK CEMETERIES		2,775.00
RECREATION		97.79
MISC PLANNING REPORTS		<u>75.25</u>
<b>TOTAL OF VOUCHER # 3 - 2009</b>	<b>\$</b>	<b>24,212.91</b>

CARRIED.”

Grafton Communal Water System Financial Accounts:

Moved by Councillor Jeninga, seconded by Deputy Mayor McDonald;

"Be it resolved that the Financial Accounts for the Grafton Communal Water System in the total amount of **\$15,423.69**, be approved. CARRIED."

**VIII. APPROVAL OF MINUTES – 1:55 P.M.:**

Regular Council meeting Minutes of February 4<sup>th</sup>, 2010.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the Minutes of the Regular Council Session held on Thursday, February 4<sup>th</sup>, 2010, be adopted. CARRIED."

**IX. BUSINESS ARISING FROM PREVIOUS MINUTES – 1:59 P.M.:**

There was no business arising from previous minutes.

**X. COMMITTEE REPORTS – 2:00 P.M.:**

Hamlet of Grafton Communal Water System Public Liaison Committee Minutes of December 8<sup>th</sup>, 2009.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Minutes of the Hamlet of Grafton Communal Water System Public Liaison Committee meeting of December 8<sup>th</sup>, 2009, be approved. CARRIED."

Alnwick/Haldimand Police Services Board meeting Minutes of January 19, 2010.

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald;

"Be it resolved that the Minutes of the Alnwick/Haldimand Polices Services Board meeting of January 19, 2010, be received and filed. CARRIED."

Animal Control Board of Management meeting Minutes of February 10, 2010.

Moved by Councillor Robins, seconded by Councillor Jeninga;

"Be it resolved that the Minutes of the Animal Control Board of Management meeting of February 10, 2010, be received and filed. CARRIED."

Alnwick/Haldimand Community Policing Committee meeting Minutes of January 18, 2010.

Moved by Councillor Holmes, seconded by Councillor Robins;

"Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee meeting of January 18, 2010, be received and filed. CARRIED."

**XI. COMMUNICATION (COUNCIL ACTION) – 2:05 P.M.:**

Letter from Community Care Northumberland dated February 11, 2010 RE: Financial Grant Request in the amount of \$500.00.

Moved by Councillor Robins, seconded by Councillor Jeninga;

"Be it resolved that the letter from the Community Care Northumberland dated February 11, 2010, requesting a financial grant contribution in the amount of \$500.00 for the year 2010, be referred to the 2010 Budget deliberations for further consideration; and further that Community Care Northumberland be advised of this action. CARRIED."

Letter from the Ministry of Citizenship and Immigration dated February 2010 RE: Newcomer Champion Award – Nomination deadline of March 15, 2010.

Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the letter from the Ministry of Citizenship and Immigration dated February 2010 regarding the Newcomer Champion Award – Nomination deadline of March 15, 2010, be received and filed; and further that this information and link be posted on the website. CARRIED."

Resolution received from the Corporation of the Town of Gravenhurst dated February 2, 2010 RE: Responsibilities of the Office of the Ombudsman – save and except Hospitals, long-term care facilities and children's aid societies.

Moved by Councillor Holmes, seconded by Councillor Jeninga;

"Be it resolved that the Council of the Township of Alnwick/Haldimand support the resolution passed by the Corporation of the Town of Gravenhurst dated February 2, 2010 with respect to petitioning the Province to amend the responsibilities of the Office of Ombudsman to include Hospitals, Long-term Care Facilities and Children's Aid Societies. CARRIED."

Letter from Dalren Limited dated February 22, 2010 RE: Requested Additional Pricing – Centreton Public Library Addition.

Moved by Councillor Robins, seconded by Councillor Jeninga;

"Be it resolved that the letter from Dalren Limited dated February 22, 2010 providing the additional pricing, as requested by Council pertaining to the Centreton Public Library Addition, be deferred; and further that clarification be requested pertaining to the cash allowance as noted. CARRIED."

Letter from the Ministry of Agriculture, Food and Rural Affairs dated February 23, 2010 RE: Concerns over Increasing Wolf/Coyote populations and claims – If requested 1/2 day "Workshop can be arranged in the Municipality.

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald;

"Be it resolved that the Clerk/Administrator, Terry Korotki and the Livestock Valuer Hayden Taylor attend the workshop when scheduled; and further that the Clerk/Administrator, Terry Korotki advised the Ministry of Agriculture, Food and Rural Affairs that the Municipality would be interested in hosting this event providing sufficient room is available. CARRIED."

Letter from Mr. and Mrs. Craig dated March 4, 2010 RE: Coyote Concerns.

Discussed at this time as relevant with the following correspondence.

Letter from the Ministry of Natural Resources dated February 19, 2010 RE:  
Dealing with Human-Coyote Conflicts within the Municipality.

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald;

"Be it resolved that letter from the Ministry of Natural Resources dated February 19, 2010 dealing with Human-Coyote Conflicts within the Municipality, be received and filed. CARRIED."

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that staff be directed to collect information from Prince Edward County and Bruce County with respect to their process or procedures for dealing with the large number of coyotes and the possibility of establishing a County Bounty on Coyotes. CARRIED."

**XII. BY-LAWS – 2:23 P.M.:**

**By-Law No. 21-2010** - Being a by-law to authorize the signing and execution of a New Agreement between the Corporation of the Township of Alnwick/Haldimand and the Association of Municipalities of Ontario (AMO) for the provision of the Federal Gas Tax Revenues Under the New Deal for Cities and Communities with Minister Baird.

Moved by Councillor Robins, seconded by Councillor Jeninga;

"Be it resolved that **By-Law No. 21-2010**, Being a by-law to authorize the signing and execution of a New Agreement between the Corporation of the Township of Alnwick/Haldimand and the Association of Municipalities of Ontario (AMO) for the provision of the Federal Gas Tax Revenues Under the New Deal for Cities and Communities with Minister Baird, be read and deemed to be PASSED this 4<sup>th</sup> day of March, 2010. CARRIED."

**BREAK 2:24 P.M. TO 2:36 P.M.**

**XIII. DELEGATIONS – 2:36 P.M.:**

**2:36 p.m. to 3:44 p.m.** - Ministry of Natural Resources Representative and Susan Irving-Cogar Rice Lake Tourist Association – RE: Ice Fishing on Rice Lake and related concerns.

Mr. Dan Taillon, Ministry of Natural Resources presentation and Mrs. Susan Irving-Cogar's presentation together with various pieces of correspondence are attached to this set of Minutes pertaining to this matter.

A lengthy discussion period ensued, which included several other individuals expressing their concerns or issues with respect to the Provincial Legislation pertaining to ice fishing and set limits on Rice Lake.

**XIV. NEW BUSINESS – 3:48 P.M.:**

Resolution to respond to letter from Mr. and Mrs. Craig dated March 4, 2010 RE: Coyote Concerns.

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Moved by Councillor Ritchie, seconded by Deputy Mayor McDonald;

"Be it resolved that the Clerk/Administrator, Terry Korotki acknowledge Mr. and Mrs. Craig's correspondence and advise that additional information is being obtained from neighbouring municipalities in order to prepare a request to the County of Northumberland for a possible implementation of a Bounty on Coyotes in the County of Northumberland. CARRIED."

Ganaraska Region Conservation Authority Annual Dinner and Auction, on April 10, 2010 Cobourg Lion's Centre.

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Moved by Councillor Ritchie, seconded by Councillor Holmes;

"Be it resolved that Members of Council and their Companion's advised the Municipal Treasurer on or before March 10, 2010 of their interest in attending this event in order to obtain early bird priced tickets; and further that tickets be provided for a staff member and companion to attend this event.

**XV. BUSINESS FROM COUNCILLORS – 3:54 P.M.:**

Councillor Ritchie:

Councillor Ritchie advised that her written comments pertaining to her attendance at various workshop/seminars during the OGRA/ROMA Conference will be distributed at the March 17, 2010 Regular Council Meeting.

Councillor Robins:

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct staff to purchase and install a sign, on the north side of the building facing County Road #45, with the wording, "Alnwick/Haldimand Satellite Office"; and further that this sign be installed in conjunction with the Accessibility Reconstruction Project. CARRIED."

Northumberland Hills Hospital – Possible Closing of the Palliative Care Unit:

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Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct staff to prepare a letter to advise the Northumberland Hills Hospital Board of Directors that this Council is not in favour of the closure of the Palliative Care as a significant amount of funding was given by two local families for this unit and to ensure that the long term care patients are not utilizing beds in other units of the hospital that may be required for younger individuals. CARRIED."

Councillor Robins asked if there could be an evening session for the Accessibility Customer Service Training, which Dianne Nicholls is conducting, in Grafton. The Deputy Clerk advised that she would forward this matter to Mrs. Nicholls to schedule a time and notify individuals of this evening training session.

Councillor Holmes:

Councillor Holmes advised that the storage bin has been purchased and is situated at the Alnwick Civic Centre. Councillor Ritchie noted that the Insurance Company should be advised for liability purposes.

Mayor Finley:

Mayor Finley requested that the letter from Chris Bent, Jewell Engineering be listed on the next Budget Meeting for discussion with Mr. Cam Ward, Public Works Superintendent.

Mayor Finley suggested that a letter be forwarded to Mr. Rick Norlock, M.P. and Mr. Lou Rinaldi, M.P.P., Northumberland to attend an on-site meeting at Fire Station #3 to tour the facility.

Spring Road Tour:

The Spring Road Tour has been scheduled for Thursday, April 8<sup>th</sup>, 2010 at 9:00 a.m. commencing from the Centreton Public Works Garage. It was requested that Mr. Ward investigate the possibility of acquiring a Rental van.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that Councillor Raymond Benne be approved as the chair person for the March 24<sup>th</sup>, 2010 Municipal Planning Meeting. CARRIED."

**XVI. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY – 4:28 P.M.:**

Mrs. Carruthers asked if there would be voter notification cards being mailed out for this years' Municipal Election and was advised that the Municipality is going to be utilizing Vote By Mail this election and everyone, eligible to vote, will be receiving a Voting Kit by mail which will include their composite ballot.

Mrs. Carruthers noted there have not been copies of the agenda available in the Bulletin Board area as usual and wondered why. The Deputy Clerk noted that she would investigate this matter.

**CONFIRMING BY-LAW – 4:28 P.M.:**

**By-Law No. 22-2010** - Being a by-law to confirm the proceedings of the Regular Council Session held on Thursday, March 4<sup>th</sup>, 2010 of the Council of the Township of Alnwick/Haldimand.

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Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that **By-Law No. 22-2010**, being a by-law to confirm the proceedings of the Regular Council session held on Thursday, March 4<sup>th</sup>, 2010 of the Council of the Township of Alnwick/Haldimand, be read and deemed to be PASSED this 4<sup>th</sup> day of March, 2010. CARRIED."

**XIV. ADJOURNMENT – 4:29 P.M.:**

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Regular Council Session held on Thursday, March 4<sup>th</sup>, 2010, be adjourned at 4:29 p.m. CARRIED."

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Deputy Mayor, Dalton McDonald

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Mayor, William Finley

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Clerk/Administrator, Terry Korotki