

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MEETING OF THURSDAY, APRIL 2, 2009 – 1:00 P.M.**

Council is to meet in Regular Session on Thursday, April 2nd, 2009 at 1:00 p.m. in the Council Chambers with Mayor William Finley presiding.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Bill Holmes
Art Jeninga
Cathie Ritchie
Rosemarie Robins

Members Absent with Notification: None

Staff Present: Terrence Korotki, Clerk/Administrator/Planning Coordinator
Bernadette Murray, (Administrative Assistant)

Others Present:

I. CALL TO ORDER

Mayor Finley called the meeting to order at _____ p.m.

MOMENT OF SILENCE FOR OUR FALLEN SOLDIERS

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Councillor Cathie Ritchie declared a conflict of interest in respect to By-Law 33-2009.

III. APPROVAL OF AGENDA AS CIRCULATED

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Wednesday, April 2nd, 2009, be approved, _____ CARRIED."

IV. DAVID WRIGHT, CHIEF, VOLUNTEER FIRE DEPARTMENT 1:02 P.M.

Alnwick/Haldimand Fire and Rescue Report dated March 2009:

- 1) Chief's Meeting Agenda for March 24, 2009 attached
- 2) The dry weather has increased the number of grass fires this year, most of them being along County Road #18.
- 3) Pinnacle Park will resume fire protection and medical assist services starting April 1st, 2009
- 4) Three RFQ have been sent out to truck manufacturers and information will be returned by March 31st, 2009
- 5) The Clerk Administrator has suggested that potential sites in the Roseneath area for the construction of a new Fire Station could be viewed when Council does the annual Road Tour, (April 17th, 2009).

6) Dianne Nicholls, Administrative Assistant, (Roseneath) is now processing the Ministry of Transportation claims from the Roseneath office.

➤ Goals that need to be completed or started for the department:

Project	% complete
a) Comprehensive emergency plans for high risks	30
b) Risk Assessment for the Municipality	100
c) Master Plan for the development of the department	10
d) M.I.F.P.I.S.S. for the O.F.M. Office	100
e) Bench Marking as legislated	25
f) Building audits for all non-residential buildings	10
g) Public Relations seminars and education	on-going
h) Reaching N.F.P.A. standards for hose, ladders, pumps, etc.	8
i) Proper documentation of secured training records	100
j) Fire inspections all of public assemblies/properties	95
k) Recruit training program	on going

To date we have responded to 58 calls compared to 47 calls in the same time period in 2008; this is an increase of 23% from last year.

The responses this month were to: (1) Motor Vehicle Collisions
(4) Ambulance Assists
(18) Fire and Alarms
(1) Power Lines down and Alarms

The fire apparatus arrived first on scene for five (5) of the medical assist ahead of the ambulance.

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated March, 2009 as submitted by Fire Chief David Wright, be received and filed, CARRIED."

Correspondence

Email Correspondence dated March 20th, 2009 from Todd Farrell, Science and Stewardship Coordinator, Central Ontario – Nature Conservancy of Canada RE: Application from Nature Conservancy of Canada and the County of Northumberland for Prescribed "Controlled Burns" for Spring, 2009

Mr. Todd Farrell, of Nature Conservancy of Canada and Ms. Mia Frankl, Forest Management Officer, County of Northumberland were in attendance in support of the joint application for permission to have a Prescribed Burn within the boundaries of the Township of Alnwick/Haldimand.

Corporation of the County of Northumberland RE: Prescribed Burns

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the issuance of a burn permit for The Corporation of the County of Northumberland to conduct a prescribed burn in the County of Northumberland Forest for land of approximately 3.40 hectares (8.40 acres) situated in Concession 7, Part Lot 10, (former Township of Haldimand), now in the Township of Alnwick/Haldimand, between April 3rd, 2009 and May 15th, 2009 subject to the signing officer of the County of Northumberland endorsing an "Indemnification and Hold Harmless Agreement" between The Corporation of the County of Northumberland and The Corporation of the Township of Alnwick/Haldimand;

and that representatives of the County of Northumberland advise the Fire Chief David Wright forty-eight (48) hours prior to the prescribed burns in respect to the above referenced location, and on a weekly basis (7 day) should the controlled burn be deferred due to weather conditions, (i.e. high winds, etc.),
CARRIED."

Nature Conservancy of Canada RE: Prescribed Burn

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the issuance of a burn permit for The Nature Conservancy of Canada to conduct a prescribed burn on lands of approximately 4.0 hectares (9.0 acres) situated in Concession 7, Part Lot 8, (former Township of Haldimand), now in the Township of Alnwick/Haldimand, between April 3rd, 2009 and May 15th, 2009 subject to receipt of a "Certificate of Liability Coverage" from the Nature Conservancy of Canada;

and further that representatives of the Nature Conservancy of Canada advise the Fire Chief David Wright forty-eight (48) hours prior to the date of the prescribed burns in respect to the above referenced location, and on a weekly basis (7 day) should the controlled burn be deferred due to weather conditions, (i.e. high winds, etc.),
CARRIED."

Email Correspondence dated March 27th, 2009 from Mark Staab, Nature Conservancy of Canada RE: Letter from Nature Conservancy of Canada to Mayor and Council regarding Prescribed Burns 2009

Email Correspondence dated March 28th, 2009 from Hugh de Quehen RE: Concerns regarding Prescribed Burns 2009

Email Correspondence dated March 26th, 2009 from Val Deziel RE: Letter of Support of Prescribed Burns 2009

Email Correspondence dated March 26th, 2009 from Bill Newell RE: Comments on Program for Prescribed Burns 2009

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Clerk/Administrator to acknowledge receipt of the e-mails received in respect to the issue of the prescribed burns program for the year 2009; and that the correspondence be received and filed,
CARRIED."

BY-LAWS – 1:19 P.M.:

- By-Law No. 30-2009** - Being a by-law to authorize the Signing and Execution of an Agreement between the Corporation of the Township of Alnwick/Haldimand and the Town of Cobourg for the provision of Fire Dispatch Services for a one-year period, (January 1, 2009 to December 31, 2009).
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Moved by Councillor _____, and seconded by Councillor _____

"Be it resolved that **By-Law No. 30-2009**, Being a by-law to authorize the signing and Execution of an Agreement between the Corporation of the Township of Alnwick/Haldimand and the Town of Cobourg for the provision of Fire Dispatch Services for the period of January 1, 2009 to December 31, 2009, and that this By-Law be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 2nd day of April, 2009, _____ CARRIED."

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 1:20 P.M.

The Chief Building Official, Mr. Michael Godin presented his written report for the month of March, 2009 to Council:

1. Building report for the month of March 2009.
2. Web site has been updated with all forwarded information including minutes of previous meetings, agendas and Councilor Robins photo and contact info. In addition the STORM Coalition Symposium information has been posted with related links.
3. The Office renovation project tender has been created, amended, distributed and posted to the web site. A site visit was conducted on Tuesday, and you have the quotes to open and review today.
4. One dumpster of scrap metal has been removed from 9072 Cty. Road # 45 and a second unit has been ordered to the site at the owners' request. The clean up is resulting in positive outcome.
5. Due to past financial circumstances of the owner at 9171 Cty. Rd. # 45, he could not get a dumpster to be delivered to his property. At his requests I made the arrangements and the dumpster is now being filled with the offending garbage.
6. Once these two areas are cleaned up I can turn my attention to the next properties.
7. Memo from Mayor Finley by way of Clerk ~ Disturbances on Curtis Point Road at cottages that are being rented. Theses cottages are privately owned on a private road. The municipality cannot prevent the rental of these units nor can we police the parking issues. Any Noise issues, as a result of the renters can be usually be dealt by the OPP if they are called. These problems generally occur in the late evening and for that reason the OPP have traditionally gotten those calls.
8. A new seat bottom has been ordered for the damaged council chair in the Roseneath Council Chamber.

MOTION TO OPEN TENDERS: - 1:30 P.M.

Office Renovations – Main Administration Office, (Grafton, Ontario)

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

“Be it resolved that the Council of the Township of Alnwick/Haldimand approve the opening of the tenders which have been received in accordance with the Tender specifications for the office renovations of the Municipal Administration Office at 10836 County Road # 2, (Grafton, Ontario), CARRIED.”

1.

2.

3.

4.

5.

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9.

10.

**MOTION TO AWARD TENDER FOR THE OFFICE RENOVATION AT
MUNICIPAL ADMINISTRATION OFFICE, (GRAFTON, ONTARIO):**

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve and accept the tender received from _____, including all applicable taxes, in the amount of _____, to complete the office renovations at the Municipal Administration Office building in Grafton, Ontario, _____ CARRIED."

VI. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 1:35 P.M.

Municipal Public Works Report dated March 2009:

- Load Limit signs went up Monday, March 2nd, 2009.
- We have used approximately 85% of our sand reserves to date.
- Len Legg Excavating was cutting brush for two (2) weeks. Roads brushed were, Grills Road, Massey Road, Northumberland Heights Road and Craig Road.
- Only one (1) day was spent sanding (March 9th), and the rest of the month we had good weather.
- Patching and grading on going as weather permits.
- Public Works Department replaced one (1) culvert on 7th Line, which was undermined causing the road to cave in. Road patrols were increased during March to keep problem areas in check.
- Rail Crossing report attached.

Moved by Councillor _____, and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Public Works Department Report dated March, 2009 as submitted by Cam Ward, Public Works Superintendent, be received and filed. _____ CARRIED."

VII. BETH VOSBOURGH, TREASURER-1:50 P.M.:

Financial Reports – Voucher No. 7 (General Accounts) - Includes the 1st
Payments on the County and School Board levies for 2009)

Moved by Councillor and seconded by Councillor
Resolution #

“Be it resolved that the Financial Accounts – Voucher # 7, be approved as follows:

Voucher # 7

General in the amount **\$ 1,388,605.76** CARRIED.”

Financial Reports – Hamlet of Grafton Communal Water Expenditures

Moved by Councillor and seconded by Councillor
Resolution #

“Be it resolved that the Council of the Township of Alnwick/Haldimand approve December, 2008 Water Expenditures in the amount of **\$7,936.60**, CARRIED.”

VIII. DELEGATIONS – 2:00 P.M.:

2:00 p.m. Clive Lavers, ratepayer RE: Concerns as to Drainage Easement on
Clitheroe Road

2:20 p.m. Beth Turner, Thompson, Rogers Law Firm RE: Consultation Process
for Wireless Telecommunications Facilities

Ms. Turner provided a PowerPoint presentation entitled “Wireless Telecommunications Facilities Protocol.”

2:50 p.m. Robert Biron (President and CEO) and Jennifer Gillard (Director,
Communications and Community Engagement) Northumberland Hills Hospital
Information Session to provide municipality with an update on the hospital,
including budget balancing strategies

COUNCIL BREAK - 3:21 TO 3:30 P.M.

3:05 to 3:20 p.m. – Holly Kassay, Uey Community Coordinator and Clare
Paterson, Executive Director, Northumberland Child Development Centre RE:
“Understanding the Early Years in Northumberland County”

IX. APPROVAL OF MINUTES – 3:31 P.M.

Moved by Councillor and seconded by Councillor
Resolution #2009-

“Be it resolved that the Minutes of the Regular Council Session held on Wednesday, March 18th, 2009 be adopted, CARRIED.”

X. BUSINESS ARISING FROM PREVIOUS MINUTES

XI. COMMITTEE REPORTS – 3:40 P.M.

Grafton Horticultural Society Board of Directors Meeting Minutes of March 3rd, 2009

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that Minutes of the Grafton Horticultural Society Board of Directors Meeting Minutes of March 3rd, 2009, be received and filed. CARRIED."

Grafton Horticultural Society General Meeting Minutes of March 10th, 2009

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that Minutes of the Grafton Horticultural Society General Meeting of March 10th, 2009, be received and filed. CARRIED."

Lower Trent Source Protection Authority Meeting – Minutes of Meeting 1 and 2, held on March 12th, 2009

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that Minutes of the Lower Trent Source Protection Authority Meetings 1 and 2, held on March 12th, 2009, be received and filed. CARRIED."

Alnwick/Haldimand Community Police Committee agenda for March 16, 2009 meeting and Meeting Minutes of February 16th, 2009

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that Minutes of the Alnwick/Haldimand Community Police Committee of January 19th, 2009, be received and filed. CARRIED."

Haldimand Memorial Arena and Park Board Meeting Minutes of March 19th, 2009

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009

"Be it resolved that Minutes of the Haldimand Memorial Arena and Park Board of March 19th, 2009 be received and filed, CARRIED."

Alnwick/Haldimand Police Services Board Meeting Minutes of February 17th, 2009

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009

"Be it resolved that Minutes of the Alnwick/Haldimand Police Services Board Meeting of February 17th, 2009 be received and filed, CARRIED."

XII. COMMUNICATION (COUNCIL ACTION): - 3:50 P.M.

Email correspondence from Municipality of South Bruce dated March 10th, 2009
RE: Organization of Lobby Group to demand fair funding from Provincial Government to the Thirty-Six Ontario Conservation Authority – Request for Support of Resolution

Moved by Councillor _____ and seconded by Councillor _____

"Be it resolved that the Council of the Township of Alnwick/Haldimand, (Council direction required), CARRIED."

Letter from Glynnis Tomkinson (resident) dated March 9th, 2009 RE: Property Assessment Concern

Moved by Councillor _____ and seconded by Councillor _____

"Be it resolved that the Council of the Township of Alnwick/Haldimand, (Council direction required), CARRIED."

Email from Municipality of Middlesex Centre dated March 4th, 2009 RE: Resolution to petition the Department of Fisheries and Oceans to review and shorten the time frame required for approval of drainage maintenance, construction and bridge reconstruction

Moved by Councillor _____ and seconded by Councillor _____

"Be it resolved that the Council of the Township of Alnwick/Haldimand, (Council direction required), CARRIED."

Letter dated March 18th, 2009 from the Ontario Provincial Police RE: 2009 Cost Estimate Revision due to New Memorandum of Understanding (MOU)

Moved by Councillor _____ and seconded by Councillor _____

"Be it resolved that the Council of the Township of Alnwick/Haldimand, (Council direction required), CARRIED."

Doug Horses, Gaillind Corporation – RE: Awarding of 2009/2010 Janitorial Contract

Moved by Councillor _____ and seconded by Councillor _____

"Be it resolved that the Council of the Township of Alnwick/Haldimand, (Council direction required), CARRIED."

Email Correspondence dated March 24th, 2009 from Jeff Art, Supervisor,
Corporate Correspondence Unit, Ministry of the Environment RE:
Implementation of the Great Lakes – St. Lawrence River Basin Sustainable Water
Resources Agreement

Moved by Councillor _____ and seconded by Councillor _____

“Be it resolved that the Council of the Township of Alnwick/Haldimand, (Council
direction required), _____ CARRIED.”

XIII. COMMUNICATION (RECEIVE AND FILE – LISTED): 4:00 P.M.

Letter from Sheila Croxon, Coaches Association of Ontario received March 16th,
2009 RE: Initiatives for Celebration of Ontario Coaches Week

Letter dated January 29th, 2009 from Dan Hefkey, Assistant Deputy Minister and
Chief, Ministry of Community Safety and Correctional Services RE: Letter of
Congratulations to municipality for completing mandatory emergency activities
required under the Emergency Management and Civic Protection Act for 2008

Letter from Lynda Kay, Executive Director, Northumberland United Way dated
March 19th, 2009 RE: Mayor’s Cup Challenge Fundraiser

XIV. BY-LAWS: - 4:10 P.M.

XV. NEW BUSINESS – CLERK/ADMINISTRATOR – 4:15 P.M.

By-Law No. 33-2009 - Being a by-law to authorize the Signing and
Execution of a Transfer/Deed of Land between
The Corporation of the Township of
Alnwick/Haldimand and Cathie Annette Ritchie
and Anthony John Ritchie – Part Lot 31,
Concession 1, Being Part 1 on Plan 39R-11868,
(former Haldimand Township) now in the
Township of Alnwick/Haldimand

Moved by Councillor _____, and seconded by Councillor _____
Resolution #2009-

“Be it resolved that **By-Law No. 33-2009**, Being a by-law to authorize the
signing and Execution of a Transfer/Deed of Land between The Corporation of
the Township of Alnwick/Haldimand and Cathie Annette Ritchie and Anthony
John Ritchie – Part Lot 31, Concession 1, Being Part 1 on Plan 39R-11868,
(former Haldimand Township) now in the Township of Alnwick/Haldimand and
that this By-Law be given a FIRST, SECOND and THIRD READING and FINALLY
PASSED this 2nd day of April, 2009, _____ CARRIED.”

Letter received March 31st, 2009 from Terry & Yona Stadtke, residents RE:
"School Bus Stop Ahead Sign at 5971 Minnetonka Road"

SUMMER JOB SERVICE – 2009 PROGRAM

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that Council of The Corporation of the Township of Alnwick/Haldimand hereby approve the submission of an application to Fleming College, Cobourg campus, for the **Summer Jobs Service 2009 Program** funded by the Ministry of Training, Colleges and Universities providing a wage subsidy of \$2.00/hour per student, between April 1st, 2009 and ending by September 30th, 2009 for the following positions:

Public Works Department:

Public Works Junior General Labourers
Two (2) students – 16 weeks – 40 hours per week
Hour rate: \$10.00 per hours – Estimated cost of \$14,752.00
(Hourly rate will be \$11.00 per hour if the summer student is returning for the second year), Carried.

COUNCILLOR BENEFITS – HEALTH and DENTAL

"Be it resolved that the Municipal Treasurer, Beth Vosbough, enroll Councillor Raymond Bennis in the Family Plan pertaining to the Health and Dental Benefits Program provided by Green Shield for his term on the Municipal Council for the Township of Alnwick/Haldimand, to be effective May 1st, 2009, CARRIED."

XVI. NEW BUSINESS FROM COUNCILLORS: - 4:20 P.M.

XVII. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY: - 4:30 P.M.

CONFIRMING BY-LAW: - 4:35 P.M.

By-Law No. 32-2009 - Being a by-law to confirm the proceedings of the Regular Council Session held on Wednesday, April 2nd, 2009 of the Council of the Township of Alnwick/Haldimand.

Moved by _____ and seconded by _____

"Be it resolved that **By-Law No. 32-2009**, being a by-law to confirm the proceedings of the Regular Council session held on Thursday, April 2nd, 2009 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 2nd day of April, 2009.

CARRIED."

XIV. ADJOURNMENT: - 4:40 P.M.

Moved by Councillor _____ and seconded by Councillor _____
Resolution #2009-

"Be it resolved that the Regular Council Session held on Thursday, April 2nd, 2009, be adjourned at 4:40 p.m.,

CARRIED."