



**THE CORPORATION OF THE
TOWNSHIP OF ALNWICK/HALDIMAND
COMMITTEE OF COUNCIL MEETING OF
TUESDAY, FEBRUARY 8TH, 2011 - 1:00 P.M.**

Council met in a Committee of Council Session on Tuesday, February 8th, 2011 at 1:00 p.m. in the Council Chambers with Mayor Dalton McDonald presiding.

Members Present: Mayor Dalton McDonald
Deputy Mayor Raymond Bennis
Councillors: James Fell
Bill Holmes
Sandra Jaynes
John Logel
Joan Stover

Staff Present: Terry Korotki, CAO/Planner/Deputy Clerk
Robin van de Moosdyk, Clerk

Others Present: Al Brisco, In-coming President, Rotary Club
Betty Brisco, Past President and Secretary, Rotary Club
Lee Clement, President, Rotary Club
Michael Walls-Kelly
Lorne Thompson, OPP
Doug Borton, Inspector, Northumberland Detachment, OPP
Phil Pike, OPP
Dave Brack, OPP
Paul Legault, OPP
Janet Irvine, Chair, Police Service Board

I. CALL TO ORDER

Mayor McDonald to call the Committee of Council meeting to order at 1:05 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

III. DELEGATIONS

The delegations for today's meeting are as follows:

1:06 p.m. – In coming President, Mr. Al Brisco, Rotary Club of Colborne, President, Lee Clement, Past President and Present Secretary Betty Brisco. _____

Mr. and Mrs. Brisco and Ms. Lee Clement presented the attached power point presentation with respect to the Rotary Club, as to who they are, what they do and what their vision is for future events.

An invitation was extended to Members of Council to attend a future Rotary Club meeting as a guest. The meetings are held on Monday evenings starting a 6:30 p.m. at the Keeler Centre in Colborne.

Mayor McDonald thanked the Members for attending and providing Council of the mandate and events of the Rotary Club, as well as, for the invitation to a meeting and possible future collaborations with respect to fundraising, events and membership.

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1:48 p.m. - Mr. Michael Walls-Kelly, requesting approval to complete his internship for Public Relations with the Municipality.

Mr. Walls-Kelly was in attendance to meet with Council and provide an overview of his proposal and the specific requirements of the Internship Program he requires to complete his Public Relations curriculum through Loyalist College, Belleville.

Mr. Walls-Kelly noted that he would not be able to start until after March 28th, 2011 in accordance with the Internship Program guidelines.

Mr. Walls-Kelly submitted the following description of the proposed tasks he would like to take on should Council provide approval of this program; he noted that the list is not comprehensive and he would definitely be open to other or additional tasks as they arise and relate to his field:

Website

-I would consider an overhaul of the website as it is, fixing links and streamlining access as well as devising a better way to connect the website to the public.

-Contact the web designer to find out if the current relationship is working well enough or if it's possible to look into a local web designer.

-I would use opportunities available—through events, promotion and social media—to advertise the township's website as the go-to spot for community news and public information.

Promotion

-I would introduce a system to send press releases to local media outlets (radio, TV, print, etc.) for council or committee meetings, special events or other news worthy of promoting or informing a wider audience.

-I would pitch feature pieces to local newspapers about interesting happenings involving the community and the township, pieces that would promote all of the various things the township is doing that the public may not necessarily know about.

-I would put together a media contact list of local and wider media that would be the primary targets for the township's news. I would also put together an easy format for press releases that could be quickly utilized.

Events

-The first event I would like to get off the ground is a youth dance. This would be planned and prepared (if not necessarily executed) by me and would be used to get more youth involvement in the community, advertising to parents and make use of the facilities we have.

-I would like to brainstorm and research which events and volunteer opportunities community members (both youths and adults) would be interested in seeing. At which time any events seemed feasible, a formal proposal would be written and submitted for them.

2:00 p.m. - Ontario Provincial Police - Presentation of New Contract by Inspector Doug Borton, Constable Phil Pike, Mr. Lorne Thompson, Sergeant, Mr. Paul Legault and Mr. Dave Brack.

Mrs. Janet Irvine, Chair of the Alnwick/Haldimand Police Services Board was in attendance to hear the presentation.

Sergeant Lorne Thompson and Inspector Borton proceeded to review the submission and new proposed Policing Contract, which would be in effect for the next five years with respect to overall costs and the respective Options, 1 and 2.

Break 3:02 p.m. to 3:16 p.m.

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Mr. Jamie Walters, Press Any Key Computer Solutions was in attendance to address and questions with respect to the proposed Computer Hardware/Software purchase.

Moved by Councillor Logel, seconded by Councillor Stover;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the purchase of for laptop computers for Council Members and the CAO; upgraded system for Administration Office – Roseneath; upgraded system for Municipal Clerk's office and a new system for the new Municipal Treasurer in the total amount of **\$10,280.74** which includes the Harmonized Sales Tax (H.S.T.). CARRIED."

IV. BUSINESS FROM PREVIOUS MEETING(S)

New correspondence:

-Letter from the Ontario Provincial Police dated January 28, 2011 RE: Revised 2011 Salary Rate Estimates for Ontario Provincial Police Costs.

Remaining correspondence from February 3rd, 2011 Regular Council Session:

- Letter from the Ontario Trillium Foundation dated January 4, 2011 RE: Unsuccessful Funding Application.
- Letter from Statistics Canada dated December 22, 2010 RE: Job Opportunities for Census 2011.
- Letter from the Ministry of the Environment dated January 7, 2011 RE: Update on Clean Water Act 2006 - Completion of assessment reports.
- News Release from Rick Norlock M.P. Northumberland dated January 18, 2011 RE: Awards Program to recognize Canadian Volunteers.

Moved by Councillor Stover, seconded by Councillor Holmes;

"Be it resolved that the following items as listed and reviewed, be received and filed:

New Item:

-Letter from the Ontario Provincial Police dated January 28, 2011 RE: Revised 2011 Salary Rate Estimates for Ontario Provincial Police Costs.

Remaining correspondence from February 3rd, 2011 Regular Council Session:

- Letter from the Ontario Trillium Foundation dated January 4, 2011 RE: Unsuccessful Funding Application.
- Letter from Statistics Canada dated December 22, 2010 RE: Job Opportunities for Census 2011.
- Letter from the Ministry of the Environment dated January 7, 2011 RE: Update on Clean Water Act 2006 - Completion of assessment reports.
- News Release from Rick Norlock M.P. Northumberland dated January 18, 2011 RE: Awards Program to recognize Canadian Volunteers. CARRIED."

Letter from the Northumberland Communities Safety Council dated December 13, 2010 RE: 2011 Grant Funding Request.

Moved by Councillor Jaynes, seconded by Deputy Mayor Bennis;

"Be it resolved that the Letter from the Northumberland Communities Safety Council dated December 13, 2010 requesting 2011 Grant Funding Request, be referred to the 2011 Budget deliberations for consideration. CARRIED."

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Letter and Memorandum of Understanding from Data Fix (Election software Management) dated January 5, 2011.

Moved by Councillor Logel, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick accept and approve the Memorandum of Understanding received from DataFix dated January 5, 2011 for the extension of the Municipal Voter View List Management Service until December 2014. CARRIED."

Letter from Storm the Trent dated November 8, 2010 RE: Storm the Trent Adventure Race May 14-15, 2011.

Moved by Councillor Fell, seconded by Deputy Mayor Bennis;

"Be it resolved that the Council of the Township approve the request of Mr. Sean Roper, Race Director of Storm Multi-Sport Adventure Series to conduct and operate the Storm the Trent Adventure Race on May 14-15, 2011 within the municipality of the Township of Alnwick/Haldimand provided a copy of the Certificate of the Comprehensive Insurance Policy, naming the Municipality as an additional insured, being received prior to the event. CARRIED."

Letter from the Ministry of the Environment dated January 24, 2011 RE: Environmental Assessment Terms of Reference for the Brighton Landfill Expansion.

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that the documents provided by the Ministry of the Environment pertaining to the Terms of Reference for an Environmental Assessment of the Proposed Expansion of the Brighton Landfill Site Volumes 1 and 2 together with the Notice of Submission be made available for public viewing at the Municipal Office in Grafton. CARRIED."

Letter from the County of Northumberland dated January 10, 2011 RE: Proposed Amendments to the County of Northumberland's Eagleson Landfill Certificate of Approval No. A311702.

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

"Be it resolved that the Council of the Township of Alnwick/Haldimand have no formal objections to the proposed Amendments to the County of Northumberland's Eagleson Landfill Certificate of Approval No. A311702. CARRIED."

By-Law No. 22-2011 - Being a by-law to Adopt a Code of Conduct Policy for Council for the Township of Alnwick/Haldimand.

Moved by Councillor Stover, seconded by Councillor Jaynes;

"Be it resolved that **By-Law No. 22-2011**, being a by-law to Adopt a Code of Conduct Policy for Council for the Township of Alnwick/Haldimand, be deferred to the Regular Council Session of February 16, 2011. CARRIED."

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3:55 p.m. – Councillor Jaynes and Councillor Logel’s presentation regarding their attendance at the workshop in Trenton pertaining to Risk Management.

Following the presentation, Councillor Jaynes and Councillor Logel brought forward the following, Notice of Motion:

“That the Council of the Township of Alnwick/Haldimand implement a Risk Management Project for the Corporation of the Township of Alnwick/Haldimand and that the Township Clerk, Robin van de Moosdyk be given direction to undertake this project with the assistance of Administrative Assistants, Bernadette Murray and Dianne Nicholls.”

It was noted that Cowan Insurance in conjunction with McGlennon Insurance are conducting a Risk Management seminar on Wednesday, February 23rd, 2011 at 9:30 a.m. at the Grafton Village Inn.

V. NEW BUSINESS FOR DISCUSSION – 4:21 P.M.:

Draft Letters as prepared by Chief Administrative Officer, Terry Korotki to the County of Northumberland:

1. Memorandum of Understanding addressed to Mia Frankl,

Moved by Deputy Mayor Bennis, seconded by Councillor Holmes;

“Be it resolved that the draft letter as prepared and presented by the Chief Administrative Officer, Terry Korotki, dated February 11, 2011 to Mia Frankl, Forestry Management Officer/Weed Inspector pertaining to the Memorandum of Understanding for the use of the John Deere XUV, be approved and forwarded by regular post. CARRIED.”

2. Fire Protection Service/Status of Municipal Roads,

Moved by Councillor Logel, seconded by Councillor Jaynes;

“Be it resolved that the draft letter as prepared and presented by the Chief Administrative Officer, Terry Korotki, dated February 11, 2011 to Mr. Bill Pyatt pertaining to the Fire Protection Services and Status of Municipal Road Allowance within the County of Northumberland Forest, be approved and forwarded by regular post. CARRIED.”

Mayor McDonald discussed the proposed from the Dimestore Fisherman and Council concluded that it would be a good idea to see if the County of Northumberland would be interested in partnering or being the lead partner for this television episode.

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

“Be it resolved that Mayor McDonald take the proposal received from Jim Hoey, Dimestore Fisherman to Mrs. Eileen Lum, Director of Tourism for the County of Northumberland for their consideration in participating as the host for this production. CARRIED.”

Mayor McDonald provided an update on the following: Physician Recruitment Program, Orientation Day, Auditors, Budget meetings, Meeting with Alderville First Nation and the Internship program.

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VI. BUSINESS FROM COUNCILLORS – 5:10 P.M.:

Councillor Jaynes noted that a meeting has been scheduled for Monday, March 14, 2011 at 7:00 p.m. for a briefing on the Santa Claus Parade and 7:30 p.m. for the Canada Day Celebration.

Councillor Holmes noted that the Alnwick Civic Centre Board of Management agreed to waive the rental fee for the benefit event for the Murphy's. Councillor Jaynes noted that they would be conducting a fundraising event on February 27, 2011 – Sleigh Rides – with all proceeds going to the Murphy's.

VII. APPROVAL OF CONFIRMING BY-LAW

By-Law No. 23-2011 - Being a by-law to confirm the proceedings of the
Committee of Council meeting on Tuesday,
February 8th, 2011.

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

"Be it resolved that **By-Law No. 23-2011**, being a by-law to confirm the proceedings of the Committee of Council meeting of Tuesday, February 8th, 2011, be read and deemed to be PASSED this 8th day of February.

VIII. ADJOURNMENT

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that the Committee of Council meeting of Tuesday, February 8th, 2011, be adjourned at 5:16 p.m. CARRIED."

Mayor, Dalton McDonald

Clerk, Robin van de Moosdyk