

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MEETING OF WEDNESDAY, FEBRUARY 18TH, 2009 – 7:00 P.M.**

Council is to meet in Regular Session on Wednesday, February 18th, 2009 at 7:00 p.m. in the Council Chambers at the satellite office at the Alnwick Civic Centre with Mayor William Finley presiding.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Bill Holmes
Cathie Ritchie

Members Absent with Notification: Councillor Walter Broegelmann
Councillor Art Jeninga

Staff Present: Terrence Korotki, Clerk/Administrator
Cam Ward, Public Works Superintendent
Mike Godin, Chief Building Official/By-Law Enforcement Officer
Dianne Nicholls, Administrative Assistant

Others Present: Rosemarie Robins, resident

I. CALL TO ORDER

Mayor Finley called the meeting to order at 7:05 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest and general nature thereof.

III. APPROVAL OF AGENDA AS CIRCULATED – 7:06 P.M.:

Moved by Councillor Bennis, seconded by Councillor Holmes
Resolution #2009-91

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Wednesday, February 18th, 2009, be approved. CARRIED."

IV. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 7:07 P.M.

MOTION TO OPEN ONE-TON TRUCK TENDER

Moved by Deputy Mayor McDonald, seconded by Councillor Holmes
Resolution #2009-92

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the opening of the One-Ton Truck Tenders that have been submitted and received in accordance with the tender request. CARRIED."

Results:

1. Thomas Pontiac Buick GMC \$55,492.04 incl. all applicable taxes
2. Edwards Ford Sales (Kingston) Ltd. \$49,596.83 incl. all applicable taxes

MOTION TO AWARD TENDER FOR THE ONE-TON TRUCK:

Moved by Councillor Holmes, seconded by Councillor Bennis
Resolution #2009-93

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve and accept the Tender received from Edwards Ford Sales (Kingston) Ltd. in the amount of \$49,596.83 including all applicable taxes for a new 2009 One-Ton Dump Truck, subject to meeting the specification of the Tender as determined by the Public Works Superintendent, Mr. Cam Ward. CARRIED."

Cam Ward reported that the sand dome was stocked up as of last Thursday and that the Public Works Department have been busy dealing with frozen roads and ditches.

Councillor Bennis commented that the roads were in good condition this winter. Cam Ward advised that backhoe tenders would be done soon. Mayor Finley advised that Northumberland County opened tenders for snowplows, which was awarded to Edwards Ford Sales. Deputy Mayor McDonald enquired about the brush along the curb on Boomerang Road, which needs cutting back. Cam Ward advised that there hasn't been any time this winter to deal with this issue, but would be completed this spring, 2009.

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 7:21 P.M.

1. The Property Standards files, letters sent, registered and regular mail. Waiting for costs and availability of sub-contractors to do work on our behalf if necessary.
2. Electrical quotes for office ~ one received, one coming, third contact is out of country and will not return March 1, 2009.
3. Ice dam on north side of Grafton municipal office ~ this situation caused a back up of water under the flashing and metal roof which then caused the internal damage to the drywall in the Council Chamber stairwell. BG Roberts was hired, at a cost of \$392.70 to remove the ice that then allowed water to drain. It is recommended to place heat trace tape in the eaves troughs and downspouts, on the north side only, to prevent this from happening in the future. This tape will require additional outdoor plugs to be installed at the soffits on both north corners of the main building. Two quotes received were (in order of reception); copies FYI
 - a. BG Roberts (Cobourg) \$3,151.90 + \$157.60 GST = \$ 3,309.05
 - b. Ryan's Electrical (Roseneath) \$3120.00 + \$156.00 GST = \$ 3,276.00Once this issue has been resolved so that there will be no further water infiltration, then I can address the drywall repair in the stairwell.
4. The furnace problem in the main office has been repaired by Comfort Zone at a cost of \$ 207.90. They have provided a quote for annual maintenance copies for Council information.
5. I have not had an opportunity to attend at the Craig Road site as this date.
6. Barrier free washroom – received prices for operators for five doors at \$12,000.00. To upgrade doors from standard will be an additional \$8,000.00. My recommendations would be to use half the existing old shower/washroom beside the Community Policing Room to rebuild for a barrier free family washroom.

Mike Godin also advised Council that he is looking into getting quotes from two different suppliers for the power supply to be fixed at the main municipal office in Grafton.

Mayor Finley advised that he is very concerned with the frustration in the Grafton office regarding the power supply as it has impacted the computer software program. Councillor Ritchie agreed that the work should be done immediately.

Moved by Councillor Bennis, seconded by Councillor Ritchie
Resolution #2009-94

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve and accept the quote received which will ensure that the electrical wiring at the Grafton Municipal Office will be completed immediately, and further authorize Chief Building Official/By-Law Enforcement Officer Mike Godin to make these arrangements. CARRIED."

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald
Resolution #2009-95

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve and accept the quote received from Ryan's Electrical in the amount of **\$3,276.00** including all applicable taxes for the placement of heat trace tape in the eaves troughs and downspouts, on the north side only of the Municipal Office in Grafton. CARRIED."

Councillor Ritchie advised that if Council decides not to go ahead with the barrier free family washroom at the Alnwick Civic Centre then four more power door openers for the existing washrooms would be required.

Councillor Ritchie requested a written report from Chief Building Official/By-Law Enforcement Officer Mike Godin for the costs of creating barrier-free modifications at the Alnwick Civic Centre for next budget meeting.

Clerk/Administrator, Terrence Korotki advised that the existing accessible washroom sign at the Fenella Community Hall is missing and the hand railing is loose going down the stairs to the first floor.

Councillor Holmes requested an update on property located on County Road 24 pertaining to construction without a permit. Mike Godin advised that to date there is no update.

Letter from Guy Ingram dated January 29, 2009 RE: Recreational Vehicle parked on the northeast corner of the County Roads 45 and 24 in the Hamlet of Roseneath.

Moved by Councillor Holmes, seconded by Councillor Bennis
Resolution #2009-96

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Chief Building Official/By-Law Enforcement Officer, Mike Godin, contact Mr. Ingram by telephone and send a registered letter requesting removal of his recreational vehicle by Sunday February 22nd, 2009 or McCracken Auto will be notified to remove trailer at his expense. CARRIED"

Email from Andy and Cindy Morrison dated February 5, 2009 RE: Trailer Camp on Rolling Banks Road.

Moved by Councillor Bennis, seconded by Deputy Mayor McDonald
Resolution #2009-97

"Be it resolved that the Council of the Township of Alnwick/Haldimand directs the Chief Building Official/By-Law Enforcement Officer, Mike Godin, to author email correspondence to Andy and Cindy Morrison to advise of the existing zoning and past correspondence relating to this trailer camp. CARRIED."

VI. FINANCIAL ACCOUNTS – 7:52 P.M.

Surplus funds:

Moved by Councillor Bennis, seconded by Councillor Holmes
Resolution #2009-98

“Be it resolved that the Council of the Township of Alnwick/Haldimand authorize any surplus funds resulting from the 2008 Year-end audit be cleared to the Working Fund Reserve for future allocations, CARRIED.”

Write-off of Day of Action (Alderville First Nations) Receivable - \$11,000.00

Moved by Deputy Mayor McDonald, seconded by Councillor Ritchie
Resolution #2009-99

“Be it resolved that the Council of the Township of Alnwick/Haldimand authorize the write-off of Eleven Thousand, two hundred dollars (\$11,200.00), re: Volunteer Fire Fighter Expenditures incurred due to First Nations “National Day of Action” – June 29th, 2007 deemed to be uncollectible, CARRIED.”

Write-off of Uncollectible Insurance Fire Claims from 2007:

Moved by Councillor Bennis, seconded by Councillor Ritchie,
Resolution #2009-100

“Be it resolved that the Council of the Township of Alnwick/Haldimand authorize the write-off the following Insurance Claims from the year 2007 deemed to be uncollectible:

Incident #7067	Perth Insurance – single vehicle accident (year 2007)	\$1,725.00
Incident #7097	Economical Mutual Insurance (year 2007)	\$1,050.00
Incident #7114	LA Compagne D'Assurance Missisquoi (year 2007)	\$ 700.00
Total Write-off (deemed uncollectible)		<u>\$3,475.00</u>

And further that remainder notices be sent to the above three insurance companies to attempt to collect these outstanding amounts, CARRIED.”

Authorizing Submission of the Canada Summer Jobs 2009 Program

Moved by Councillor Bennis, seconded by Councillor Ritchie
Resolution #2009-101

“Be it resolved that the Council of the Township of Alnwick/Haldimand approve the submission of the Canada Summer Jobs 2009 application requesting funding for three (3) students for the annual Grafton Summer Fun Activity Program at the following proposed hourly rates:

<u>Job Title</u>	<u>Hourly Rate</u>
Playground Youth Leader	\$11.00
Playground Youth Assistants (2)	\$10.00

CARRIED.”

Authorizing the Purchase of Power Surge Protectors (APC) Units

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald
Resolution #2009-102

"Be it resolved that the Council of the Township of Alnwick/Haldimand authorize the purchase of twelve (12) APC units (Power surge protectors) for all computer units, including the servers, to provide the recommended level of protection, cost per unit quoted by Computer Solutions - **\$189.00** plus applicable taxes (cost per unit may be reduced subject to a quantity discount being offered) and subject to there being a minimum of one additional quote being obtained for the same product and the same number of units. CARRIED."

VI. DELEGATIONS – 8:04 P.M.:

Mia Frankl, Forestry Management Officer for the County of Northumberland and Mark Stabb, and Todd Farrow, Nature Conservancy of Canada – Tall grass Prairie/savannahs and Prescribed Burns for the County of Northumberland Forest

The following is the presentation from Nature Conservancy of Canada and Northumberland County on Tall Grass Prairies Restoration and Prescribed Burns:

About Prescribed Burn planning:

- Lands and Forests consulting do burn plans and burns for High Park in Toronto, Royal Botanical Gardens, Pinery Provincial Park and the Windsor Ojibway Prairie Complex (among many others).
- Site visits and burn break created and/or enhanced.
- Weather station readings collected at same time every day and no less than 21 days before the estimated burn day.
- Data ran through computer modeling system to check weather conditions/prescriptions
- Patrolled several days following to ensure no fires or smoking outside burn site.

Excerpts from the Prescribed Burn Plan include:

- Fire Intelligence (fuel description, boundary assessment, behaviour, weather, personnel, maps, etc.)
- Ignition (fire permit, intent, method, safety, equipment, on site communications, etc).
- Suppression (stages of PB's, strategy, tactics, safety, resources, communications, back up).
- Service (description of service being provided).
- Safety (briefing held immediately before the burn is ignited).
- Certificate of Insurance.

Communications:

- Between the Fire Team (Lands and Forests), the Alnwick/Haldimand Fire Department and a County representative.
- Provided revised communication plan to the Alnwick/Haldimand Fire Department for their review and comment, taken to the Chief's meeting, reported back to County as satisfactory.
- The Alnwick/Haldimand Fire Department is invited to participate and observe in the prescribed burn at the Northumberland County Forest if they are available.
- Highlights:
 - The burn team will advise the fire department the time of ignition
 - The burn team will advise the fire department once the site is secure
 - The burn team will advise the fire department when the burn team is leaving the site.

- The burn team will supply the fire department with an after hours number and an alternate number where the burn team can be contacted should a report of any concern with the site is received.
- The burn team once contacted by the fire department will immediately investigate and report back to the fire department any findings and the action required.
- The County representative will supply the fire department with an after hours number where they may be reached in case of a concern.
- The County representative will be supplied with the burn teams contacts should there be a concern the county may have. The burn team will likewise investigate and report back to the County representative of the action required on behalf of the County.
- The burn team will require from the County and the Fire Department contact numbers where both can be reached should there be a need after hours.

Councillor Ritchie enquired if the month of May was too late in the year for a prescribed burn regarding wildlife and their habitat? Todd Farrow advised that they do walk through the area before burning; there may be fatalities in respect to wildlife.

Deputy Mayor McDonald noted that he would like to see a recorded vote in future minutes regarding the request for a prescribed burn in this Township.

Deputy Mayor McDonald enquired as to which parks are owned by the Province within the Township of Alnwick/Haldimand. Mark Stabb advised that only Peter's Woods is owned by the Ontario Parks; all other parks are owned by Nature Conservancy of Canada and leased to Ontario Parks.

Deputy Mayor McDonald enquired if replanting will take place after a burn. Todd Farrow advised that they wait to see what is growing then decide the course of action.

It was advised that there is an Open House dated March 24, 2009 with location and time to be announced pertaining to potential controlled burns in Alnwick/Haldimand Township.

The group thanked the Council for allowing their presentation and noted they would like to come back on an annual basis.

8:50 P.M. - Cost Recovery Policies And Procedures For Fire Incidents And Call-Outs, Fire Chief David Wright, Ross Poole, Deputy Fire Chief And Dianne Nicholls

Deputy Fire Chief Ross Poole presented a letter to Council dated February 4th, 2009 with the following suggestions for Council's consideration regarding a new Fire Station in Roseneath:

1. A committee (consisting of 3 to 4 people plus the Chief Building Official/By-Law Enforcement Officer (CBO)) be approved by resolution of Council to investigate a building site for a new fire hall. A minimum of 2 acres is recommended to accommodate building, parking, septic system, outside area, training area, snow storage, etc.
2. Ministry of Labour requirements, as well as Ministry of Health requirements.
3. Contact Insurance Under Writers for the latest requirements such as minimum water storage for fire suppression (cistern). Constructing a cistern to meet their requirements or by going larger to meet possible future requirements may help lower insurance rates. The water supply must be from a recognized water source such as a hydrant or cistern municipally installed and maintained as per NFPA1142.

4. Investigate any available government funding such as Federal and Provincial to go green wherever possible, such as insulation to conserve heat, windows, solar panels, etc., there may be other areas.
5. Contact the Ontario Fire Marshal for any advice they could provide for new fire hall construction.

Mayor Finley advised that the most important is to find a potential site for a new Fire hall before going any further concerning this concept.

Moved by Councillor Bennis, seconded by Deputy Mayor McDonald
Resolution #2009-103

"Be it resolved that the Council of the Township of Alnwick/Haldimand appoint a Committee to investigate a building site for a new fire hall in Roseneath consisting of the following Members:

Councillor Bill Holmes
Deputy Fire Chief Ross Poole
Chief Building Official/By-Law
Enforcement Officer Mike Godin

District Chief Allan Sheppard
Dianne Nicholls, Administration
Assistant.

CARRIED"

The following is a report compiled and presented by Dianne Nicholls, Administrative Assistant, (Roseneath):

At a meeting held at the Alnwick Civic Centre on Monday, January 26, 2009 discussions took place between OPP Staff Sergeant Doug Borton, Alnwick/Haldimand Fire Chief Dave Wright, Clerk/Administrator Terry Korotki, Councillor Bill Holmes, Councillor Ray Bennis and myself, regarding the Township of Alnwick/Haldimand's Cost Recovery By-Law pertaining to invoicing the Ministry of Transportation (MTO) and Insurance Companies for motor vehicle accidents that occur on municipally owned roads and Highway 401.

The following steps are taken when the Fire Department is called to a Motor Vehicle Accident:

- Accident occurs
- 911 is called
- Fire Department is dispatched
- Fire Department(s) responds
- OPP responds
- OPP completes a Motor Vehicle Accident Report and states if "Emergency Equipment in Attendance". (OPP will only record the Fire Departments attendance if they provide Fire Department duties)
- Fire Department(s) depart from accident and return to Fire Hall
- Fire Department completes timesheets; Standard Incident Report (SIR); fax sheet requesting copy of Motor Vehicle Accident from OPP in Brighton for invoicing purposes
- Chief Dave Wright completes Fire Department Report/Invoice for either insurance companies or MTO and sends to Dianne at the Roseneath Satellite office along with Motor Vehicle Accident Report he has received via fax from OPP
- Dianne then will copy and mail original to either insurance company or MTO for collection of fees.
- Copies of all invoices are sent to Beth Vosbough in Grafton
- When or if fees are paid, personnel from Grafton will notify Dianne.

To better the flow of information, it was decided that when the Alnwick/Haldimand Fire & Rescue request copies of the Motor Vehicle Accident Report from the OPP (Brighton Office), they be faxed directly to the Roseneath Satellite Office for processing of invoices.

The following are scenarios with questions that need to be clarified by the Council of the Township of Alnwick/Haldimand (these were taken from the OPP's Motor Vehicle Accident Reports):

1. A motor vehicle accident occurred involving two vehicles of which the drivers and owners of both vehicles are residents of Alnwick/Haldimand. Do we invoice? **It was the consensus of Council that no invoice is to be generated.**
2. A motor vehicle accident occurred where the driver is non-resident but the owner is resident (or vice versa). Who do we invoice – driver or owner? **It was the consensus of Council that the Municipality would invoice both the driver and owner.**
3. A motor vehicle accident occurred involving two vehicles where both drivers and owners are the same and are not Alnwick/Haldimand resident. Do we invoice both owners/drivers – or is that classified as “double dipping”? Or do we split the cost between the two parties? **It was the consensus of Council that the municipality would invoice both the driver and owner.**
4. A motor vehicle accident occurred where the driver has abandoned the vehicle. Do we invoice if owner is not an Alnwick/Haldimand resident? Who is to say the driver wasn't an Alnwick/Haldimand resident? **It was the consensus of Council that the Municipality would invoice the owner.**
5. A motor vehicle accident occurred where a parked trailer or vehicle is involved. Owner of trailer or parked vehicle is not an Alnwick/Haldimand resident. Do we invoice the owner of the trailer or parked vehicle? **It was the consensus of Council that the Municipality would invoice the owner.**
6. A motor vehicle accident occurred where the driver/owner is an Alderville First Nation resident. Do we classify Alderville First Nation resident as an Alnwick/Haldimand resident because they pay for the service of our Fire Department? **It was the consensus of Council that the Municipality does not invoice Alderville First Nation residents due to the existing Fire Department Agreement between the Municipality and Alderville First Nation.**
7. A motor vehicle accident occurred where a vehicle slipped off road into ditch. No injuries or damage to vehicle. Someone seen vehicle in ditch and called 911 by cell phone and emergency vehicles showed up to his surprise. This person did not request any emergency service other than tow truck and was unaware of someone calling 911. Do we invoice the non-resident? **It was the consensus of Council that the Municipality does not invoice the owner.**
8. When a motor vehicle accident occurs on private property, roadway, County of Northumberland forest, do we invoice the Alnwick/Haldimand resident or non-resident? **It was the consensus of Council that the Municipality would invoice the owner.**
9. When an motor vehicle accident occurs and the Alnwick/Haldimand Fire Department are called to the scene, the OPP will record the Fire Departments attendance on the Motor Vehicle Accident Report only if the Fire Department performs a Fire Department duty. For example, if the fire department disconnects the battery from the vehicle involved and no other duties, the OPP will not classify that as a Fire Department duty and will not report their attendance. The OPP are stating the Fire Department did not attend. Do we invoice the non-resident? **It was the consensus of Council that the Municipality would not invoice the owner.**

10. When an ATV, dirt bike, snowmobile, etc. accident occurs, do we treat it as a motor vehicle accident and invoice the owner/driver if non resident? Most likely these accidents will occur on private property. **It was the consensus of Council that the Municipality would invoice the owner.**
11. When a motor vehicle accident occurs and the driver/owner is a non-resident with no insurance. The MTO has a "Motor Vehicle Accident Claims Fund" whereby if the municipality invoices the individual with no insurance and the fees cannot be collected, the municipality can then go to the MTO for reimbursement; however, the municipality **must** invoice the individual first. **It was the consensus of Council that the Municipality would invoice the owner.**
12. Vehicle may be stolen then abandoned, quite often set on fire and destroyed, therefore license plates and VIN #'s are destroyed. **It was the consensus of Council that in this situation no invoicing is feasible.**
13. Difficult at times to get a name or address. The accident victim is gone in ambulance or questioned by OPP for a period of time. Fire Department would have to spend more time on scene. **It was the consensus of Council that this should be discussed Inspector Doug Borton (Northumberland Detachment).**
14. Is a renter of Alnwick/Haldimand property classified as an Alnwick/Haldimand resident (they don't pay property taxes)? **It was the consensus of Council that the Municipality would classify renters as Alnwick/Haldimand residents; therefore no invoice would be generated.**
15. If OPP didn't show up at scene but Firefighters did, how does the fire Department get information to invoice? Firefighters didn't do anything firefighting duties at site of accident. **It was the consensus of Council that the Municipality would invoice the owner.**
16. Are seasonal residents classified as Alnwick/Haldimand residents? Their cottage is located within the Township but their address will read Toronto, Oshawa, etc. **It was the consensus of Council that the Municipality would invoice the owner and it is their responsibility to provide information to justify ownership.**
17. I enquired with a few of the Municipalities within the County of Northumberland regarding how they invoice and whom they invoice. The following is the results:

Municipality of Brighton:

- 401 calls – Ministry of Transportation are invoiced – directly on-line.
- Municipal Roads – only **non-residents** are invoiced.
- Rate of \$350.00 per hour per vehicle.

Township of Cramahe:

- 401 calls – Ministry of Transportation are invoiced
- Municipal Roads – Only invoice when a major accident occurs (i.e. they recently had a oil spill on their municipal road and the insurance company(s) were invoiced).
- Rate of \$350.00 per hour per vehicle.

Township of Hamilton:

- 401 calls – Ministry of Transportation are invoiced
- Municipal Roads –only **non-residents** are invoiced.
- Rate of \$350.00 per hour per vehicle.

Municipality of Trent Hills:

- Municipal Roads – only **non-residents** are invoiced.
- Rate of \$300.00 per vehicle for 1st hour and \$150.00 per vehicle per additional ½ hour

It was the consensus of Council that an invoice would be generated and to a maximum of two remainder notices sent for any outstanding unpaid invoices for 2009.

Council Break 9:55 p.m. to 10:05 p.m.

VII. APPROVAL OF MINUTES- 10:06 P.M.:

Regular Council meeting Minutes of February 5th, 2009.

Moved by Councillor Bennis, seconded by Councillor Holmes
Resolution #2009-104

"Be it resolved that the Minutes of the Regular Council Session held on February 5th, 2009, be adopted. CARRIED."

VIII. BUSINESS ARISING FROM PREVIOUS MINUTES- 10:06 P.M.:

There were no business arising from the previous minutes.

IX. COMMITTEE REPORTS – 10:07 P.M.:

Alnwick/Haldimand Community Policing Committee meeting Minutes of December 8, 2008.

Moved by Deputy Mayor McDonald, seconded by Councillor Holmes
Resolution #2009-105

"Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee meeting of December 8, 2008, be received and filed. CARRIED."

Roseneath Recreation Committee meeting Minutes of December 16, 2008.

Moved by Councillor Holmes, seconded by Councillor Ritchie
Resolution #2009-106

"Be it resolved that the Minutes of the Roseneath Recreation Committee meeting of December 16, 2008, be received and filed. CARRIED."

Letter from the Ganaraska Region Conservation Authority dated January 30, 2009 RE: Cobourg Creek Background Report and the Final Draft of the Cobourg Creek Watershed Plan on CD.

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald
Resolution #2009-107

"Be it resolved that Council of the Township of Alnwick/Haldimand approve the Clerk/Administrator, Terrence Korotki to contact Pam Lancaster, Stewardship Technician from the Ganaraska Region Conservation Authority to organize a date and time as a delegation for a future Council meeting. CARRIED"

X. COMMUNICATION (COUNCIL ACTION) – 10:10 P.M.:

Letter from the Ministry of the Environment dated January 26, 2009 RE: Grafton Well Supply Compliance Inspection Report 08/09 – Inspection Number 1-6Q24Q.

Moved by Deputy Mayor McDonald, seconded by Councillor Bennis
Resolution #2009-108

“Be it resolved that the letter from the Ministry of Environment dated January 26, 2009 together with the Grafton Well Supply Compliance Inspection Report 1-6Q24Q, be accepted and approved as submitted. CARRIED.”

Letter from Councillor Walter Broegelmann dated February 15th, 2009 to Council
RE: Letter of Resignation

Letter from Councillor Walter Broegelmann dated February 15th, 2009 to
Members of Municipal Staff – RE: Letter of Thanks

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald
Resolution #2009-109

“Be it resolved that the Council of the Township of Alnwick/Haldimand accept, with regret, the Letter of Resignation as submitted by Councillor Walter Broegelmann dated February 15, 2009, as a Member of the Council of the Corporation of the Township of Alnwick/Haldimand; and further that the letter of thanks from Councillor Walter Broegelmann dated February 15th, 2008 to Members of Municipal Staff, be received and distributed to all departments. CARRIED.”

Email from Daniel Osmond, Chair, Roseneath Spring Festival Committee dated February 8, 2009 RE: Approval to displace and post Banners for Spring Festival on the Gateway Signs into the Municipality and to advertise on the Township Website.

Moved by Deputy Mayor McDonald, seconded by Councillor Ritchie
Resolution #2009-110

“Be it resolved that the Council of the Township of Alnwick/Haldimand approves to display and post banners for the Spring Festival on the gateway signs into the Municipality and to advertise on the Township of Alnwick/Haldimand website. CARRIED.”

Letter from the Alnwick Civic Centre Board of Management dated February 3, 2009 RE: Water Odour at the Centre.

(Note to Council: This matter is presently being addressed by the Public Liaison Committee and Mr. Bruce Hietkamp- awaiting an update at this time. Mrs. Foreman has been advised of this matter.)

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald
Resolution #2009-111

“Be it resolved that the letter from the Alnwick Civic Centre Board of Management dated February 3rd, 2009 advising of the adverse odour in the water at the Civic Centre, be deferred until such time as additional information has been received from Mr. Bruce Hietkamp, Geo Kamp Limited and Further that a copy of this resolution be forwarded to Mrs. Foreman. CARRIED.”

Memo from the County of Northumberland dated January 30, 2009 RE:
Changes to the Bulky Waste Voucher Program.

Moved by Councillor Holmes, seconded by Councillor Bennis
Resolution #2009-112

"Be it resolved that the Memo from the County of Northumberland dated
January 30th, 2009 regarding changes to the Bulky Waste Voucher Program, be
received and filed. CARRIED."

JANITORIAL SERVICES CONTRACT 2009/2010 – 10:20 P.M.

MOTION TO OPEN TENDERS AS RECEIVED:

Moved by Councillor Holmes, seconded by Councillor Bennis
Resolution #2009-113

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve
the opening of the Tender submissions as received for the 2009/2010 Janitorial
Services Contract for the Grafton Municipal Office. CARRIED."

Results:

- | | | |
|----|--|---|
| 1. | Gailliand Corporation | \$475.00 per month or \$15.95 per hour |
| 2. | Clean Mark | \$1,169.60 per month or \$17.00 per hour |
| 3. | Sure Step | \$1,611.83 per month or \$19.00 per hour |
| 4. | Wilce Cleaning Services | \$750.00 per month or \$18.75 per hour plus GST |
| 5. | RDG Building & Property
Maintenance | \$1,110.40 per month or \$27.76 per hour |
| 6. | Roger Heron | \$1,190.00 per month or \$29.75 per hour |

MOTION TO AWARD JANITORIAL SERVICES CONTRACT 2009/2010

Moved by Councillor Bennis, seconded by Councillor Holmes
Resolution #2009-114

"Be it resolved that the Council of the Township of Alnwick/Haldimand defer the
awarding of the Janitorial Services contract for 2009-2010 to the Municipal
Planning Meeting of February 25th, 2009 subject to the Deputy-Clerk reviewing
all submissions to ensure compliance to the tender specifications. CARRIED."

Health and Safety Policy Statement of the Council of the Township of
Alnwick/Haldimand – Yearly renewal.

Moved by Councillor Ritchie, seconded by Deputy Mayor McDonald
Resolution #2009-115

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve
the Health and Safety Policy Statement for the Township of Alnwick/Haldimand
as distributed for the year 2009; and further that copies of this Health and
Safety Policy Statement be forwarded to all departments for reference and for
two copies to be placed on public display at the Municipal Offices. CARRIED."

Council Appointments to Board and Committees 2009/2010.

Moved by Councillor Holmes, seconded by Councillor Ritchie
Resolution #2009-116

"Be it resolved that the Council of the Township of Alnwick/Haldimand defer the Council Appointments to Board and Committees for the fiscal year 2009-2010 until the March 17th, 2009 Regular Council Meeting. CARRIED"

XI. NEW BUSINESS – 10:40 P.M.:

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald
Solution #2009-117

"Be it resolved that the Council of the Township of Alnwick/Haldimand appoint Rosemarie Robins as the Ward II municipal representative for the Township of Alnwick/Haldimand in order to complete this term of Council due to the resignation of Councillor Walter Broegelmann. CARRIED."

Rosemarie Robins accepted the appointment and thanked the Council for having given her the opportunity to represent the constituents of Ward II.

XII. BUSINESS FROM COUNCILLORS – 10:42 P.M.:

Deputy Mayor McDonald had no new business to discuss at this time.

Councillor Bennis advised that he had tickets for the Ganaraska Region Conservation Dinner to be held on Saturday, April 4th, 2009 and enquired as to any Councillors would be attending this event. It was noted that Councillor Bennis is attending along with Councillor Ritchie and Mayor Finley. Councillor Robins and Deputy Mayor McDonald are to contact Clerk/Administrator, Terrence Korotki regarding their attendance for this dinner.

Councillor Bennis advised that he has received an enquiry concerning tax assessment from a resident (auto repair shop) as to why it is assessed commercial. The Clerk/Administrator, Terrence Korotki advised that the property has been zoned appropriately over the years because of the businesses historically at this location.

Councillor Ritchie enquired when Deputy Clerk Robin van de Moosdyk leaves on maternity, who is responsible for updating the website. The Clerk/Administrator, Terrence Korotki advised that the Chief Building Official/By-Law Enforcement Officer Mike Godin would be responsible for the website updates in Robin's absence.

Councillor Ritchie advised that she was not able to attend the last Animal Control meeting last Tuesday but will attend next meeting.

Councillor Holmes enquired if there would be a plaque or framed letter of thanks made and submitted to Walter Broegelmann for his years of service on Council. Clerk/Administrator, Terrence Korotki advised that he has submitted his name for 25 years of municipal service as Councillor to the Ministry of Municipal Affairs and Housing.

Mayor Finley advised that he would like to discuss Council composition, in the near future at a Council meeting.

XIII. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY – 11:00 P.M.

Rosemarie Robins thanked the Council of the Township of Alnwick/Haldimand for appointing her as Councillor for Ward II due to the resignation of Walter Broegelmann and appreciates the fact that Council has confidence in her to fulfill the duties as Councillor.

Administration Assistant Dianne Nicholls departed from the Council Chambers.

MOTION TO ADJOURN TO COMMITTEE OF WHOLE IN CAMERA

Moved by Councillor Bennis, seconded by Councillor Holmes
Resolution #2009-118

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to Committee of the Whole In Camera, in accordance with Section 239(2)(e) of the Municipal Act 2001, as amended, at 10:55 p.m. CARRIED."

MOTION TO RECONVENE TO REGULAR SESSION

Moved by Councillor Bennis, seconded by Councillor Holmes
Resolution #2009-119

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 11:17 p.m. CARRIED."

Moved by Deputy-Mayor McDonald, seconded by Councillor Bennis
Resolution #2009-120

"Be it resolved that the Council of the Township of Alnwick/Haldimand authorizes the execution of a Release and completion of an Agreement between the Township of Alnwick/Haldimand and Paul Dennis White and Linda Lou White. CARRIED."

CONFIRMING BY-LAW – 11:18 P.M.:

By-Law No. 22-2009 - Being a by-law to confirm the proceedings of the Regular Council Session held on Wednesday, February 18th, 2009 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Ritchie, seconded by Councillor Bennis

"Be it resolved that **By-Law No. 22-2009**, being a by-law to confirm the proceedings of the Regular Council session held on Wednesday, February 18th, 2009 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 18th day of February, 2009. CARRIED."

XIV. ADJOURNMENT – 11:20 P.M.:

Moved by Deputy-Mayor McDonald, seconded by Councillor Bennis
Resolution #2009-121

"Be it resolved that the Regular Council Session held on Wednesday, February 18th, 2009, be adjourned at 11:20 p.m. CARRIED."

Mayor, William Finley

Clerk/Administrator, Terrence Korotki