



**THE CORPORATION OF THE
TOWNSHIP OF ALNWICK/HALDIMAND
INAUGURAL AND REGULAR MEETING MINUTES OF
THURSDAY, DECEMBER 2ND, 2010 - 10:00 A.M. AND 1:00 P.M.**

Council met for the Inaugural meeting of the Municipal Council of 2010-2014 in the Council Chambers of the Grafton Municipal Office. The inauguration commenced at 10:01 a.m. with the Clerk/Administrator, Terrence Korotki presiding. The first meeting of the new Council shall commence at 1:00 p.m. with Mayor Dalton McDonald presiding.

Members Present: Mayor Dalton McDonald
Deputy Mayor Raymond Bennis
Councillors: Jim Fell
Bill Holmes
Sandra Jaynes
John Logel
Joan Stover

Staff Present: Terrence Korotki, Clerk/Administrator
Robin van de Moosdyk, Deputy Clerk
David Wright, Fire Chief
Ross Poole, Deputy Fire Chief
Michael Godin, Chief Building Official/By-Law Enforcement Officer
Cam Ward, Public Works Superintendent
Rosie Cromlish, Tax Collector
Mary Martorino, Tax Clerk
Dianne Nicholls, Administrative Assistant
Bernadette Murray, Administrative Assistant

Others Present: Betty Carruthers Karen Linkie
Heather McDonald Sabrina Veltkamp
Bill Finley Bill Stover
Peter Jaynes Bob Dean
Casey Jaynes Jane and John Eagleson
Michael Walls-Kelly Isabell Fell
Alyssa Stanley Brenda Logel
Cooper Stanley Tammy Lyle

I. TERRY KOROTKI, CLERK/ADMINISTRATOR –OPENING REMARKS

Mr. Terry Korotki, Clerk/Administrator commenced the meeting by welcoming everyone to the Inaugural Meeting of the Alnwick/Haldimand Township Council.

DECLARATIONS OF OFFICE AND OATHS OF ALLEGIANCE 10:07 A.M.

Mr. Terry Korotki, Clerk/Administrator proceeded with the Declarations of Office and Oaths of Allegiance for each member of the newly elected Council of the Township of Alnwick/Haldimand.

BLESSING BY REVEREND STAN WITCZAK – 10:17 A.M.

Reverend Witczak provided a blessing of the new Council for the next four-year term of office.

The Clerk/Administrator, Terrence Korotki advised that the Inauguration of the new Members of the Township of Alnwick/Haldimand Council was concluded at 10:25 a.m.

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Each Member of the newly elected and appointed Council provided a brief commentary with respect to their appointment, goals and vision for the next four years.

BREAK – INAUGURAL CEREMONIAL LUNCH – 11:00 A.M. – 12:30 P.M.

The Inaugural Ceremonial Lunch was held at the Grafton Village in at 11:00 a.m. to 12:30 p.m.

Council is to meet in Regular Session on Thursday, December 2nd, 2010 at 1:00 p.m. in the Council Chambers with Mayor Dalton McDonald presiding.

Members Present: Mayor Dalton McDonald
Deputy Mayor Raymond Bennis
Councillors: James Fell
Sandra Jaynes
John Logel
Joan Stover

Members Absent with Notification: Councillor Bill Holmes

Staff Present: Terry Korotki, Clerk/Administrator
Robin van de Moosdyk, Deputy Clerk
David Wright, Fire Chief
Ross Poole
Mike Godin, CBO/MEBO
Cam Ward, Public Works Superintendent

Others Present: Gritt Koehl
Betty Carruthers
Isabell Fell

II. CALL TO ORDER

Mayor McDonald to call the meeting to order at 1:00 p.m.

III. MOMENT OF SILENCE FOR OUR FALLEN SOLDIERS AND CITIZENS

IV. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

V. APPROVAL OF AGENDA AS CIRCULATED

Regular Council Meeting Agenda of December 2, 2010:

Moved by Deputy Mayor McDonald, seconded by Councillor Fell;

"Be it resolved that the Agenda for the Inaugural Meeting of the newly elected Council of Thursday, December 2nd, 2010, be approved as circulated.

CARRIED."

VI. DAVID WRIGHT, CHIEF, VOLUNTEER FIRE DEPARTMENT

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Alnwick/Haldimand Fire & Rescue Monthly Report:

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the Fire Chief David Wright work in conjunction with the Deputy Clerk, Robin van de Moosdyk to prepare and post the Volunteer Fire Department Positions notice and job descriptions; and further that these notices be posted as soon as possible in all three Fire Stations. CARRIED."

Moved by Councillor Stover, seconded by Councillor Fell;

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated November 2010 as submitted by Fire Chief David Wright, be received and filed. CARRIED."

Monthly Fire Department Reports as prepared and submitted by Dianne Nicholls, Administrative Assistant.

Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the Monthly Fire Department Reports as prepared and submitted by Dianne Nicholls, Administrative Assistant, be received and filed. CARRIED."

VII. MIKE GODIN, C.B.O., BUILDING DEPARTMENT – 1:40 P.M.:

Building Department Monthly Report:

1. November month end building activity report.
2. Tri-County Paralegal has appeared before the Justice (noise infraction in Grafton) and since the defendant did not show a trial date has been set for February and will proceed whether the defendant is present or not.
3. Grasshopper Island meeting ~ meeting was held on November 19/10 at 1:30 p.m. in the Alnwick Civic Centre. It was agreed, in principal, that Trudy Jo will apply for a rezoning to "RU-???" which would recognize the existing use (that is a compatible use in the Official Plan) but restrict the use to existing number of units only with no further expansion. Since the unit number is low, a rezoning to full Resort would place a higher than normal assessment on the property. The proposed, by our planner, zoning was agreed to by our lawyer and in principal by Trudy Jo and her lawyer.
4. Business Card discussion re: email addresses (??????@alwickhaldimand.ca) and whether or not to include cell phone #'s.
5. Grass in Roseneath ~ meeting with contractor tomorrow for cost and set day to do it (1st clear day ~ weather reports indicate that warmer weather is forecast)

Moved by Councillor Stover, seconded by Councillor Jaynes;

"Be it resolved that the email addresses for all Members of Council have the same domain as noted in section number 4. above. CARRIED."

Moved by Deputy Mayor Bennis, seconded by Councillor Fell;

"Be it resolved that Council direct staff to obtain a quotation for the purchase of laptops for all members of Council; and further that it be approved that

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Mayor McDonald obtain a Blackberry for municipal business. CARRIED."

Moved by Councillor Fell, seconded by Councillor Logel;

"Be it resolved that the Building Department Report dated November 2010, as submitted by Mike Godin, Chief Building Official/By-Law Enforcement Officer, be received and filed. CARRIED."

VIII. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 2:05 P.M.:

Public Works Department Monthly Report:

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that the Public Works Department Report dated November 2010, as submitted by Cam Ward, Public Works Superintendent, be received and filed. CARRIED."

IX. TREASURY DEPARTMENT – 2:15 P.M.:

Financial Accounts - Voucher #42:

Moved by Deputy Mayor Bennis, seconded by Councillor Jaynes;

"Be it resolved that the Financial Accounts - Voucher #42, be approved as follows:

CORPORATION & TAXES - 18,694.52
ADMINISTRATION - 376.57
FIRE OPERATION AND CAPITAL - 2,643.52
PWS - 25,706.08
ENV2 - 128.15
FCC - 9.13
LIBRARY - 81,012.79
OPP - 788.27
TOTAL – V # 42 - \$**129,359.03**

BREAK 2:20 p.m. – 2:30 p.m.

X. DELEGATIONS:

2:30 P.M. – 3:02 P.M.: - Adam McCue, Manager of Waste/Technical Support & Communications, County of Northumberland RE: Change of the Curbside Waste and Recycling Pick up days.

Mr. McCue was present and provided a power point presentation to Council and to those individuals in the gallery, with respect to the changes pertaining to the Curbside Waste and Recycling pick up days commencing on January 1, 2011. A copy of the power point presentation is attached.

XI. JANITORIAL TENDER OPENING - 3:02 P.M.:

MOTION TO OPEN TENDERS FOR JANITORIAL CONTRACT:

Moved by Councillor Logel, seconded by Councillor Fell;

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"Be it resolved that the Council of the Township of Alnwick/Haldimand approve to proceed with the opening of the Janitorial Tender packages that have been received for the Janitorial Services Contracts for the Grafton Municipal Office and Grafton Community Centre for the year 2011. CARRIED."

MOTION TO ACCEPT 2011 JANITORIAL CONTRACT:

Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the Tender received from Wilce Cleaning Services, in the total amount of \$1356.00 per month including all applicable taxes, be accepted to provide the Janitorial Services for the Grafton Municipal Office and the Grafton Community Centre for the 2011 year, subject to meeting the specifications of the tender provisions. CARRIED."

XII. COMMITTEE REPORTS 3:10

Letter from the from the Alnwick/Haldimand Public Libraries dated December 2, 2010 RE: 2011-2014 Appointments.

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

"Be it resolved that the recommendations of the Alnwick/Haldimand Public Libraries as noted in their correspondence dated December 2, 2010 pertaining to the 2010- 2014 Library Board appointments, be approved as follows:
David Roberts, Rosemarie Robins, Barbara Harnden, Jane Davis and Heather Milroy. CARRIED."

Spotlight on Ontario Public Libraries - What you need to know as a municipal Councillor

Moved by Councillor Jaynes, seconded by Councillor Stover;

"Be it resolved that the newsletter, "Spotlight on Ontario Public Library", be received and filed. CARRIED."

Lower Trent Conservation Authority meeting Minutes of November 11, 2010.

Moved by Councillor Fell, seconded by Councillor Logel;

"Be it resolved that the Minutes of the Lower Trent Conservation Authority meeting of November 11, 2010, be received and filed. CARRIED."

Lower Trent Conservation Authority - Our Watershed 2009 Annual Report.

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the 2009 Annual Report from the Lower Trent Conservation Authority, "Our Watershed", be received and filed. CARRIED."

Alnwick/Haldimand Community Policing Committee meeting Minutes of October 18, 2010.

Moved by Deputy Mayor Bennis, seconded by Councillor Fell;

"Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee of October 18, 2010, be received and filed. CARRIED."

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Haldimand Memorial Arena and Park Board meeting Minutes of November 18, 2010.

Moved by Councillor Logel, seconded by Councillor Fell;

"Be it resolved that the Minutes of the Haldimand Memorial Arena and Park Board meeting of November 18, 2010, be approved. CARRIED."

XIII. COMMUNICATIONS 3:13 PM.

Letter from Hospice Northumberland Lakeshore dated November 9, 2010 RE: Streamlining of Services as of December 16, 2010.

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the letter from Hospice Northumberland Lakeshore dated November 9, 2010 regarding the streamlining of Services as of December 16, 2010, be received and filed. CARRIED."

Proposal from Infrastructure Solutions dated November 17, 2010 RE: Water Financial Report.

Moved by Deputy Mayor Bennis, seconded by Councillor Fell;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the retention of services of Infrastructure Solutions Inc. to complete the asset management requirements relating to Public Sector Accounting Board 3150 (PSAB) Provincial Legislation in respect to the Hamlet of Grafton Communal Water System as a requirement to be incorporated into the Township's Financial Information Return to be forwarded to the Ministry of Municipal Affairs and Housing;

AND FURTHER that the upset limit to complete this project is \$12,430.00, including harmonized sales tax (HST), and that Infrastructure Solutions Inc. is to forward, on a weekly basis, a financial report illustrating the consulting hours required to fulfill the tasks and responsibilities in respect to this project. CARRIED."

Emails pertaining to the Mud Bog held by Mr. Leonard in July 2010 with respect to the Insurance Coverage for this event.

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the emails pertaining to the Mud Bog event held by Mr. Leonard in July 2010 regarding the insurance coverage for this event, be forwarded to McGlennon Insurance for their perusal and further action on behalf of the Municipality if required. CARRIED."

Letter from the County of Northumberland dated November 19, 2010 RE: Request for Fire Permit for 2011 County Forest Prescribed Burn.

Moved by Councillor Logel, seconded by Deputy Mayor Bennis;

"Be it resolved that the letter from the County of Northumberland dated November 19, 2010 requesting a Fire Permit for 2011 County Forest Prescribed Burn, be referred to the December 10, 2010 Committee of Council meeting for further discussion. CARRIED."

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Invitation from the Township of Cramahe RE: Inaugural Ceremony on Tuesday, December 7, 2010, 7:00 p.m. in the Rotary Room at the Keeler Centre, Colborne.

Moved by Councillor Fell, seconded by Councillor Jaynes;

"Be it resolved that Deputy Mayor Bennis and Councillor Logel attend the Inaugural Ceremony of the new Cramahe Township Council at the Keeler Centre on December 7, 2010 on behalf of the Township of Alnwick/Haldimand. CARRIED."

Resolution for Office Closure for the Staff Christmas Dinner 2010.

Moved by Councillor Stover, seconded by Deputy Mayor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve that Councillors Jaynes and Logel who have volunteered their time, to attend to the front reception counter on Tuesday, December 7th, 2010 from 2:00 p.m. to 4:30 p.m. to permit all staff to attend the Staff Christmas Dinner 2010. CARRIED."

Schedule of Training Workshops for Head of Council and Councillors for 2010-2011.

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

"Be it resolved that the Councillors Jaynes and Stover attend the Councillors Training Workshop in Peterborough on January 29, 2011; and further that resource material(s) be obtained and distributed to other Members of Council for their perusal. CARRIED."

Memo from the Ontario Good Roads Association (OGRA) dated November 5, 2010 RE: Minimum Maintenance Standards Litigation - Status Report.

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the memo from the Ontario Good Roads Association (OGRA) dated November 5, 2010 providing a Status Update pertaining to the Minimum Maintenance Standards Litigation, be received and filed. CARRIED."

Email and Report from Dianne Nichols, Administrative Assistant, dated November 19, 2010 RE: 2011 Emergency Exercise and 2010 Emergency Exercise Report.

Moved by Councillor Logel, seconded by Deputy Mayor Bennis;

"Be it resolved that the email and Report from Dianne Nichols, Administrative Assistant, dated November 19, 2010 regarding the 2011 Emergency Exercise and 2010 Emergency Exercise Report, be received and filed. CARRIED."

Letter from the Ministry of Citizenship and Immigration dated November 2010 RE: Volunteer Service Award Program.

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that the letter from the Ministry of Citizenship and Immigration dated November 2010 regarding the Volunteer Service Award Program, be referred to the Committee of Council meeting of December 10, 2010. CARRIED."

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Letter from the Trent Conservation Coalition Source Protection Region dated November 19, 2010 RE: Explanation and Clarification regarding appointment of municipal representatives to the Source Protection Committee.

Moved by Councillor Stover, seconded by Councillor Jaynes;

"Be it resolved that the letter from the Trent Conservation Coalition Source Protection Region dated November 19, 2010 providing an explanation and clarification regarding appointment of municipal representatives to the Source Protection Committee, be received and filed. CARRIED."

Letter from the Ganaraska Region Conservation Authority dated October 25, 2010 RE: 2011 Preliminary Budget Information Package and General Levy of \$9,805.69 and comments to be received prior to December 9th, 2010.

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the correspondence and 2011 Preliminary Budget Information Package dated October 25, 2010 from the Ganaraska Region Conservation Authority, be referred to the 2011 Budget deliberations for further discussion and review. CARRIED."

Email from Andrew Hartnell, Dimestore Fishermen dated October 27, 2010 RE: Filming of Feature episode of the program in Alnwick/Haldimand.

Moved by Deputy Mayor Bennis, seconded by Councillor Fell;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct staff to extend an invitation to Mr. Hartnell of the Dimestore Fishermen Show to attend a future Council session to discuss his proposal in greater detail. CARRIED."

XIV. BY-LAWS -3:50 P.M.:

By-Law No. 119-2010 - Being a by-law to Prohibit or Regulate Noise in the Township of Alnwick/Haldimand

Moved by Councillor Jaynes, seconded by Deputy Mayor Bennis;

"Be it resolved that **By-Law No. 119-2010**, being a by-law to Prohibit or Regulate Noise in the Township of Alnwick/Haldimand, be deferred for further amendment and discussion. CARRIED."

By-Law No. 120-2010 - Being a by-law to Establish and Prescribe Fees and Charges for Services Provided by the Township of Alnwick/Haldimand and to provide for interest charges and penalties thereon.

Moved by Councillor Logel, seconded by Deputy Mayor Bennis;

"Be it resolved that **By-Law No. 120-2010**, being a by-law to Establish and Prescribe Fees and Charges for Services Provided by the Township of Alnwick/Haldimand and to provide for interest charges and penalties thereon, be read and deemed to be PASSED this 2nd day of December, 2010. CARRIED."

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XV. C.A.O. REPORT/UPDATES

Tender/Quotation for new Furnaces at Centreton Community Centre:

Moved by Councillor Stover, seconded by Councillor Logel;

"Be it resolved that the Council of the Township of Alnwick/Haldimand accept the recommendation as noted in the Municipal Staff Report dated November 29, 2010, in which the lowest tender, as received from Northumberland Refrigeration Heating and Air Conditioning, for the purchase and installation of two 92 percent efficiency Furnaces for the Centreton Library, in the total amount of \$6,400.00 plus applicable taxes; and further that the commencement date of this installation not exceed one week from the date of notification of the tender being awarded. CARRIED."

XVI. BUSINESS FROM COUNCILLORS

Councillor Stover inquired as to Council's attendance in the Santa Claus Parade and Councillor Jaynes advised all the Members of Council and their spouses are welcome to participate as their will be carriage/wagon for them to ride if they wish rather than walking.

Councillor Fell inquired if Alderville First Nations were invited to partake in the First Annual Santa Claus Parade and was advised that they were invited.

XVII. QUESTIONS FROM THE RATEPAYERS

Mrs. Carruthers inquired as to the notification of the Inaugural Meeting of Council and suggested posting in a flyer, advertisement or the website. It was noted by the Clerk/Administrator that Council may give consideration to having a New Year's Levy.

Mrs. Koehl asked the status of the Noise By-Law and inquired as to when in the future the final draft of the By-Law would be included on an Agenda for Council's consideration. Mayor McDonald noted that Mr. Godin is working in conjunction with the Special Events by-law as to the implications the provisions of the Noise By-Law would have on the Special Events By-Law if passed.

MOTION TO ADJOURN TO IN CAMERA SESSION

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to an In Camera Session in accordance with Section 239(2)(b)(d) of the Municipal Act 2001, as amended, at 4:30 p.m. CARRIED."

MOTION TO RECONVENE TO REGULAR SESSION

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 5:40 p.m. CARRIED."

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XVIII. APPROVAL OF CONFIRMING BY-LAW

By-Law No. 122-2010 - Being a by-law to confirm the proceedings of a meeting of Council held on Thursday, December 2nd, 2010.

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that **By-Law No. 122-2010**, being a by-law to confirm the proceedings of a meeting of Council held on Thursday, December 2nd, 2010, be read and deemed to be PASSED this 2nd day of December, 2010.

CARRIED."

XIX. ADJOURNMENT

Moved by Councillor Fell, seconded by Councillor Jaynes;

"Be it resolved that the Regular Council session of Thursday, December 2, 2010, be adjourned at 5:45 p.m.

CARRIED."

MAYOR, DALTON MCDONALD

CLERK ADMINISTRATOR,
TERRY KOROTKI