

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MEETING OF THURSDAY, MARCH 6, 2008 – 1:00 P.M.**

Council is to meet in Regular Session on Thursday, March 6, 2008 at 1:00 p.m. in the Council Chambers with Mayor William Finley presiding.

Members Present:

Members Absent with Notification:

Staff Present:

Others Present:

I. CALL TO ORDER

Mayor Finley called the meeting to order at 1:00 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

III. APPROVAL OF AGENDA AS CIRCULATED

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Thursday, March 6, 2008, be approved. CARRIED."

IV. DAVID WRIGHT, CHIEF, VOLUNTEER FIRE DEPARTMENT 1:03 P.M.

Alnwick/Haldimand Fire and Rescue Report February 2008

1. A report pertaining to the roll and responsibility for all fire stations will be available to Council prior to the March 6th meeting (not in this package). I would like to request a Special meeting to be scheduled for further discussion on this matter.
2. The District Chief's position for Station #1 has been filled by Rick Nelson and a letter to that affect has been given to him.
3. At the Chief's meeting we discussed the hiring practices that we would like to see, when they are completed we will forward them to Council for review.
4. The invoices for agreements to Northumberland County Forest and Alderville First Nations are under consideration of Council.
5. The budget has been presented to Council for ratification.
6. Goals that need to be completed or started for the department:

Project	% complete
a) Comprehensive emergency plans for high risks	30
b) Risk Assessment for the Municipality	100
c) Master Plan for the development of the department	10
d) M.I.F.P.I.S.S. for the O.F.M. Office	100
e) Bench Marking as legislated	25
f) Building audits for all non-residential buildings	10
g) Public Relations seminars and education	on-going
h) Reaching N.F.P.A. standards for hose, ladders, pumps, etc.	8
i) Proper documentation of secured training records	100
j) Fire inspections all of public assemblies/properties	95
k) Recruit training program	on-going

To date we have responded to 29 calls compared to 28 calls in the same time period in 2007, this is an increase of 1 percent from last year.

The responses this month were to: (2) Motor Vehicle Collisions
(6) Ambulance Assists
(2) Fire and Alarms
(1) Power Lines down and Alarms

The fire apparatus arrived first on scene for three (3) of the medical assist ahead of the ambulance.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Alnwick/Haldimand Fire Rescue Report dated February 2008, as submitted by Fire Chief David Wright, be received and filed.

CARRIED."

Alnwick/Haldimand Fire & Rescue 401 Calls 2008 Report from Dianne Nicholls, Administrative Assistant.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the 2008 Fire & Rescue 401 Calls Report dated February 7, 2008 as submitted by Dianne Nicholls, Administrative Assistant, be received and filed.

CARRIED."

Letter from the Ministry of Natural Resources dated February 21, 2008 RE: Request for Prescribed Burn in Haldimand Township on Lot 9, Concession 8; Lot 11, Concession 8 and Lot 14, Concession 8, previously burned in 2006 and one delayed from 2007 due to poor weather conditions.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve the issuance of a Burn Permit for The Ministry of Government Services on behalf of Her Majesty the Queen in Right of the Province of Ontario Risk Management and Insurance Services to conduct prescribed burns at the following locations in the County of Northumberland, in the former Township of Haldimand now in the Township of Alnwick/Haldimand, namely, Lot 9, Concession 8, Lot 11, Concession 8, and Lot 14, Concession 8, between April 1st to May 15th, 2008, acknowledging the Certificate of Liability Coverage to be issued by the Ministry of Government Services; and further that representatives of the Ministry of Natural Resources advise the Fire Chief David Wright, forty-eight (48) hours prior to the day of the prescribed burns in respect to the above referenced locations.

CARRIED."

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 1:40 P.M.

Building Department Report dated February 2008:

6 working days since last update, evening of February 20/08 ~ 1 1/2 days away sick.

1. Permit report to February 28, 2008.
2. With respect to 365 Lakeshore Road. In my opinion there has been more progress and I will continue to monitor and encourage the clean up.

3. Snow blockers at Centreton fire hall have been installed.
4. Tender packages for windows, furnace and eave trough/snow blockers have been let and all will be returned for this meeting.
5. I am attempting to set up a meeting with the Pinnacle Park executive for March 19/08.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Building Department Report dated February 2008, as submitted by Mike Godin, Chief Building Official/By-Law Enforcement Officer, be received and filed. CARRIED."

MOTION TO OPEN TENDER PACKAGES:

Windows:

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Tenders as submitted for the Window Replacement for the Immel Wing of the Grafton Municipal Office, be opened. CARRIED."

Results:

Awarded to:

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Tender for the Window Replacement for the Immel Wing of the Grafton Municipal Office as submitted by _____ in the total amount of \$ _____ be accepted, subject to review of the Chief Building Official/By-Law Enforcement Officer to ensure the submission meets all the specifications and provisions of the tender. CARRIED."

Furnace Replacement – Grafton Community Centre:

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Tenders as submitted for the Furnace Replacement at the Grafton Community Centre, be opened. CARRIED."

Results:

Awarded to:

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Tender for the Furnace Replacement at the Grafton Community Centre, as submitted by _____ in the total amount of \$ _____ be accepted, subject to review of the Chief Building Official/By-Law Enforcement Officer to ensure the submission meets all the specifications and provisions of the tender. _____ CARRIED."

Snow Blockers/Eave Troughs:

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Tenders as submitted for the installation of Snow Blockers/Eave troughs at the Grafton Municipal Office, be opened. CARRIED."

Results:

Awarded to:

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Tender for the installation of Snow Blockers/Eave Troughs for the Grafton Municipal Office as submitted by _____ in the total amount of \$ _____ be accepted, subject to review of the Chief Building Official/By-Law Enforcement Officer to ensure the submission meets all the specifications and provisions of the tender. _____ CARRIED."

Memorandum from Mike Godin, CBO/MBEO dated February 26, 2008 RE: Submission of Applications for Motor Vehicle/Motorcycle Event Permits from Mr. John Maguire.

Moved by
Seconded by
Resolution #2008 –

"Be it resolved that (Council direction required)

VI. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 2:10 P.M.

MOTION TO ADJOURN TO COMMITTEE OF THE WHOLE IN CAMERA

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to Committee of the Whole In Camera Session in accordance with Section 239(2)(d) of the Municipal Act, at 2:00 p.m. _____ CARRIED."

The purpose of the In Camera Session is to meet with the Road Department Personnel to review and discuss any questions or concerns with respect to personnel issues.

MOTION TO RECONVENE TO REGULAR SESSION

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 2:20 p.m. CARRIED."

Municipal Monthly Road Report for February 2008

- Bill Harris Construction partially filled sand dome in Centreton on February 27th, 2008.
- Public Works Department partially filled sand dome in Roseneath on February 4th, 2008 and again on February 25th, 2008. We should have enough sand to finish out the winter.
- Most of February was spent snowplowing and sanding.
- To date we haven't had any water, ice or frozen culvert problems.
- Load restrictions in effect from March 1st, 2008 to April 30th, 2008.
- Rail crossing report attached.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Public Works Department Report dated February 2008, as submitted by Cam Ward, Public Works Superintendent, be received and filed. CARRIED."

VII. BETH VOSBOURGH, TREASURER-2:40 P.M.:

Financial Accounts – Voucher No. 9

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Financial Accounts – Voucher #9, be approved as follows:

General	in the amount of	\$104,312.80
Public Works	in the amount of	\$ 46,786.07
Fire Department	in the amount of	<u>\$ 10,704.16</u>
Total		\$161,803.03

CARRIED."

VIII. APPROVAL OF MINUTES – 2:45 P.M.:

Regular Council Minutes of December 19, 2007.

Moved by
Seconded by
Resolution #2008-

(Errors and Omissions)

"Be it resolved that the Minutes of the Regular Council Session held on December 19, 2007, be adopted. CARRIED."

Regular Council Minutes of February 7, 2008.

Moved by
Seconded by
Resolution #2008-

(Errors and Omissions)

"Be it resolved that the Minutes of the Regular Council Session held on February 7, 2008, be adopted. CARRIED."

Special Council Minutes of February 14, 2008.

Moved by
Seconded by
Resolution #2008-

(Errors and Omissions)

"Be it resolved that the Minutes of the Regular Council Session held on February 14, 2008, be adopted. CARRIED."

IX. BUSINESS ARISING FROM PREVIOUS MINUTES - 2:50 P.M.:

It was requested that the Draft All Terrain Vehicle By-Law for the Municipality as proposed by the ATV Committee, be brought forward on this agenda to schedule a Public Meeting date and time for this matter.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Public Meeting for the proposed Draft All Terrain Vehicle By-Law for the Township of Alnwick/Haldimand shall be on _____, 2008 at the Municipal office in Grafton commencing at _____ p.m. CARRIED."

X. COMMITTEE REPORTS – 2:55 P.M.:

Trent Conservation Coalition Source Protection Working Group Meeting Minutes of February 7, 2008.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Minutes of the Trent Conservation Coalition Source Protection Working Group Meeting of February 7, 2008, be received and filed. CARRIED."

Trent Conservation Coalition Source Protection Committee Meeting Minutes of Meeting #3 on February 13, 2008.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Minutes of Meeting #3 of the Trent Conservation Coalition Source Protection Committee of February 13, 2008, be received and filed. CARRIED."

Alnwick/Haldimand Community Policing Committee meeting Minutes of January 21, 2008.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Minutes of the Alnwick/Haldimand Community Policing Committee meeting of January 21, 2008, be received and filed. CARRIED."

Alnwick/Haldimand Public Library Board meeting Minutes of January 14, 2008.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Minutes of the Alnwick/Haldimand Public Library Board meeting of January 14, 2008, be received and filed. CARRIED."

Haldimand Memorial Arena and Park Board meeting Minutes of February 21, 2008.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Minutes of the Haldimand Memorial Arena and Park Board meeting of February 21, 2008, be received and filed. CARRIED."

Memorandum submitted by David Roberts, Vice Chair, Accessibility Committee originally submitted on February 13, 2007 and submitted on February 27, 2008 for Council's review and consideration.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Alnwick/Haldimand Police Services Board meeting Minutes of September 25th, 2007; October 30, 2007; November 27, 2007; December 18, 2007 and January 22nd, 2008.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Minutes of the Alnwick/Haldimand Police Service Board meetings of September 25th, 2007; October 30, 2007; November 27, 2007; December 18, 2007 and January 22nd, 2008, be received and filed. CARRIED."

XI. COMMUNICATION (COUNCIL ACTION) – 3:10 P.M.:

Member Communication from the Association of Municipalities of Ontario dated February 20, 2008 RE: Province Reviewing More than 450 Applications for MIII Funding.

Moved by
Seconded by
Resolution #2008-

“Be it resolved that the Member Communication from the Association of Municipalities of Ontario dated February 20, 2008 advising that the Province is reviewing more than 450 Applications for MIII Funding, be received and filed.

CARRIED.”

Letter from the Lower Trent Conservation Authority dated February 19, 2008 RE: Collection of the 2008 Municipal General Levy, in the total amount of \$65,448.00.

Moved by
Seconded by
Resolution #2008-

“Be it resolved that (Council approval required)

Letter from the Ministry of Culture dated February 20, 2008 RE: Heritage Planning Workshops – Ministry of Culture Information and Municipal Heritage Committee.

Moved by
Seconded by
Resolution #2008-

“Be it resolved that (Council direction required)

8th Annual Health and Safety Conference “Safety: Not just Compliance” on May 28 – 30, 2008 at the Sheraton Centre Toronto Hotel 123 Queen Street West.

Moved by
Seconded by
Resolution #2008-

“Be it resolved that (Council direction required)

Member Communication from the Association of Municipalities of Ontario dated February 26, 2008 RE: Federal Budget Makes Gas Tax Permanent.

Moved by
Seconded by
Resolution #2008

“Be it resolved that the Member Communication from the Association of Municipalities of Ontario dated February 26, 2008 advising that the Federal Budget Makes Gas Tax Permanent, be received and filed. CARRIED.”

Tool Kit from the Association of Municipalities dated February 20, 2008 RE: To aid in the promotion of projects that are funded by the Federal Gas Tax Fund.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Municipality of Trent Hills dated February 21, 2008 RE: Invitation to attend a Heritage Preservation Workshop on May 8, 2008 at the Warkworth Town Hall.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Northumberland Poverty Reduction Action Committee dated February 22, 2008 RE: Call to Action on April 4, 2008 at the Columbus Centre from 9:30 a.m. to 4:00 p.m.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from Mr. Rick Norlock, M.P., Northumberland dated February 25, 2008 RE: Response to Council inquiry pertaining to the taxation regulations of lands purchased by First Nations organizations.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the letter from Mr. Rick Norlock, M.P., Northumberland dated February 25, 2008 responding to Council inquiry pertaining to the taxation regulations of lands purchased by First Nations organizations, be received and filed. CARRIED."

Letter from the City of Woodstock dated February 19, 2008 RE: Requesting support of their resolution pertaining to Taxation Matters.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Town of Amherstburg dated January 26, 2008 RE: Requesting support of their resolution pertaining to Mandatory Lead Testing for Municipal Drinking Water Systems.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Town of Northeastern Manitoulin and the Islands dated February 5, 2008 RE: Requesting support of their resolution requesting that the Province of Ontario take over all responsibility of Municipal Drinking Water Systems in the province.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the City of Waterloo dated January 14, 2008 RE: Requesting support of their resolution requesting that the Federal Government and the Heritage Minister to include sustainable funding to ensure the Waterloo Region CBC Radio Station service can be provided as well as other regional stations.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Township of Greater Madawaska dated January 24, 2008 RE: Requesting support of their resolution pertaining to Logging on Crown Lands.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Town of Newmarket dated February 11, 2008 RE: Requesting support of their resolution pertaining to accessible parking spaces for disabled persons.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Town of Milton dated February 28, 2008 RE: Request for support of their resolution requesting the Ministry of Natural Resources to improving the status of rehabilitation provisions of pits/quarries within the Aggregate Resources Act.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Niagara Region dated December 20, 2007 RE: Requesting endorsement of their resolution to amend Bill C-22 to provide Ontarians with their fair share of seats in the House of Commons.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Ministry of Government and Consumer Services dated February 20, 2008 addressed to Mr. Bill Pyatt, CAO, County of Northumberland RE: Broadband availability.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the letter from the Ministry of Government and Consumer Services dated February 20, 2008 addressed to Mr. Bill Pyatt, CAO, County of Northumberland regarding Broadband availability to the County of Northumberland, be received and filed. CARRIED."

Letter from the Northumberland Services for Women dated February 11, 2008 RE: Requesting financial contribution of \$5,000.00 for the 2008 Fiscal Year.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the request from the Northumberland Services for Women dated February 11, 2008 for a 2008 Fiscal Year financial contribution of \$5,000.00, be referred to the 2008 Budget deliberations for consideration. CARRIED."

Letter and resolution from the Western Ontario Warden's Caucus dated February 21, 2008 RE: Farm Tax Rebate.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

Letter from the Ministry of Community Safety and Correctional Services dated February 12, 2008 RE: Acknowledge that the Municipality has fulfilled the requirements of the Emergency Management and Civil Protection Act and Ontario Regulation 308/04.

Moved by
seconded by
Resolution #2008-

"Be it resolved that the letter from the Ministry of Community Safety and Correctional Services dated February 12, 2008 RE: Acknowledge that the Municipality has fulfilled the requirements of the Emergency Management and Civil Protection Act and Ontario Regulation 308/04, be received and filed.

CARRIED."

Letter from the Community Physician Recruitment and Retention Committee of the Northumberland Hills Hospital dated February 13, 2008 RE: Thank you for financial support.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the letter from the Community Physician Recruitment and Retention Committee of the Northumberland Hills Hospital dated February 13, 2008 thanking Council for their previous financial support, be received and filed.

CARRIED."

Email from Colleen Parnell dated February 27, 2008 RE: Promotional Advertisement for "Canadian Agriculture Safety Week" from the Colborne Chronicle.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

XII. BY-LAWS – 3:30 P.M.:

There were no By-Laws at this time.

XIII. NEW BUSINESS – 3:31 P.M.:

Follow up with respect to the Toastmasters and Parliamentary Procedures. Please note that Mr. James Thomas, Chair, Cobourg Toastmasters has referred Mr. Robert Owens of Core Consulting to us for further assistance. Mr. Robert Owen has provided an overview of his consulting firm, an evaluation sheet, together with a Workshop Notification for information purposes.

Moved by
Seconded by
Resolution #2008-

"Be it resolved that (Council direction required)

XIV. BUSINESS FROM COUNCILLORS – 3:40 P.M.:

XV. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY – 3:55 P.M.:

CONFIRMING BY-LAW – 4:05 P.M.:

By-Law No. 23-2008 - Being a by-law to confirm the proceedings of the Regular Council Session held on Thursday, March 6th, 2008 of the Council of the Township of Alnwick/Haldimand.

Moved by
seconded by

"Be it resolved that **By-Law No. 23-2008**, being a by-law to confirm the proceedings of the Regular Council session held on Thursday, March 6th, 2008 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 6th day of March, 2008. CARRIED."

XIV. ADJOURNMENT – 4:06 P.M.:

Moved by
Seconded by
Resolution #2008-

"Be it resolved that the Regular Council Session held on Thursday, March 6th, 2008, be adjourned at 4:06 p.m. CARRIED."