



**THE CORPORATION OF THE  
TOWNSHIP OF ALNWICK/HALDIMAND  
REGULAR MEETING MINUTES OF  
THURSDAY, FEBRUARY 3RD, 2011 - 1:00 P.M.**

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Council met in Regular Session on Thursday, February 3rd, 2011 at 1:00 p.m. in the Council Chambers with Mayor Dalton McDonald presiding.

**Members Present:** Mayor Dalton McDonald  
Deputy Mayor Raymond Bennis  
Councillors: James Fell  
Bill Holmes  
Sandra Jaynes  
John Logel  
Joan Stover

**Staff Present:** Terry Korotki, C.A.O./Deputy Clerk/Planner  
Robin van de Moosdyk, Clerk  
David Wright, Fire Chief  
Cam Ward, Public Works Superintendent  
Michael Godin, CBO/By-Law Enforcement Officer

**Others Present:** Betty Carruthers  
John Maguire  
Gritt Koehl

**I. CALL TO ORDER**

Mayor McDonald called the meeting to order at 1:05 p.m.

**II. MOMENT OF SILENCE FOR OUR FALLEN SOLDIERS AND CITIZENS**

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**III. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

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There were no disclosures of pecuniary interest.

**IV. APPROVAL OF AGENDA AS CIRCULATED**

Moved by Deputy Mayor Bennis, seconded by Councillor Jaynes;

"Be it resolved that the Agenda as circulated for the Regular Council Session of Thursday, February 3rd, 2011, be approved. CARRIED."

**V. DAVID WRIGHT, CHIEF, FIRE DEPARTMENT - 1:07 P.M.:**

**Alnwick/Haldimand Fire & Rescue Monthly Report:**

Moved by Councillor Stover, seconded by Councillor Jaynes;

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated January 2011, as submitted by Fire Chief David Wright, be received and filed. CARRIED."

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Appointment of Deputy Fire Chief, District Fire Chief Station #3 and Fire Prevention Officer for the Alnwick/Haldimand Volunteer Fire Department

Moved by Councillor Fell, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approved the following appointments pertaining to the Alnwick/Haldimand Volunteer Fire Department, commencing March 1<sup>st</sup>, 2011:

Deputy Fire Chief - Mr. Allan Sheppard  
District Fire Chief - Mr. Eldon Taylor  
Fire Prevention Officer - Mrs. Tanis Zwegers;

And further that the required by-law be prepared to formally appoint these individuals to the respective positions within the organizational structure of the Alnwick/Haldimand Volunteer Fire Department. CARRIED."

Letter as prepared by the Alnwick/Haldimand Fire & Rescue Fire Chief David Wright to the County of Northumberland dated December 13, 2010 RE: Review of existing barriers located on trails within Northumberland County Forest.

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Moved by Councillor Logel, seconded by Councillor Jaynes

"Be it resolved that Chief Administrative Office, Terry Korotki author a letter to the County of Northumberland summarizing the items outlined in the December 13, 2010 correspondence from the Alnwick/Haldimand Fire and Rescue, Fire Chief David Wright; and further that the Township extend an invitation to the staff of the County of Northumberland to attend a meeting with Council to discuss the items in greater detail.

CARRIED."

Letter from the County of Northumberland dated January 5, 2011 RE: Memorandum of Understanding joint use of John Deer XUV.

Moved by Councillor Jaynes, seconded by Councillor Stover;

"Be it resolved that this item be incorporated in the above-noted letter to be authored by the Chief Administrative Officer, Terry Korotki as an item for discussion with County of Northumberland personnel. CARRIED."

The Chief Administrative Officer, Terry Korotki advised that there needs to be further clarification with respect to the title of ownership of the right-of-way between the two homes leading to the lands which are to be acquired for the new Fire Hall in the Hamlet of Roseneath.

Fire Chief, David Wright advised that the Fire Department Annual Reports will be posted on the Fire Department website as soon as possible.

**VI. CAM WARD, PUBLIC WORKS SUPERINTENDENT - 1:32 P.M.:**

**Public Works Department Monthly Report:**

Moved by Councillor Fell, seconded by Councillor Jaynes;

"Be it resolved that the Public Works Department Report dated January 2011, as submitted by Cam Ward, Public Works Superintendent, be received and filed. CARRIED."

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**VII. TREASURY – 1:38**

**Financial Accounts - Voucher #'s 51 and 3:**

Moved by Councillor Fell, seconded by Councillor Holmes;

"Be it resolved that the Financial Accounts - Voucher(s) #51 and 3 , be approved as follows:

Voucher #51:

CORPORATION & TAXES - 5,921.97  
COUNCIL - 25.00  
ADMINISTRATION - 305.28  
FIRE OPERATION AND CAPITAL - 2,482.94  
PWS - 59.82  
LIBRARY - 51,414.21  
RECREATION - 407.04  
TOTAL - **\$60,616.26**

Voucher #3

CORPORATION & TAXES - 2,664.42  
ADMINISTRATION - 95,331.38  
FIRE OPERATION AND CAPITAL - 17,522.75  
OPP - 2,398.62  
EMO - 129.88  
PWS - 115,091.00  
ENV2 - 194.16  
WATER - 106.05  
GCC - 1,080.38  
ACC - 2,604.89  
RECREATION - 54.23  
LIBRARY - 11.78  
ARENA - 14,373.77  
VCC - 23.56  
HERITAGE CEMENTERIES - 2,745.52  
TOTAL - **\$254,332.39**

CARRIED."

**Grafton Communal Water System Financial Accounts**

Moved by Councillor Logel, seconded by Councillor Holmes;

"Be it resolved that the Financial Accounts for the Grafton Communal Water System in the total amount of **\$27,414.08**, be approved.

CARRIED."

**X. APPROVAL OF MINUTES – 1:43**

**Regular Council meeting Minutes of January 13, 2011**

Moved by Deputy Mayor Benns, seconded by Councillor Fell;

"Be it resolved that the Minutes of the Regular Council Session of January 13, 2011, be adopted.

CARRIED."

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**Special Meeting Minutes of December 1, 2010.**

Moved by Councillor Holmes, seconded by Deputy Mayor Bennis;

"Be it resolved that the Minutes of the Special Meeting of the Council of the Township of Alnwick/Haldimand of Wednesday, December 1, 2010, be adopted. CARRIED."

**Regular Meeting Minutes of December 2, 2010.**

Moved by Councillor Logel, seconded by Councillor Stover;

"Be it resolved that the Minutes of the Inauguration of the New Members of Council and the Regular Session held on December 2, 2010, be adopted. CARRIED."

**Committee of Council meeting Minutes of December 10, 2010.**

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the Minutes of the Committee of Council meeting of December 10th, 2010, be adopted. CARRIED."

**Regular Meeting Minutes of December 15, 2010.**

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the Minutes of the Regular Council Session of Wednesday, December 15th, 2010, be adopted. CARRIED."

**XI. BUSINESS ARISING FROM PREVIOUS MINUTES – 2:00**

Press Any Key Quotation for Council Member Laptops - further discussion required.

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Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand defer all computer Hardware and Software purchases until such time as a complete list of requirement have been compiled and a quotation received from Press Any Key Computer Solutions; and further that this material be obtained and prepared for discussion at the February 8<sup>th</sup>, 2011 Committee of Council meeting. CARRIED."

**XII. COMMITTEE REPORTS – 2:25**

Alnwick/Haldimand Community Policing Committee meeting Minutes of November 15, 2010.

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Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee meeting of November 15, 2010, be received and filed. CARRIED."

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Trent Conservation Coalition Source Protection Committee meeting Summary Numbers 32, 33, 34, 35 dated September 17, 2010, October 15, 2010, November 16, 2010 and December 8, 2010.

Moved by Deputy Mayor Bennis, seconded by Councillor Fell;

"Be it resolved that the Summary of the Meetings of the Trent Conservation Coalition Source Protection Committee Numbers 32, 33, 34, 35 dated September 17, 2010, October 15, 2010, November 16, 2010 and December 8, 2010, be received and filed. CARRIED."

Animal Control Board of Management meeting Minutes of November 16, 2010 and December 14, 2010 together with the December and Yearly Stats.

Moved by Councillor Holmes, seconded by Councillor Jaynes;

"Be it resolved that the Minutes of the Animal Control Board of Management meeting of November 16, 2010 and December 14, 2010 together with the statistical report for December and Year, be received and filed. CARRIED."

Alnwick Civic Centre Board of Management meeting Minutes of December 6, 2010.

Moved by Councillor Logel, seconded by Councillor Holmes;

"Be it resolved that the Minutes of the Alnwick Civic Centre Board of Management meeting of December 6, 2010, be adopted subject to items for discussion with Council. CARRIED."

Moved by Councillor Holmes, seconded by Councillor Jaynes;

"Be it resolved that the Clerk, Robin van de Moosdyk prepare a by-law to formally appoint Mr. James Fell and Mrs. Karen Johnston as Members of the Alnwick Civic Centre Board of Management. CARRIED."

Lower Trent Conservation Authority meeting Minutes of December 9, 2010 and the Lower Trent Conservation Authority Source Protection Committee meeting of December 9, 2010.

Moved by Councillor Stover, seconded by Deputy Mayor Bennis;

"Be it resolved that the Minutes of the Lower Trent Conservation Authority and Source Protection Committee Minutes of December 9, 2010, be received and filed. CARRIED."

Email and Letter from Carol Dempsey, CEO, Alnwick/Haldimand Public Library Board dated January 3, 2011 RE: Letter to Dr. Stratford.

Moved by Deputy Mayor Bennis, seconded by Councillor Stover;

"Be it resolved that the Clerk, Robin van de Moosdyk prepare a letter to Dr. Graham Stratford thanking him for his time and effort as a volunteer on the Alnwick/Haldimand Public Library Board; and further that he be given a copy of the Municipal History Book, "When the Lakes Roared" and a Township Lapel pin as a memento. CARRIED."

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Fenella Hall Committee meeting Minutes of December 1, 2010.

Moved by Councillor Jaynes, seconded by Councillor Holmes;

"Be it resolved that the Minutes of the Fenella Hall Committee meeting of December 1, 2010, be received and filed. CARRIED."

Haldimand Memorial Arena and Park Board meeting Minutes of December 16, 2010.

Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the Minutes of the Haldimand Memorial Arena and Park Board meeting of December 16, 2010, be received and filed.

CARRIED."

Grafton Horticultural Society meeting Minutes of January 4, 2011 and Financial Statement for 2010.

Moved by Councillor Fell, seconded by Councillor Stover;

"Be it resolved that the Minutes of the Grafton Horticultural Society of January 4, 2011 and December 2010 Financial Statement, be received and filed.

CARRIED."

Heritage Alnwick Haldimand Meeting Minutes of November 2, 2010.

Moved by Councillor Jaynes, seconded by Councillor Holmes;

"Be it resolved that the Minutes of the Heritage Alnwick Haldimand meeting of November 2, 2010, be approved.

CARRIED."

Email from Glenda Rogers dated January 17, 2011 RE: Response to Questions concerning LTCA Reserves.

Moved by Councillor Fell, seconded by Councillor Logel;

"Be it resolved that the email from Glenda Rogers dated January 17, 2011 in which she is responding to questions concerning the Lower Trent Conservation Authority Reserve Accounts as illustrated on the 2011 Preliminary Budget; and further that Councillor Stover request clarification at the next Full Authority meeting, with respect to a full description or itemization of where and how much was spent from the reserve fund and what dollar figure does the Authority place on a "small reserve".

CARRIED."

Letter from the Roseneath Agricultural Society dated January 21, 2011 RE: Rental Agreement for the use of the Roseneath Fairgrounds - Executive Board Motion to permit the Roseneath Recreation Committee to establish, operate and maintain an outdoor ice rink to be located on the ball diamond area.

Moved by Councillor Fell, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand support the extension of the Agreement which has been entered into with the Roseneath Agricultural Society to incorporate the months of February 2011 and March 2011.

CARRIED."

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Grafton Horticultural Society meeting Minutes of January 11, 2011.

Moved by Councillor Stover, seconded by Deputy Mayor Bennis;

"Be it resolved that the Minutes of the Grafton Horticultural Society meeting of January 11, 2011, be adopted. CARRIED."

Email from Carol Dempsey, CEO Alnwick/Haldimand Public Library dated January 13, 2011 RE: HVAC Maintenance Contract Centreton Library.

Moved by Councillor Holmes, seconded by Councillor Logel;

"Be it resolved that the CEO, Carol Dempsey and the Clerk, Robin van de Moosdyk prepare a tender package to be forwarded by invitation to local qualified companies for the proposed one-year Preventative Maintenance Contract for the HVAC Units at the new Centreton Library. CARRIED."

Email from Carol Dempsey, CEO Alnwick/Haldimand Public Library dated January 13, 2011 RE: Capital Centreton Library.

Moved by Councillor Jaynes, seconded by Councillor Stover;

"Be it resolved that the email from Carol Dempsey, CEO Alnwick/Haldimand Public Library dated January 13, 2011 regarding the Capital Budget for the Centreton Library, be referred to the 2011 Budget deliberations. CARRIED."

Email Carol Dempsey, CEO Alnwick/Haldimand Public Library dated January 13, 2011 RE: Pay Equity Funds.

Moved by Councillor Stover, seconded by Councillor Holmes;

"Be it resolved that the recommendations of the Alnwick/Haldimand Public Library Board to place the outstanding balance of the Pay Equity Fund Account be reallocated to a Reserve Fund, be approved subject to confirmation of request with the Chief Administrative Officer. CARRIED."

Alnwick/Haldimand Public Library Board meeting Minutes of November 8, 2010.

Moved by Deputy Mayor Bennis, seconded by Councillor Jaynes;

"Be it resolved that the Minutes of the Alnwick/Haldimand Public Library Board meeting of November 8, 2010, be received and filed. CARRIED."

**DELEGATIONS - 3:07 P.M.:**

Adam McCue, Manager of Waste, Technical Support & Communications, County of Northumberland RE: Update on the proposed remediation plan for the Eagleson Landfill Site.

Mr. McCue introduced Mr. Andy Benson, Project Manager and Mr. Jeff Wright, Biologist of Golder and Associates, Consultants for the County of Northumberland, overseeing the rehabilitation of the Eagleson Landfill Site project. Messers. McCue, Benson and Wright proceeded with a power point presentation, of which a copy is attached to these Minutes.

**IX. MIKE GODIN, C.B.O., BUILDING DEPARTMENT – 4:00 P.M.:**

**Building Department Monthly Report:**

1. January Month end building permit report. 3 permits applied for at this time ~ one dwelling denied at this point due improper and incomplete application, one residential renovation and one roof mount solar system.
2. Accessibility annual report (approx. 70% completed) – Updated information with respect to completed projects, as noted in original report, as well as any newly identified projects is being complied. Original charts are to be amended and should be completed for end of March 2011. Deputy Mayor Bennis noted that this matter should be given high priority as it is far overdue.
3. Special Events by-law comments ~ I have attached a separate memo summarizing any comments that I have received as well as a listing of those that were contacted but provided no comments.
4. Site Alteration by-law ~ movement of fill onto or off of a lot without a building permit being required. A 14 page sample from another municipality is being used as a template and the previous Council requested that I pare it down to a manageable and understandable and less complicated by-law. I am approximately 50% through the original and will have a draft for Council review March 16/11.
5. Dunnette Landing Road Civic Address ~ New civic address numbers have been ordered and will be installed once they have been received. All new and adjusted numbers will be provided to Dianne in Roseneath and Mary in Grafton so that they can adjust their records.
6. Campground license fees ~ The Treasurer is preparing invoices to be sent and I will provide a draft copy of the by-law that will amend the fees to read that on January 1/12 the fees will be \$1.25 per site with a minimum fee of \$125.00 – on January 1/13 the fees will be \$1.30 per site with a minimum fee of \$130.00 – on January 1/14 the fees will be \$1.35 per site with a minimum fee of \$135.00. The by-law will be reviewed during 2014 so that it can be amended to reflect the new 4 year term of Council with revised fees in place.

Moved by Councillor Jaynes, seconded by Councillor Holmes;

“Be it resolved that the Chief Building Official/By-Law Enforcement Officer, Mike Godin contact Mr. Terry Foord, Architect for the Centreton Library Project to investigate the necessary work required to reduce the ice build-up above the entrance door and south side of the new Library structure.

CARRIED.”

Special Events Draft By-Law – review of comments received. Mr. John Maguire was present to provide further clarification if required with respect to Mr. Jim Leonard’s and his comments.

Mayor McDonald declared a pecuniary interest with respect to the discussion pertaining to the review of comments received in relation to the Special Events By-Law and departed from the meeting at 4:18 p.m.

Moved by Councillor Stover, seconded by Councillor Jaynes;

“Be it resolved that Deputy Mayor Bennis chair the Regular Council meeting of February 3<sup>rd</sup>, 2011 from this point forward.

CARRIED.”

4:40 p.m. - Review of each comment under #3. Of the Memorandum:

Section 3. Application for License

- a. *"30 days prior to the proposed commencement of the event"*

This does not give enough time to schedule – the application should be submitted at least 60 days prior and Council's decision a maximum of 30 days after submission.

Council concurred with the request of Mr. Maguire and Mr. Leonard to have the application submitted sixty (60) days prior to the event to Council and Council's decision to be given 30 days after submission.

*"any application that contravenes any of the provisions of the municipal zoning by-law will be denied"*

We would like this clarified. We assume that this is the purpose of the Special Events by-law – to allow events to take place?

The CAO, Terry Korotki explained the reasoning and justification for this provision in the Special Events By-Law site specific in respect to the specification in the municipal by-law endorsing Special Events of the said property whereby the municipal zoning by-law involves the total municipal as a Comprehensive Zoning By-Law which illustrates permitted uses relating to properties within the boundaries of the Township of Alnwick/Haldimand. This Special Events By-law stands on its own as per the application and process stipulated in the by-law.

3. (c) (viii) h. *"areas for camping and tenting complete with consecutively numbered sites"*

Camping site area will be clearly defined on site plan. Due to the nature of the events. Individual sites are not possible. In order to satisfy emergency procedures the applicant must have someone at the gate to direct emergency vehicles. 911 calls will be identified as to what emergency team is requested. Since onsite medical services are mandatory, O.P.P. and Fire Dept. should only respond if requested.

It was the consensus of Council that it be illustrated that this clause be revised to delete consecutively numbered sites but the applicant shall forward documentation through a site plan illustrating the camping area(s) on the property whereby the special events is being held in respect to the application.

- i. *"noise will not disturb the inhabitants of land and premises"*

The noise management is covered under the Township Noise By-Law and applicants must adhere to the By-Law. All references to noise should be referred to the noise By-Law.

A lengthy discussion ensued between Mr. Maguire, the CBO/By-Law Enforcement Officer and Council and it was the consensus of Council to support a revision to state, "noise will not disturb the inhabitants of land and premises, in conjunction with the provisions of the Municipal Noise By-Law".

4. Issuance of License e. *"license may not be transferred"*

Clarify that it won't be transferred to another individual or event but in the event of a rain out the license should be automatically transferred – Council to be notified of change and posted on signage.

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It was noted that Council was satisfied with the wording of this section of the By-law. Mr. Maguire was looking for confirmation that a rain date could be established for a scheduled and approved event.

5. Fire Department requirements Smoking , Campfires  
- this section does not need to be included – all of the regulations are listed under the Township By-Law for open air fires and the Ont. Ministry of Health Smoke Free Act.  
The applicant will abide by these regulations.

A lengthy discussion ensued with respect to open air fires and Mr. Maguire noted that participants race until 7 or 8 o'clock at night and it doesn't get dark until 10 o'clock in the summer months and asked why they could not have a camp fire. Mr. Maguire would like to see the 8:00 o'clock provisions removed or amended to permit a campfire. This matter was deferred until such time as comments had been received from Fire Chief, David Wright with respect to this provision, and to provide his reasons and justifications for leaving status quo and/or amendment. It was suggested that Mr. Maguire be in attendance with Mr. Godin and Fire Chief Wright during the discussion of this provision.

**Schedule "D" Application Fees**

- a. Basic Fee – should include all events for the year under 1 application & fee
- b. Motorized Event Fee should be per event, not daily and the event should include preparation, set up, arrival of participants, camping & main event - covering all days of the event.

The CAO, Terry Korotki reviewed in-depth the reasoning and justification for the stipulated application fee(s). It was the consensus of Council for Schedule "D" of the Draft Special Events By-Law to remain status quo.

**Noise By-Law Review:**

3. *"Despite Section 2 of this By-law, none of the provisions of the By-law shall apply to prohibit"*  
- add - noise arising at a special event approved by Council.

Moved by Councillor Holmes, seconded by Councillor Logel;

"Be it resolved that the Council of the Township of Alnwick/Haldimand support and retain the provisions of Section 3 as stipulated in the Draft Special Events By-Law. CARRIED."

**Gate fees, Camping fees**

We would like the option to collect gate and camping under the provisions of the special events permit.

The CAO, Terry Korotki explained the provisions of the zoning by-law and the possibility of this becoming a commercial use. The Chief Building Official/By-Law Enforcement Officer, Mike Godin is directed to obtain the specific zoning of the property and to contact the Municipal Solicitor with respect to a legal opinion with respect to gate and camping fees if charged at such events.

Annual renewal – because all the research and leg work has already been done, the previous year's events an annual renewal fee could be substantially less.

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Moved by Councillor Holmes, seconded by Councillor Logel;

"Be it resolved that the Council of the Township of Alnwick/Haldimand shall not be incorporating a reduced Annual Renewal Fee, as requested by Mr. Maguire. CARRIED."

Councillor Fell asked if the Special Events By-Law had been forwarded to the Shelter Valley Folk Festival Chairperson for review and comments and if they were not circulated they should be sent a copy and time given to submit their comments and/or concerns. It needs to be ascertained if Mr. Godin forwarded a copy to the Shelter Valley Folk Festival Chairperson during the initial circulation.

Moved by Councillor Stover, seconded by Councillor Logel;

"Be it resolved that the Building Department Report dated January 2011, as submitted by Mike Godin, Chief Building Official/By-Law Enforcement Officer, be received and filed. CARRIED."

Community Physician Recruitment and Retention Committee meeting  
Minutes of June 21, 2010, September 13, 2010 and November 15, 2010.

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the Minutes of the Community Physician Recruitment and Retention Committee meetings of June 21, 2010, September 13, 2010 and November 15, 2010, be received and filed. CARRIED."

**XIII. COMMUNICATIONS – 5:17 p.m.:**

Message from the AMCTO President Tony Haddad, CMO dated January 5, 2011 RE: Your Investment in Staff Development will pay Dividends.

Moved by Councillor Fell, seconded by Councillor Jaynes;

"Be it resolved that the message from the AMCTO President, Mr. T. Haddad, C.M.O. dated January 5, 2011 pertaining to your investment in staff development will pay dividends, be received and filed. CARRIED."

Letter from the Ontario Building Officials Association dated November 30, 2010 RE: 55th Annual Meeting and Training Sessions in London Ontario for sponsorship of event or item(s) for the event.

Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the letter from the Ontario Building Officials Association dated November 30, 2010 regarding the 55th Annual Meeting and Training Sessions in London Ontario for sponsorship of event or item(s) for the event, be received for information. CARRIED."

Letter from the Great Lakes and St. Lawrence Cities Initiative Coalition dated December 7, 2010 RE: Invitation to become part of their Membership.

Moved by Councillor Holmes, seconded by Councillor Jaynes;

"Be it resolved that the letter from the Great Lakes and St. Lawrence Cities Initiative Coalition dated December 7, 2010 extending an invitation to become part of their Membership, be received and filed. CARRIED."

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New Releases from Rick Norlock, M.P., Northumberland RE: Jobs for Young Canadians, Support of Accessibility to all Canadians and Heritage Day passes  
Third Reading.

Moved by Councillor Fell, seconded by Councillor Stover;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct staff to investigate the Summer Job Program for Young Canadians as of February 1, 2011 for further consideration by Council; and further that the New Releases be received and filed. CARRIED."

Letter from Mr. Kim dated December 14, 2010 RE: Request for Waste containers and rest areas – benches

Moved by Councillor Holmes, seconded by Councillor Fell;

"Be it resolved that the letter from Mr. Kim dated December 14, 2010 requesting waste containers, benches and rest areas in the Hamlet of Grafton, be referred to the 2011 Budget deliberations. CARRIED."

Letter from Bill Finley to staff and fellow (Past) Council Members.

Moved by Councillor Stover, seconded by Councillor Jaynes;

"Be it resolved that the letter from Mr. Bill Finley to staff and fellow (past) Council Members, be received and filed. CARRIED."

Letter from Municipal Property Assessment Corporation dated December 9, 2010 RE: 2010 Enumeration Update.

Moved by Councillor Holmes, seconded by Councillor Logel;

"Be it resolved that the letter from Municipal Property Assessment Corporation dated December 9, 2010 regarding the 2010 Enumeration Update, be received and filed. CARRIED."

Memo from Robin van de Moosdyk, Deputy Clerk dated December 1, 2010 RE: Appointment of representatives from each Board/Committee to maintain and populate a dedicated webpage on the Municipal Website.

Moved by Councillor Logel, seconded by Councillor Stover;

"Be it resolved that the memo from Robin van de Moosdyk, Deputy Clerk dated December 1, 2010 recommending the Appointment of representatives from each Board/Committee to maintain and populate a dedicated webpage on the Municipal Website, be referred to the next meeting. CARRIED."

Letter from the Ontario Provincial Police dated November 17, 2010 RE: 2011 Municipal Policing Cost Estimate Billings.

Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand continue to pay the 2010 Ontario Provincial Police Service rates until such time as the New Contract has been presented by the Ontario Provincial Police and accepted by the Municipal Council; and further that the above-noted correspondence be received and filed. CARRIED."

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Letter from the Ministry of Finance dated December 15, 2010 RE: Release of the Ontario Municipal Partnership Fund (OMPF) allocations for 2011.

Moved by Councillor Stover, seconded by Councillor Jaynes;

"Be it resolved that the letter from the Ministry of Finance dated December 15, 2010 regarding the release of the Ontario Municipal Partnership Fund (OMPF) allocations for 2011, be received and filed. CARRIED."

Quotation from Press Any Key Computer Solutions dated December 17, 2010 as requested by Terry Korotki, Clerk/Administrator for the GIS System Software.

Moved by Councillor Holmes, seconded by Councillor Logel;

"Be it resolved that the Quotation from Press Any Key Computer Solutions dated December 17, 2010 as requested by Terry Korotki, Clerk/Administrator for the GIS System Software, be referred to the 2011 Budget deliberations for further consideration. CARRIED."

Letter, News Release and Public Notice received from Ontario Power Generation dated December 17, 2010 RE: Update on Darlington New Nuclear Project - Environmental Assessment.

Moved by Councillor Jaynes, seconded by Councillor Logel;

"Be it resolved that the letter, News Release and Public Notice received from Ontario Power Generation dated December 17, 2010 providing an Update on Darlington New Nuclear Project - Environmental Assessment, be received and filed. CARRIED."

The following communication was referred to the Committee of Council meeting of February 8, 2011 for completion.

Letter from the Northumberland Communities Safety Council dated December 13, 2010 RE: 2011 Grant Funding Request.

Letter from the Ontario Trillium Foundation dated January 4, 2011 RE: Unsuccessfull Funding Application.

Letter of request from Statistics Canada dated December 22, 2010 RE: Job Opportunities for Census 2011.

Letter from the Ministry of the Environment dated January 7, 2010 RE: Update on Clean Water Act, 2006-Completion of assessment reports.

News Release from Rick Norlock, M.P. Northumberland dated January 18, 2011 RE: Awards Program to Recognize Canadian Volunteers.

Response Email from Mr. Jim Hoey - Dimestore Fisherman - Further Discussion.

Letter and Memorandum of Understanding from Data Fix (Election software Management) dated January 5, 2011.

Letter from Storm the Trent dated November 8, 2010 RE: Storm the Trent Adventure Race May 14-15, 2011.

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND  
REGULAR MINUTES OF THURSDAY, FEBRUARY 3RD, 2011 - 1:00 P.M.**

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Letter from the Ministry of the Environment dated January 24, 2011 RE: Environmental Assessment Terms of Reference for the Brighton Landfill Expansion.

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Letter from the County of Northumberland dated January 10, 2011 RE: Proposed Amendments to the County of Northumberland's Eagleson Landfill Certificate of Approval No. A311702.

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**XIV. BY-LAWS – 5:30 p.m.:**

**By-Law No. 20-2011** - Being a by-law to Adopt a Code of Conduct Policy for Council for the Township of Alnwick/Haldimand.

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Moved by Councillor Holmes, seconded by Councillor Stover;

"Be it resolved that **By-Law No. 20-2011**, being a by-law to Adopt a Code of Conduct Policy for Council for the Township of Alnwick/Haldimand, be referred to the next Regular Council Session for further discussion.

CARRIED."

**XV. C.A.O. REPORT/UPDATES**

**XVI. BUSINESS FROM COUNCILLORS**

Sandra and John presentation regarding their attendance at the workshop in Trenton. This presentation was referred to the Committee of Council meeting of February 8, 2011 due to time constraints.

**XVII. QUESTIONS FROM THE RATEPAYERS**

There were no questions from ratepayers.

**XVIII. APPROVAL OF CONFIRMING BY-LAW**

**By-Law No. 18-2011**- Being a by-law to confirm the proceedings of the Regular Council Session of Thursday, February 3rd, 2011.

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Moved by Councillor Jaynes, seconded by Councillor Stover;

"Be it resolved that **By-Law No. 18-2011**, being a by-law to confirm the proceedings of the Regular Council Session of Thursday, February 3rd, 2011, be read and deemed to be PASSED this 3rd day of February, 2011.

CARRIED."

**XIX. ADJOURNMENT**

Moved by Councillor Holmes, seconded by Councillor Stover;

"Be it resolved that the Regular Council Session of Thursday, February 3rd, 2011, be adjourned at 5:37 p.m.

CARRIED."

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Mayor, Dalton McDonald

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Clerk, Robin van de Moosdyk