



**THE CORPORATION OF THE TOWNSHIP
OF ALWICK/HALDIMAND
REGULAR MEETING OF MINUTES
WEDNESDAY, JUNE 16TH, 2010 - 7:00 P.M.**

Council met in Regular Session on Wednesday, June 16th, 2010 at 7:00 p.m. in the Council Chambers at the satellite office at Alwick Civic Centre with Mayor William Finley presiding.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Bill Holmes
Art Jeninga
Cathie Ritchie
Rosemarie Robins

Members Absent with Notification: Councillor Raymond Bennis

Staff Present: Terry Korotki, Clerk/Administrator
Robin van de Moosdyk, Deputy Clerk
Mike Godin, CBO/MBEO
Cam Ward, Public Works Superintendent

Others Present: Gretchen Harris
Nick van der Knokke

I. CALL TO ORDER

Mayor Finley called the meeting to order at 7:07 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest.

III. APPROVAL OF AGENDA AS CIRCULATED - 7:08 P.M.

Moved by Councillor Jeninga, seconded by Councillor Robins;

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alwick/Haldimand of Wednesday, June 16th, 2010, be approved. CARRIED."

IV. CAM WARD, PUBLIC WORKS SUPERINTENDENT - 7:00 P.M.

Mr. Ward provided a brief update of the activities of the Public Works Department to date.

Accessibility Ramp at the Haldimand Memorial Arena:

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Public Works Superintendent, Cam Ward be approved to proceed with the asphaltting of the Accessibility Ramp at the Haldimand Memorial Arena conditional upon the works not exceeding \$5,000.00. CARRIED."

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It was requested that the Build Canada Fund Agreement be reviewed to confirm the provisions therein with respect to the Roseneath Landing Project.

Councillor Robins asked if the Public Works Superintendent could advise of the condition of the existing sign posts on County Road 23, of which the Heritage Committee would like to post their new sign.

An update with respect to Shearer Point Estates Subdivision was provided by the Clerk/Administrator, Terry Korotki.

It was noted that Financial Scenarios would be provided to the Municipality by Mr. Peter Nielsen, Project Manager of the County of Northumberland pertaining to Edwardson Road.

It was also noted that the potholes on Danforth Road need to be addressed.

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT - 7:35 P.M.

1. Permit Update - we have equaled the permit volume as of August 31/09 at this time. Total files = 63, total dwellings = 19.
2. Accessibility renovations –
Arena = Electrical has been activated for washroom. Temporary railing to be installed at access ramp. Permanent railing after asphalt in place.
3. ACC = Electrical has been activated, waiting for Rivet Hardware Rep to come to site to energize doors. 2 ramps completed, main entry ramp to be finished and new front door to be installed.
Revised price for Library door 36" x 36" window = \$ 487.50 size of door requires 2 people to man handle in and out.
Facility Services price to supply paint & labour = \$1,243.75
Karen Johnston's price = \$1,188.00
4. Pinnacle Park – I having been receiving more requests for permits to be issued. As I previously stated to council, the Park has initiated several policies and physical activities to bring the Park into compliance. There still a few issues to resolve but I don't believe that allowing permits will inhibit the Parks' ability to bring full compliance into reality this year. Therefore I recommend that Council lift the moratorium on building permits.
5. Old School House on County Road # 18, permit has been picked up and waste material was removed as of June 11/10. Construction debris from the internal demolition is being stored on site.
6. Vaughn Hartwick, corner of County Road 18 & Shearer Point Road was advised on June 11/10 to have scrap sheet metal removed from site.
7. Overnight camping at Wicklow boat launch ~ There are signs posted in that location stating that overnight camping is not permitted. The Township does not have a bylaw to regulate this activity so I have taken the liberty to request a draft version from another municipality. I have it now and am in the process of modifying it to suit our needs.

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Installation of Glass in Library Door at the Alnwick Civic Centre:

Moved by Councillor Jeninga, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the installation of a 36" x 36" glass window in the Library Door at the Alnwick Civic Centre at a total cost of **\$487.50**. CARRIED."

Councillor Holmes offered to contact the present contractor that the Alnwick Civic Centre Board has acquired to paint the interior of the Civic Centre to obtain a price to paint the newly installed doors and frames.

Pinnacle Park:

Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the removal of the moratorium on Building Permits within Pinnacle Park for the remainder of the 2010 construction year; and further that this matter be re-evaluated in the fall of the year 2010 to ensure that Pinnacle Park remains in compliance. CARRIED."

Zoning By-Law contravention – Murphy

Moved by Councillor Holmes, seconded by Councillor Jeninga;

"Be it resolved that the Chief Building Official/By-Law Enforcement Office, Michael Godin gather all the preceding information with respect to Mr. Murphy's accessing his parcel of land that is immediately adjacent the Pinnacle Park boundary line together with the Section(s) of the Restricted Area Zoning By-Law No. 619 and forward to Mr. Jeff Paine, Municipal Solicitor, Templeman Meninga in order to obtain a legal opinion. CARRIED."

Desousa Property – Shearer Point Estates Subdivision:

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Chief Building Official/By-Law Enforcement Officer, Michael Godin to forward a letter to Mr. and Mrs. Desousa to advise them of the outstanding items that are required in order to obtain their Occupancy Permit from the Municipality. CARRIED."

Mayor Finley advised that there is no 9-1-1 Sign at a residence in Lakeport and requested that one be re-installed.

Councillor Robins advised that there are concerns with a property that has very tall grass and weeds in Roseneath that needs to be addressed.

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MOTION TO ADJOURN TO IN CAMERA SESSION

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to In Camera Session in accordance with Section 239(2)(b) of the Municipal Act 2001, as amended, at 8:27 p.m. CARRIED."

Break 8:52 p.m. to 9:03 p.m.

VI. FINANCIAL ACCOUNTS – 9:03 P.M.

Financial Accounts – Voucher #19:

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Financial Accounts - Voucher #19 be approved as follows:

CORPORATION & TAXES & PLN RECOVERABLES	\$6,280.35
COUNCIL	710.36
ADMINISTRATION	15,081.16
FIRE OPERATION & CAPTIAL	2,651.08
CBO2	103.98
LIVESTOCK	3,420.00
EMO	303.54
PWS	8,383.68
ENV2	6,240.45
WATER	412.52
CONS	39,429.50
GCC	722.51
FCC	20.00
ACC	1,915.76
RECREATION	1,050.90
LIBRARY	38,118.12
VCC	43.90
OPP	126.82
ABANDONED CEMENTERIES	300.00
RRP	2,146.50
PRK	78.52
SPECIAL PROJECTS	27.11
TOTAL – V # 19	<u>\$174,566.76</u>

CARRIED."

VII. COMMITTEE REPORTS – 9:08 P.M.

Heritage Alnwick/Haldimand meeting Minutes of May 3, 2010.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that the Minutes of the Heritage Alnwick/Haldimand meeting of May 3, 2010, be approved. CARRIED."

[HAH May 3 Minutes 2010.doc](#)

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Construction Meeting No. 2 - Centreton Public Library Project.

Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the Minutes of the Construction Meeting No. 2 for the Centreton Library Project, be received and filed. CARRIED."

VIII. COMMUNICATIONS – 9:09 P.M.

Final Report - Recreational Facility Needs Assessment Haldimand Memorial Arena dated May 2010 as prepared by Robert Lockhart, Partner, The RETHINK GROUP.

Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand accept the Final Report of the Recreational Facility Needs Assessment for the Haldimand Memorial Arena dated May 2010, as prepared and submitted by Mr. Robert Lockhart, Partner, The RETHINK GROUP. CARRIED."

Letter from Stephen and Jane Sawyer, Shelter Valley Park & Golf Inc. dated May 30, 2010 RE: Designated ATV Route Signs along Telephone Road.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that representatives from the County of Northumberland and the Northumberland ATV Riders Association be invited to attend a future Council Session in order to discuss existing signage and any proposed signage on municipal roadways; and further that Mr. and Mrs. Sawyer be advised this matter. CARRIED."

Letter from the County of Northumberland dated May 28, 2010 RE: Motorized Trails traversing Township Roads and County Forest Property.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved that an invitation be forwarded to the County of Northumberland for representatives to attend a future Council Session to discuss this matter in greater detail. CARRIED."

Letter from the Town of Tecumseth dated May 13, 2010 RE: Harmonized Goods and Services Tax.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand support the resolution passed by the Town of Tecumseth requesting the Province of Ontario to exempt children's recreational programs from the Harmonized Sales Tax (HST) legislation in order that Ontario families can afford to participate in athletic and recreational programs in their communities; and further that a copy of this resolution be forwarded to Mr. Lou Rinaldi, M.P.P. Northumberland and the Town of Tecumseth. CARRIED."

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Letter from Sandra Jaynes dated June 1, 2010 RE: Public Information Officer.

Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the letter from Sandra Jaynes dated June 1, 2010 advising that she is interested in the Public Information Officer Volunteer position on the Emergency Plan Committee, be received by Council and forwarded to the Emergency Plan Committee for their information, review and further action.

CARRIED."

[LETTER FROM SANDRA JAYNES.pdf](#)

Letter of request from Ashley Minifie dated June 1, 2010 RE: Use of Community Park across from 75 Edge Water Drive, Roseneath Landing on August 27, 2011 for her wedding.

Moved by Councillor Holmes, seconded by Councillor Jeninga;

"Be it resolved that the request from Ashley Minifie dated June 1, 2010 to use the Community Park directly across from 75 Edgewater Drive in Roseneath on August 27, 2011 for her wedding ceremony, be approved; and further that it be recommended that a Port-a-Pottie be on site for the duration of this event.

CARRIED."

[REQUEST FROM ASHLEY MINIFIE.pdf](#)

Trent Conservation Coalition dated June 2, 2010 RE: Notice of Public Meeting regarding the Draft Proposed Assessment Reports for Source Protection Planning in the Trent Conservation Coalition Source Protection Region.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the information received from the Trent Conservation Coalition dated June 2, 2010 providing the Notice of Public Meeting regarding the Draft Proposed Assessment Reports for Source Protection Planning in the Trent Conservation Coalition Source Protection Region, be received and filed.

CARRIED."

[SOURCE PROT LETTER JUNE 2 POTENTIAL THREATS.pdf](#)

[TRENT COALITION MAPS.pdf](#)

[Source Protection Letter Resource Material.pdf](#)

IX. BY-LAWS - 8:05 P.M.

By-Law No. 65-2010 - Being a by-law to establish and implement Policies and Procedures for the Respect in the Workplace (Harassment and Violence) in accordance with Provincial Legislation, Bill 168 for the Township of Alnwick/Haldimand.

Moved by Councillor Robins, seconded by Councillor Ritchie;

"Be it resolved that **By-Law No. 65-2010**, being a by-law to establish and implement Policies and Procedures for the Respect in the Workplace (Harassment and Violence) in accordance with Provincial Legislation, Bill 168 for the Township of Alnwick/Haldimand, be read and deemed to be passed this 16th, day of June 2010.

CARRIED."

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MEETING OF WEDNESDAY, JUNE 16TH, 2010 - 7:00 P.M.**

X. CAO REPORT/UPDATES – 9:28 P.M.

Letter to Mr. Don Bourne as drafted by the Clerk/Administrator, Terry Korotki pertaining to Council's decision with respect to Mr. Bourne's Planning proposal.

Moved by Councillor Jeninga, seconded by Councillor Ritchie;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the draft letter and direct the Clerk/Administrator, Terry Korotki to forward the letter by regular post to Mr. Bourne. CARRIED."

Letter from Mr. and Mrs. Bob Tanaka - Special 2 day event Bull's Road.

Moved by Councillor Holmes, seconded by Councillor Jeninga;

"Be it resolved that the Chief Building Official/By-Law Enforcement Officer, Michael Godin forward a letter to Mr. and Mrs. Tanaka to advise of Council's position regarding this year's event and to provide an update with respect to the Special Events By-Law. CARRIED."

XI. BUSINESS FROM COUNCILLORS – 9:33 P.M.

Councillor Robins advised that the Public Library Board has commenced a Donor Program for the New Centreton Library. It was noted that this fundraising initiative would be placed on the Municipal Website.

Councillor Ritchie confirmed that the Northumberland Junior Farmers' would be painting the Wicklow Baptist structure and asked if there could be a new flag put up at this location as well.

Councillor Holmes requested that Council give consideration to forwarding a letter to the Board of Directors of the Northumberland Hills Hospital and to Mr. Lou Rinaldi, M.P.P. Northumberland to advise of Council's position with respect to the ongoing concerns pertaining to the recent cut-backs to services at the hospital. Mayor Finley suggested that Councillor Holmes bring forward his concerns in writing to a future Council Session for consideration. It was also noted that this be brought forward as a delegation at the Association of Municipalities of Ontario Conference with the Minister of Health.

Moved by Councillor Holmes, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the installation of "No Littering" signs at the Wicklow Beach Boat Launch area. CARRIED."

XII. QUESTIONS FROM THE RATEPAYERS – 9:50 P.M.

There were no questions from Ratepayers at this time.

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MOTION TO ADJOURN TO IN CAMERA

Moved by Councillor Jeninga, seconded by Councillor Robins;

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to an In Camera Session in accordance with Section 239(2)(d) of the Municipal Act 2001, as amended, at 9:50 p.m. CARRIED."

MOTION TO RECONVENE TO REGULAR SESSION

Moved by Councillor Robins, seconded by Deputy Mayor McDonald;

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 10:06 p.m. CARRIED."

Moved by Councillor Jeninga, seconded by Councillor Ritchie;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Clerk/Administrator, Terry Korotki to work in conjunction with Mr. Bob Fisher of the accounting firm, Collins Barrow to engage a qualified individual to complete the review of the Municipal financial books of record in order to complete the final audit for the Year 2009. CARRIED."

Mr. Ernie Koehl's request to obtain Staff Report – Upgrade of St. Andrews Dr.

Moved Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve Mr. Koehl's request for a copy of the staff report completed with regards to the Upgrading of St. Andrews Drive. CARRIED."

XIII. APPROVAL OF CONFIRMING BY-LAW – 10:10 P.M.

By-Law No. 63-2010 - Being a bylaw to confirm the proceedings of the Regular Council Session held on Wednesday, June 16th, 2010 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Robins, seconded by Councillor Holmes;

"Be it resolved the **By-Law No. 63-2010**, being a by-law to confirm the proceedings of the Regular Council session held on Wednesday, June 16th, 2010 of the Council of the Township of Alnwick/Haldimand, be read and deemed to be PASSED this 16th day of June, 2010. CARRIED."

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XIV. ADJOURNMENT – 10:11 P.M.

Moved by Councillor Holmes, seconded by Councillor Ritchie;

"Be it resolved that the Regular Council Session held on Wednesday, June 16th, 2010, be adjourned at 10:11 p.m. CARRIED."

Mayor, William Finley

Clerk/Administrator, Terry Korotki