

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MINUTES OF JANUARY 14TH, 2010 – 1:00 P.M.**

Council met in Regular Session on January 14th, 2010 at 1:00 p.m. in the Council Chambers with Mayor William Finley presiding.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Bill Holmes
Cathie Ritchie
Rosemarie Robins

Councillor Ritchie advised that she will be departing from the meeting at 3:30 p.m. and returning at 4:15 p.m.

Members Absent with Notification: Councillor Art Jeninga attending Workshop

Staff Present: Mr. Terry Korotki, Clerk/Administrator
Robin van de Moosdyk, Deputy Clerk
David Wright, Fire Chief
Cam Ward, Public Works Superintendent
Beth Vosborough, Treasurer

Others Present: Betty Carruthers, resident

I. CALL TO ORDER

Mayor Finley called the meeting to order at 1:03 p.m.

MOMENT OF SILENCE FOR OUR FALLEN SOLDIERS

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

Deputy Mayor McDonald declared a pecuniary interest with respect to the correspondence received from Evan and Michelle Taylor dated December 5, 2009 as the vehicle repairs were completed at his business.

III. APPROVAL OF AGENDA AS CIRCULATED – 1:05 P.M.:

Moved by Councillor Bennis, seconded by Councillor Robins;

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of January 14th, 2010, be approved. CARRIED."

CENTRETON LIBRARY TENDER AWARD – 1:08 P.M.:

Councillor Ritchie noted that she was disappointed that this building was not being built energy efficient.

The Clerk/Administrator, Terrence Korotki noted that the tenders had been opened and that further review and consideration would be conducted with respect to the tender specifications. He also noted that this matter would be deferred to the Special Council Session to be held on January 26, 2010 at the Alnwick Civic Centre.

IV. DAVID WRIGHT, CHIEF, VOLUNTEER FIRE DEPARTMENT 1:13 P.M.

REPORT TO COUNCIL FOR DECEMBER 2009

- 1) There was no Chief's meeting in December.

- 2) New gas detectors have been purchased to replace the redundant detectors in each station.
- 3) The capital budget for 2009 included the purchase of new hydraulic pumps for stations #1 and # 3 and a thermal imaging camera for station #2. Under separate cover please find the requests for tender of these items and subsequent purchase orders for the equipment.
- 4) We have made no submissions for capital expenses for 2010 due to the fact that we had anticipated a positive response on the "Action Plan". Hopefully we can discuss this further during Councils budget deliberations.
- 5) Deputy Chief Ross Poole and I met with the Waldie brothers and CAO, T. Korotki to look at the proposed site on the north side of County Rd. #45, south of Halstead Road.
- 6) Goals that need to be completed or started for the department.

Project	% complete
a. Comprehensive emergency plans for high risks.	30%
b. Risk assessment for the Municipality.	100%
c. Master Plan for the development of the department.	10%
d. M.I.F.P.I.S.S. for the O.F.M. office.	100%
e. Bench marking as legislated.	25%
f. Building audits for all non residential buildings.	10%
g. Public relations seminars and education.	On-going
h. Reaching N.F.P.A. standards for hose, ladders, pumps etc.	8%
i. Proper documentation of secured training records.	100%
j. Fire inspections of all public assemblies/ properties.	95%
k. Recruit training program.	On-going

Responses:

To date we have responded to 274 calls compared to 282 calls in the same time period in 2008, this is a decrease of 4% from last year.

The responses this month were to

- (5) Motor Vehicle Collisions
- (4) Ambulance assists
- (3) Fires
- (0) Power lines down and alarms

The fire apparatus arrived first on scene for four (4) of the medical assist ahead of the ambulance.

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated December 2009, as submitted by Fire Chief David Wright, be received and filed.

CARRIED."

Fire & Rescue Thermal Imager Information Package:

(2009 Capital Purchase as above in 2009 Budget)

Moved by Councillor Holmes, seconded by Councillor Ritchie;

"Be it resolved that the Fire & Rescue Thermal Imager Information Package as submitted by Fire Chief, David Wright, be received and filed. CARRIED."

Fire & Rescue Hydraulic Pump Information Package:

(2009 Capital Purchase as approved in 2009 Budget)

Moved by Councillor Ritchie, seconded by Councillor Bennis;

"Be it resolved that the Fire & Rescue Hydraulic Pump Information Package as submitted by Fire Chief, David Wright, be received and filed. CARRIED."

Request by Dianne Nicholls, Administrative Assistant dated January 6th, 2010
RE: Formal approval to commence remuneration for a Volunteer Firefighter as recommended by Fire Chief, David Wright.

Moved by Councillor Ritchie, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand accept the recommendation of Fire Chief David Wright, Alnwick/Haldimand Volunteer Fire Department, to commence the remuneration for the following Volunteer Fire Fighter, as of the date noted, in accordance with By-Law No. 45-2007, as the probationary period and requirements have been fulfilled:

- Danny Prentice, Station #2, start date January 1, 2010;

And further that the Administrative Assistance, Dianne Nicholls be forwarded a copy of this resolution in order to complete the directive of the Council of the Township of Alnwick/Haldimand pertaining to the remuneration for this Volunteer Firefighters. CARRIED."

Alnwick/Haldimand Fire and Rescue Monthly Reports as prepared and submitted by Mrs. Dianne Nicholls, Administrative Assistant dated December 8th, 2009.

Moved by Councillor Ritchie, seconded by Councillor Holmes;

"Be it resolved that the Monthly Fire and Rescue Reports dated December 8th, 2009, as prepared and submitted by Mrs. Dianne Nicholls, Administrative Assistant, be received and filed. CARRIED."

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 1:25 P.M.

Mr. Godin will not be in attendance at this meeting due to scheduled vacation, which was booked prior to the meeting being moved forward.

1. As directed, I have notified Marc Snow (401 Merrill Road) that his requested extension, to clean up the lot, has been granted with a new date being June 30, 2010.
2. I have attached a copy of the letter that I sent to Trudy Jo Chernuk inviting her to attend one of the listed council meetings. I am working on the wording for a resolution and letter that Jeff Paine will review regarding the Grasshopper Island issue.
3. Pinnacle Park Campground update ~ The maintenance/security manager has provided me the in/out card swipe record for the month of December 2009. After a review it indicates that only one card has been used continually and they have stated to me that their daily patrols of the park confirms that that (Dan Murphy) individual is staying on his property. They indicated to me that a lawyer has told the Park that Mr. Murphy is entitled to use the park as before.

I asked that they get that statement in writing for me, because Mr. Murphy no longer owns land in the park and does not have any year round access to his lot. They have issued 100 access cards and have provided emergency entry keypad codes to Emergency services/fire department/OPP and myself.

4. Accessibility annual report to Ministry – current information has been received by Dianne Nicholls and we will be reviewing the accessibility plan and updating it as and where required. Should be completed for end of January 2010.
5. Accessibility renovations – drawings should be completed by January 31/10 (Ellen Abramcryn), I am working on wording for tender packages – work will be split into 2 phases at each location. Phase one, being interior renovations, to start prior to March 31/10. Phase two will be all outside work (ramps). The March 31/10 start time is to ensure that we will still get our funding. If work is commenced after that date then the funding is lost. I am proposing to have the tender packages ready for distribution by February 5/10 and the opening on February 24/10. This will give contractors 3 weeks to prepare bids and 35 days to get the projects underway.
6. Development Charge Fees – Amendment to Schedule B of By-law 50-2007
Moved by Councillor Robins, seconded by Councillor Holmes;

“Be it resolved that Schedule “B” of Municipal By-Law No. 50-2007, known more particularly as the Development Charges By-Law of the Township of Alnwick/Haldimand, be amended as follows:

**SCHEDULE “B”
TO THE TOWNSHIP OF ALNWICK/HALDIMAND
BY-LAW NO. 50-2007**

Development Charge

<u>Services</u>	<u>Township-wide Development Charge</u>	<u>Grafton Water Service Development Charge</u>
<u>Residential (charge per unit)</u> All Development Types	\$4,729.00	\$4,240.00
<u>Non-Residential</u> All Development Types (charge per square metre of building space)	\$7.61 / sq.m.	\$3.93/ sq.m.

CARRIED.”

7. Noise Complaint on Bowman Court South ~ The OPP prosecutor will not be prosecuting this offence. He has suggested to Sgt. Zeggil that the County Prosecutor, Mr. VanDuzen be contacted to see if he would do it. Sgt. Zeggil told me that he would try to talk to Mr. VanDuzen regarding this issue and advise me of the decision. If he will not prosecute then the Municipality may have to hire a lawyer to proceed on our behalf.

Moved by Councillor Ritchie, seconded by Councillor Bennis;

“Be it resolved that the Building Department Report dated January 2010, as submitted by Mike Godin, Chief Building Official/By-Law Enforcement Officer, be received and filed.
CARRIED.”

Mayor Finley suggested that a Site Plan Control Policy be proposed for the municipality to address drainage issues.

Requests from the Alnwick/Haldimand Public Library:

Appointments to the Board:

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the recommendations of the Alnwick/Haldimand Public Library Board be approved by the Council of the Township of Alnwick/Haldimand; and further that a by-law be prepared to appoint Jane Davis and Heather Milroy as members of the Alnwick/Haldimand Public Library Board as of January 2010.
CARRIED."

Request to allocate Funds to Reserves:

Moved by Deputy Mayor McDonald, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the recommendations of the Alnwick/Haldimand Public Library Board to transfer **\$3,273.00** of the Ministry of Culture's grant to the Municipality, to the Alnwick/Haldimand Public Library Human Resources Reserve Account for provisions of Pay Equity for the year 2010.
CARRIED."

VI. BETH VOSBOURGH, TREASURER-1:40 P.M.:

Financial Accounts:

Moved by Councillor Holmes, seconded by Councillor Bennis;

"Be it resolved that the Financial Accounts – Vouchers #37 & 38, be approved as follows:

Voucher #37:

COUNCIL (REIMBURSED TO TWP)	\$ 1,014.38
COUNCIL	\$ 4,167.66
ADM & ADM BLDG	5,546.48
ARENA	703.28
FIRE	1,990.79
PWS	6,050.23
LIBRARIES	2,257.25
CBO	703.28
GENERAL STAFF BENEFITS (REIMBURSED TO TWP)	268.01
COMM CENTRES	53.60
TWP PROPERTIES	214.41
T O T A L	\$ 22,969.37

Voucher #38:

ADM & ADM BLDG	2,058.31
EMO / OPP/COMM POLICING/R.I.D.E	1,089.97
FIRE	9,319.97
PWS	6,412.69
LIBRARIES	1,014.22
COMM CENTRES	207.62
T O T A L	\$ 20,102.78

TOTAL OF VOUCHERS # 37 AND #38: \$ 43,072.15

CARRIED."

VII. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 1:51 P.M.

Municipal Monthly Road Report for December 2009

- Dead maple trees on Broomfield Road just south of County Road #22 were cut December 18th, 2009.
- Phil Nelson and John Noonan have returned for the winter season. Rennie Schut and John Clarkson are now on standby.
- Sand reserves are in good shape for this time of year.
- New tandem plow truck should be delivered mid January.
- All Public Works Staff received Fuel Handling and Safety training on December 1st, 2009.
- Winter maintenance on-going.
- Rail Crossing Report attached.

Moved by Councillor Robins, seconded by Councillor Holmes;

“Be it resolved that the Public Works Department Report dated December 2009, as submitted by Cam Ward, Public Works Superintendent, be received and filed.
CARRIED.”

Mayor Finley noted that there is a drainage issue at 388 Lakeshore Road, which needs to be addressed and requested that this subdivision be placed on the agenda for the Spring Road Tour.

Deputy Mayor McDonald declared a pecuniary interest pertaining to the correspondence received from Evan and Michelle Taylor as the vehicle repairs were completed at his place of business, and departed from the Regular Council meeting at 2:00 p.m.

Letter from Evan and Michelle Taylor dated December 5, 2009 RE: Pot Holes on Danforth Road/Vehicle Tire Repair Request.

Moved by Councillor Bennis, seconded by Councillor Ritchie;

“Be it resolved that the Council of the Township of Alnwick/Haldimand direct that a non-precedent setting approval be given for the compensation in the amount of **\$164.80** to Evan and Michelle Taylor for vehicle repairs. CARRIED.”

Deputy Mayor McDonald returned to the Regular Council Session at 2:11 p.m.

VIII. COMMITTEE REPORTS – 2:10 P.M.:

Alnwick/Haldimand Community Policing Committee meeting Minutes of November 16, 2009.

Moved by Councillor Holmes, seconded by Councillor Ritchie;

“Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee meeting of November 16, 2009, be received and filed. CARRIED.”

Cemetery Board Committee meeting Minutes of October 27th, 2009.

Moved by Councillor Ritchie, seconded by Councillor Holmes;

“Be it resolved that the Minutes of the Cemetery Board Committee meeting of October 27, 2009, be received and filed. CARRIED.”

Haldimand Memorial Arena and Park Board meeting Minutes of December 17, 2009.

Moved by Councillor Ritchie, seconded by Councillor Holmes;

"Be it resolved that the Minutes of the Haldimand Memorial Arena and Park Board meeting of December 17, 2009, be received and filed. CARRIED."

Letter from Mr. Dave Harnden dated November 26, 2009 RE: Fire Safety Inspection Report of the Canteen.

(Deputy Mayor McDonald to provide an update or status report on this matter.)

Moved by Councillor Bennis, seconded by Councillor Robins;

"Be it resolved that the letter from Mr. Dave Harnden, Arena Manager, dated November 26, 2009 regarding the Fire Safety Inspection Report of the Canteen, be deferred to the Regular Council Session of February 4th, 2010. CARRIED."

Lower Trent Conservation Authority meeting Minutes of December 10, 2009.

Moved by Councillor Ritchie, seconded by Councillor Robins;

"Be it resolved that the Minutes of the Lower Trent Conservation Authority meeting of December 10, 2009, be received and filed. CARRIED."

Alnwick/Haldimand Heritage Committee meeting Minutes of November 3, 2009.

Moved by Councillor Robins, seconded by Councillor Ritchie;

"Be it resolved that the Minutes of the Alnwick/Haldimand Heritage Committee meeting of November 3, 2009, be received and retained for the 2010 Budget deliberations. CARRIED."

IX. COMMUNICATION (COUNCIL ACTION) – 2:16 P.M.:

Letter from Anne Perkin, eLearning Coordinator dated December 21, 2009 RE: Requesting support of this initiative.

Moved by Councillor Robins, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand support the eLearning Initiative of the elearnnetwork.ca/reseaelearning.ca; subject to there being no financial contributions being provided by the municipality for this initiative. CARRIED."

Letter from Susan Irving-Cogar, Sunshine Cove Cottage Resort/Rice Lake Tourist Association dated January 4, 2010 RE: Recent Changes to the FMZ17 Fishing Regulations by the Ministry of Natural Resources.

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that the correspondence from Susan Irving-Cogar, Sunshine Cove Cottages Resort/Rice Lake Tourist Association be acknowledge; and further that the Council of the Township of Alnwick/Haldimand request the attendance of a representative from the Ministry of Natural Resources and Ms. Irving-Cogar attend a future Council Session to review this matter. CARRIED."

BREAK 2:24 P.M. – 2:35 P.M.

X. DELEGATIONS – 2:35 P.M.:

2:36 p.m. – Penny Sharman, Municipal Advisor, Ministry of Municipal Affairs and Housing and Mr. Ken Fishie RE: Financial Indicators Review (FIR) for 2008.

Ms. Sharman was in attendance and provided Council with a presentation advising on the reasoning for the Municipal Financial Review and the importance of each of the financial indicators. A copy of Ms. Sharman's presentation is attached to these minutes.

3:19 p.m. - Physician Recruitment Presentation by Mr. Dave Hughes, Chair of the West Northumberland Physician Recruitment Committee, Dr. Kirk Haunts, new family physician and Tracy West, Project Manager.

The Power Point Presentation as conducted by Mr. Dave Hughes, Dr. Kirk Haunts and Ms. Tracy West, is attached to these minutes.

The Physician Recruitment Committee is requesting financial support in the amount of **\$16,667.00** per year for the next three consecutive years. Mayor Finley advised Chair, Dave Hughes that Council would be given their request consideration during the 2010 Budget deliberations and will advise of the decision upon final approval of the 2010 budget figures.

XI. COMMUNICATION (COUNCIL ACTION) cont'd – 3:44 P.M.:

Letter from the Ontario Heritage Trust dated December 7, 2009 and received December 21, 2009 RE: Ontario Heritage Week 2010 – February 15 to 21.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the letter from the Ontario Heritage Trust dated December 7, 2009 and received December 21, 2009 regarding Ontario Heritage Week 2010 – February 15 to 21, be forwarded to the Alnwick/Haldimand Heritage Committee and received and filed. CARRIED."

Press Release from Lou Rinaldi, M.P.P., Northumberland dated December 29, 2009 RE: Achievements in 2009.

Moved by Councillor Bennis, seconded by Councillor Robins;

"Be it resolved that the Press Release from Lou Rinaldi, M.P.P., Northumberland dated December 29, 2009 providing a brief review of the Achievements in 2009, be received and filed. CARRIED."

Letter from Howie Dayton, Chair, Ontario Task Group on Affordable Access to Recreation RE: Policy Framework on Affordable Access to Recreation for Ontarians.

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that the letter Howie Dayton, Chair, Ontario Task Group on Affordable Access to Recreation requesting support of the Policy Framework on Affordable Access to Recreation for Ontarians, be forwarded to the Accessibility Committee, Alnwick Civic Centre Board of Management, Haldimand Memorial Arena and Park Board of Management and the Roseneath Recreation Committee for their review and further comments with respect to their support.

CARRIED."

Letter from the County of Northumberland dated December 15, 2009 RE: Response to the Township's resolution pertaining to the Township Road Allowances in the County Forest.

Moved by Councillor Bennis, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand request representatives of the County of Northumberland attend a future Regular Council Session to discuss areas of concern with respect to municipal road allowances, as well as, the uses within County forest and proposed restrictions. CARRIED."

Status Update from Press Any Key Computer Solutions, Jamie Walters, dated January 5, 2010.

Moved by Councillor Holmes, seconded by Councillor Bennis;

"Be it resolved that the status update as provided by Press Any Key Computer Solutions, Jamie Walters, dated January 5, 2010, be received and filed. CARRIED."

XII. BY-LAWS – 4:12 P.M.:

By-Law No. 01-2010 - Being a by-law to provide for the Interim Tax Levy for the Year 2010 and to provide the payment of Taxes and to provide for the Penalty and Interest on Accounts which are in default.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that **By-Law No. 01-2010**, being a by-law to provide for the Interim Tax Levy for the Year 2010 and to provide the payment of Taxes and to provide for the Penalty and Interest on Accounts which are in default, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 14th day of January, 2010. CARRIED."

By-Law No. 05-2010 - Being a by-law authorizing the Borrowing of Money to meet current expenditures of the Council of the Township of Alnwick/Haldimand for the Year 2010.

Moved by Councillor Holmes, seconded by Councillor Robins;

"Be it resolved that **By-Law No. 05-2010**, being a by-law authorizing the Borrowing of Money to meet current expenditures of the Council of the Township of Alnwick/Haldimand for the Year 2010, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 14th day of January, 2010. CARRIED."

XIII. NEW BUSINESS – 4:14 P.M.:

Councillor Ritchie returned to the Regular Council Session at 4:14 p.m.

XIV. BUSINESS FROM COUNCILLORS – 4:14 P.M.

Councillor Robins noted that there will all day Kindergarten at the Roseneath Public School in the September 2010.

Councillor Robins asked for an update with respect to Haldimand Court. Mayor Finley advised that Mark Darroch, County of Northumberland Social Services Director will be attending the February 4, 2010 Regular Council meeting to provide additional information pertaining to this matter.

Councillor Holmes requested a status update with respect to the land claims from the Alderville First Nation. The Clerk/Administrator, Terry Korotki advised that the Administrative Assistant, Dianne Nichols has located several files, which will be copied for members of Council and further investigation to commence in late February early March.

Councillor Ritchie noted that the Horticultural Society has agreed to do the Flower Beds/gardens at the Grafton Community Centre for the Year 2010 and requested that Councillor Bennis relay this message to the Grafton Community Centre Committee Members at their meeting on January 19, 2010.

Council requested that the Clerk/Administrator, Terry Korotki contact Mr. John Morgan, Shelter Valley Aggregates to contact the Township of Cramahe directly to schedule a meeting to discuss their concerns in order to obtain possible solutions that are acceptable to all parties with respect to Turk Road upgrades.

Mayor Finley requested that representatives from Ice River Springs be invited to attend a future Regular Council Session to discuss the provisions of a Road Agreement.

XV. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY – 4:35 P.M.

Mrs. Carruthers questioned the software capabilities with respect to spelling corrections when words are spelt incorrectly in the upper and lower case positions, as a spelling error was not identified on the Financial Accounts, and was advised that this error would have been corrected by the computer software if it had been typed in the lower case position.

MOTION TO ADJOURN TO IN CAMERA SESSION – 4:43 P.M.

Moved by Councillor Ritchie, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to an In Camera Session in accordance with Section 239(2)(b) of the Municipal Act 2001, as amended, at 4:43 p.m. CARRIED."

MOTION TO RECONVENE TO REGULAR SESSION – 5:38 P.M.:

Moved by Councillor Bennis, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 5:38 p.m. CARRIED."

CONFIRMING BY-LAW – 5:40 P.M.:

By-Law No. 06-2010 - Being a by-law to confirm the proceedings of the Regular Council Session held on January 14th, 2010 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Robins, seconded by Councillor Bennis;

"Be it resolved that **By-Law No. 06-2010**, being a by-law to confirm the proceedings of the Regular Council session held on January 14th, 2010 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 14th day of January, 2010. CARRIED."

XIV. ADJOURNMENT – 5:41 P.M.:

Moved by Councillor Bennis, seconded by Councillor Holmes;

“Be it resolved that the Regular Council Session held on January 14th, 2010, be
adjourned at 5:41 p.m. CARRIED.”

MAYOR, WILLIAM FINLEY

CLERK/ADMINISTRATOR, TERRY KOROTKI