



**THE CORPORATION OF THE TOWNSHIP
OF ALNWICK/HALDIMAND
REGULAR MEETING MINUTES OF
WEDNESDAY, FEBRUARY 16, 2011 - 7:00 P.M.**

Council met in Regular Session on Wednesday, February 16th, 2011 at 7:00 p.m. in the Council Chambers at the satellite office at Alnwick Civic Centre with Mayor Dalton McDonald presiding.

Members Present: Mayor Dalton McDonald
Deputy Mayor Raymond Bennis
Councillors: James Fell
Bill Holmes
Sandra Jaynes
John Logel
Joan Stover

Staff Present: Terry Korotki, CAO/Planner/Deputy Clerk
Robin van de Moosdyk, Clerk

Others Present: Betty Carruthers

I. CALL TO ORDER

Mayor McDonald to call the meeting to order at 7:00 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

III. APPROVAL OF AGENDA AS CIRCULATED

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that the Agenda as circulated for the Regular Council Session of Wednesday, February 16, 2011, be approved, with addendums. CARRIED."

IV. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 7:04

Mr. Ward advised that the Public Works personnel have been plowing/sanding roads and working on steaming out culverts for the pending thaw.

Mr. Ward provided a brief review of the reasons for originating and completing the Railway Report on a monthly basis.

Mr. Ward provided a limited overview of the Roads Classification System for the Municipality and the provisions of the Roads Minimum Maintenance Standards Policy.

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT – 7:17 p.m.

1. Pinnacle Park Campground update ~ The manager/maintenance personnel have confirmed that only one individual was in the Park over the permitted period. The infraction was for 2 days but still resulted in their access being denied for 30 days (de-activated access card).

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2. Camper in Garage – Owner has contacted me this week. He has requested-through Freedom Of Information-the name of the complainant. This requested I gave to Terry who is the Freedom Of Information Officer. He also stated that in no way was there ever a trailer in his garage being used as a residence. Due to his work commitments he has not been available during the day for a confirmation inspection. Still trying to find a mutually available date and time, likely to be in 1st week of March.
3. Exposed material on Archers Road – Owner has contacted me, via emails, last. He indicated that he will be building a visual barrier and placing all material behind it or inside the garage.
4. Noise By-Law – am I to continue with the draft version I have created or modify to incorporate some of Cobourg’s draft version (you have copies). I have checked for a source to procure a sound meter - \$500 for meter alone / \$1000 for meter and calibrator / \$1,100 for meter-calibrator-case.
5. Centreton Library Ice issue – As requested I had contacted the Architect and his response email has been provided to you this evening.
6. Accessibility renovations – completed with exception of fine tuning the opening mechanism to the new door installed at the arena. Federal Government rep is sending a “Final Report” template that I will be able to use in order to update his file and close the account.

- It was requested that the Clerk request additional information with respect to other Municipal Noise By-Laws and their procedures at the Clerks and Treasurers meeting on February 23, 2011.

VI. FINANCIAL ACCOUNTS – 7:45

Financial Accounts Voucher #52 (2010) and Voucher #4 (2011):

Moved by Councillor Holmes, seconded by Councillor Logel;

“Be it resolved that the following Financial Accounts Voucher #52 and #4, be approved:

Voucher #52 (2010):

CORPORATION & TAXES - 299.53
ADMINISTRATION - 2,711.64
TOTAL – V#52 - **\$ 3,011.17**

Voucher #4 (2011):

CORPORATION & TAXES - 22,650.85
COUNCIL - 4,949.34
ADMINISTRATION - 19,878.26
FIRE OPERATION AND CAPITAL - 13,285.05
CBO2 - 959.71
EMO - 115.20
PWS - 23,775.89
ENV2 - 5,615.20
WATER - 115.20
GCC - 375.25
FCC - 20.35
ACC - 116.89
CCC - 2,056.60
LIBRARY - 3,294.88
ARENA - 974.19
VCC - 20.35

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OPP - 77.22
PLANNING - 21.70
SPECIAL PROJECTS - 103.69
TOTAL – V#4 - **\$98,405.82**

CARRIED.”

VII. APPROVAL OF MINUTES – 7:53

Regular Council Meeting Minutes of February 3, 2011.

Moved by Deputy Mayor Bennis, seconded by Councillor Fell;

"Be it resolved that the Minutes of the Regular Council Session of February 3rd, 2011, be adopted. CARRIED.”

Moved by Councillor Logel, seconded by Councillor Stover;

"Be it resolved that the correspondence received from Mr. Paul Kim of the Grafton Variety Store as referred to the 2011 Budget process during the Regular Council Session of February 3rd, 2011, be forwarded to the County of Northumberland for review and favourable consideration. CARRIED.”

Special Council meeting Minutes of January 26, 2011.

Moved by Councillor Fell, seconded by Councillor Jaynes;

"Be it resolved that the Minutes of the Special Council Session of January 26, 2011, be adopted. CARRIED.”

Committee of Council meeting Minutes of January 11, 2011.

Moved by Councillor Holmes, seconded by Councillor Fell;

"Be it resolved that the Minutes of the Committee of Council meeting of January 11, 2011, be adopted. CARRIED.”

VIII. BUSINESS ARISING FROM PREVIOUS MINUTES – 8:15

By-Law No. 22-2011 - Being a by-law to adopt a Code of Conduct for Council.

Moved by Councillor Logel, seconded by Councillor Stover;

"Be it resolved that By-Law No. 22-2011 being a by-law to adopt a Code of Conduct for Council, be deferred to the Regular Council Session of March 3, 2011. CARRIED.”

Ontario Provincial Police - New Five Year Contract

Moved by Councillor Logel, seconded by Councillor Jaynes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand accept and approve Option #1 of the Renewal Proposal Level of Service Contract, in the total amount of **\$1,058,937.00**, as presented by Sergeant, Lorne Thompson and Inspector, Doug Borton of the Ontario Provincial Police, for the provisions of Policing Services within the Township of Alnwick/Haldimand. CARRIED.”

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Memorandum from Robin van de Moosdyk, Deputy Clerk dated December 1, 2010 RE: Municipal Website Construction and Appointment of Representative for Construction of individual Committee/Board Webpage.

Proposed Internship by Michael Walls-Kelly:

Moved by Councillor Logel, seconded by Councillor Stover;

"Be it resolved that the Council of the Township of Alnwick/Haldimand accept and approve the Internship Program as proposed by Mr. Michael Walls-Kelly for the upgrading the existing Municipal Website and Media Communications for the Township of Alnwick/Haldimand. CARREID."

Moved by Councillor Holmes, seconded by Councillor Logel;

"Be it resolved that the Memorandum as prepared and submitted by Robin van de Moosdyk, dated December 1, 2010 be accepted and referred to Mr. Michael Walls-Kelly for establishment and implementation during the upgrading of the Municipal Website project. CARRIED."

IX. COMMITTEE REPORTS 8:45

Notice from the Ganaraska Region Conservation Authority - Invitation to Annual General Meeting on Thursday, February 24th, 2011 at 7:15 p.m.

Haldimand Memorial Arena and Park Board meeting Minutes of January 20, 2011.

Police Services Board meeting Minutes of August 24th, 2010, September 28th, 2010, October 26th, 2010, November 23rd, 2010 and December 21, 2010.

Moved by Deputy Mayor Bennis, seconded by Councillor Fell;

"Be it resolved that the following Committee Reports be received and filed:

-Notice from the Ganaraska Region Conservation Authority - Invitation to Annual General Meeting on Thursday, February 24th, 2011 at 7:15 p.m.

-Haldimand Memorial Arena and Park Board meeting Minutes of January 20, 2011.

-Police Services Board meeting Minutes of August 24th, 2010, September 28th, 2010, October 26th, 2010, November 23rd, 2010 and December 21, 2010.

CARRIED."

X. COMMUNICATIONS – 8:47 p.m.

Donation to the Northumberland Hills Hospital in Memory of Walter Broegemann and Don Campbell.

Moved by Councillor Stover, seconded by Councillor Logel; \$100.00 each

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve a \$100.00 donation in Memory of Mr. Walter Broegemann and Mr. Don Campbell to the Northumberland Hills Hospital; and further that a letter, signed by the Mayor, be forwarded to the family of each of the individuals to advise of this donation in memory. CARRIED."

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It was suggested that a policy and procedure be established to address attendance at funerals; when to lower flag to half mast; policy for gift or get well package for past council members, present members and family, past staff, present staff and family members, committee members.

Letter from Nawautin Estates Shore Well Committee dated February 7, 2011
RE: Address issues with responding letter dated January 25, 2011.

Moved by Councillor Jaynes, seconded by Deputy Mayor Bennis;

"Be it resolved that the Clerk prepare a letter to acknowledge receipt of the above noted correspondence and to advise that the Public Works Superintendent, Mr. Cam Ward will be attending the area to conduct a site-by-site review of the easement complete with pictures; and further that the municipality is investigating the possibility of obtaining the County of Northumberland Summer Student who is given the task of inputting data into the Geographical Information System (GIS) for our Municipality to complete the coordinates of the said easements; further consideration of this matter will be conducted by Council upon submissions and receipt of the Public Works Superintendent's Report. CARRIED."

XI. BY-LAWS

By-Law No. 26-2011 - Being a by-law to appoint additional Members
to the Alnwick Civic Centre Board
of Management-Karen Johnston and James Fell

Moved by Councillor Logel, seconded by Councillor Holmes;

"Be it resolved that By-Law No. 26-2011, being a by-law to appoint additional Members to the Alnwick Civic Centre Board of Management - Karen Johnston and James Fell, be read and deemed to be PASSED this 16th day of February, 2011. CARRIED."

It was noted that a Policy be drafted in order to address the provisions of obtaining police checks for all Municipal Volunteers.

XII. CAO REPORT/UPDATES – 9:06 a.m.

Letter from the Ministry of Community and Social Services dated February 15, 2011
RE: EnAbling Change Partnership Program.

Moved by Councillor Holmes, seconded by Deputy Mayor Bennis;

"Be it resolved that the letter from the Ministry of Community and Social Services dated February 15, 2011 regarding the launch of the 2011/2012 EnAbling Change Partnership Program, be received and filed. CARRIED."

The proposed date for the Joint Council Meeting with Alderville First Nation was decided as Friday, March 11, 2011 at 10:00 a.m. at the Alderville Band Office.

Mrs. Dianne Nicholls submitted a memo noting the monthly cost per phone line for the Emergency Operations Centre (EOC) in the Council Chambers at the Grafton Municipal Office will be \$48.55 per month per line with a one-time set up fee of \$218.00. These lines will be installed on Tuesday, February 22, 2011.

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Letter from the Northumberland Community Legal Centre dated January 26, 2011 RE: Legal Awareness Workshops.

Moved by Councillor Holmes, seconded by Deputy Mayor Bennis;

"Be it resolved that Councillor Joan Stover attend the Workshop, as Council representative, on Friday, March 4, 2011 at 1:30 to 3:30 p.m. at 600 William Street. CARRIED."

Request from Roseneath Firefighters Association RE: Permission to have the CFB Trenton Air Show perform at their Annual Car Show on June 26, 2011.

Moved by Councillor Holmes, seconded by Councillor Fell;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the landing of the CFB Trenton Air Show at the Golden Beach Resort, which is located in the Township of Alnwick/Haldimand, during the Annual Car Show and Roseneath Volunteer Fire Fighters Fundraising Event on Sunday, June 26, 2011; and further that this resolution be forwarded to CFB Trenton, Mr. B. Mann for his perusal and file. CARRIED."

Media and Communications Training as received from the Association of Municipalities of Ontario.

Moved by Deputy Mayor Bennis, seconded by Councillor Stover;

"Be it resolved that the Media and Communications Training as received from the Association of Municipalities of Ontario, be received and filed. CARRIED."

MOTION FOR DEPUTY MAYOR TO CHAIR MEETING

Moved by Councillor Holmes, seconded by Councillor Jaynes;

"Be it resolved that Deputy Mayor Bennis Chair the Regular Council Session at this time due to a Pecuniary Interest declared by Mayor McDonald pertaining to the Motor Vehicle/Motorcycle Event Permit Applications as submitted by Mr. Maguire.

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the Motor Vehicle/Motorcycle Permit Applications as submitted by Mr. John Maguire on February 14th, 2011, for events to be held on May 1, 2011, June 5, 2011 and September 18, 2011 and to be operated on lands located in Lot 17, Concession 6; subject to Mr. Maguire posting notice of each event at the Centreton General Store, Centreton Library and the Scenery Drive Restaurant fourteen (14) days prior to each event; and further that Mr. Maguire be advised that he shall have each motor vehicle/motor cycle at the event tested to ensure that the applicable noise level of the manufacturer is not exceeded; and further that Mr. Maguire be advised that an admission fee is not permitted for any of these said events in accordance with the existing Comprehensive Zoning By-Law No. 100-2010 (former Haldimand Township) now in the Township of Alnwick/Haldimand. CARRIED."

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MOTION FOR MAYOR TO RETURN TO CHAIR

Moved by Councillor Jaynes, seconded by Councillor Fell;

"Be it resolved that Mayor McDonald resume the position of Chair of the Regular Council Session of February 16, 2011. CARRIED."

XIII. BUSINESS FROM COUNCILLORS

Councillor Stover dated the following: "I will be bringing forward a Notice of Motion to have Mr. Fred Dean acquired for his services with respect to conduct of Council meetings, team building, reviewing of by-laws for simplicity and effectiveness as well as Human Resources issues."

Council Remuneration Review Committee:

Moved by Deputy Mayor Bennis, seconded by Councillor Logel;

"Be it resolved that the Chief Administrative Officer, Terry Korotki prepared a draft "Terms of Reference" for the proposed Council Remuneration Review Committee for Council review and consideration. CARRIED."

Suggested possible membership participants: Gail Latchford, Joan Chalovich and Fran Aird.

Councillor Logel noted that he was given a Quilt, by Mrs. Shirley Johnston, which was compiled by the Grafton Women's Institute in 1918 and advised that a cabinet or display unit would be nice in order to put this beautiful quilt on display.

Councillor Logel referenced a piece of correspondence which was included in the last agenda from Mr. Tony Haddad, President of AMCTO with respect to continued education for staff and advised that he was an advocate of this practice and requested that the Chief Administrative Officer, Terry Korotki prepare and submit a report indicating the training that staff have been given and attended in the last five years.

Councillor Logel also suggested that there should be a line item specifically in the Budget to address training and education.

XIV. QUESTIONS FROM THE RATEPAYERS

Mrs. Carruthers requested clarification with respect to the \$2,700.00 for the Heritage Cemeteries Committee and was advised that the CAO, Terry Korotki would review this matter with the Treasury Department and discuss at the meeting which has been scheduled with the new treasurer of the Heritage Cemeteries Committee.

Mrs. Carruthers also noted that the name of the Committee should be corrected on the Financial Accounts Listing as they are not the Heritage "Cementeries" Committee.

MOTION TO ADJOURN TO IN CAMERA SESSION - 9:57 P.M.:

Moved by Deputy Mayor Bennis, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to an In Camera Session in accordance with Section 239(2)(c) of the Municipal Act 2001 as amended at 9:57 p.m. CARRIED."

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MOTION TO RECONVENE TO REGULAR SESSION – 10:01 P.M.:

Moved by Deputy Mayor Bennis, seconded by Councillor Jaynes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 10:01 p.m. CARRIED."

XV. APPROVAL OF CONFIRMING BY-LAW

By-Law No. 24-2011 - Being a by-law to confirm proceedings of the Regular Council Session of the Council of the Township of Alnwick/Haldimand held on February 16, 2011.

Moved by Deputy Mayor Bennis, seconded by Councillor Jaynes;

"Be it resolved that **By-Law No. 24-2011** being a by-law to confirm proceedings of the Regular Council Session of the Council of the Township of Alnwick/Haldimand held on February 16, 2011, be read and deemed to be PASSED this 16th day of February, 2011. CARRIED."

XVI. ADJOURNMENT

Moved by Councillor Logel, seconded by Councillor Stover;

"Be it resolved that the Regular Council Session of Wednesday, February 16th, 2011, be adjourned at 10:02 p.m. CARRIED."
10:02

MAYOR, DALTON MCDONALD

CLERK, ROBIN VAN DE MOOSDYK