

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MINUTES OF NOVEMBER 19, 2008 – 7:00 P.M.**

Council met in Regular Session on Wednesday, November 19TH, 2008 at 7:00 p.m. in the Council Chambers at the satellite office at the Alnwick Civic Centre with Mayor William Finley presiding.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Bill Holmes
Art Jeninga
Cathie Ritchie

Members Absent with Notification: Councillor Walter Broegelmann

Staff Present: Terrence Korotki, Clerk/Administrator

Others Present: Mark Snow, resident

I. CALL TO ORDER

Mayor Finley called the meeting to order at 7:06 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest at this time.

III. APPROVAL OF AGENDA AS CIRCULATED – 7:06 P.M.:

Moved by Councillor Jeninga, seconded by Councillor Bennis;
Resolution #2008-793

“Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Wednesday, November 19th 2008, be approved, with addendums. CARRIED.”

IV. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 7:07 P.M.

The Clerk/Administrator, Terrence Korotki advised that Mr. Ward was just returning to work from his vacation and did not have time to prepare and submit a report and would not be attending the meeting.

V. APPROVAL OF MINUTES- 7:14 P.M.:

Public Meeting Notes of September 2, 2008.

Moved by Councillor Bennis, seconded by Councillor Jeninga;
Resolution #2008-794

“Be it resolved that the Public Meeting Notes of September 2nd, 2008, be accepted. CARRIED.”

Special Meeting Minutes of September 23rd, 2008.

Moved by Councillor Holmes, seconded by Deputy Mayor McDonald;
Resolution #2008-795

"Be it resolved that the Minutes of the Special Session held on September 23rd,
2008, be adopted. CARRIED."

Regular Council meeting Minutes of November 6, 2008.

Moved by Councillor Bennis, seconded by Councillor Jeninga;
Resolution #2008-796

"Be it resolved that the Minutes of the Regular Council Session held on
November 6, 2008, be adopted. CARRIED."

VI. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 7:30 P.M.

Mr. Marc Snow – Camper Trailers located at 401 Merrill Road, Roseneath.

Council has received the correspondence submitted by Mr. and Mrs. Snow dated
November 6, 2008, which was received as an email and distributed to Council at
the November 6, 2008 Regular Session.

MOTION TO ADJOURN TO IN CAMERA SESSION – 7:50 P.M.:

Move by Councillor Holmes, seconded by Councillor Bennis;
Resolution #2008-795

"Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to
In Camera Session in accordance with Section 239(2)(b) of the Municipal Act
2001, as amended, in order to review documents pertaining to various
individuals/properties within the boundaries of the Township of
Alnwick/Haldimand with respect to Property Standards issues, at 7:50 p.m.
CARRIED."

MOTION TO RECONVENE TO REGULAR SESSION

Moved by Councillor Jeninga, seconded by Councillor Ritchie;
Resolution #2008-796

"Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene
to Regular Session at 8:11 p.m. CARRIED."

Mr. Mark Snow was in attendance to review outstanding trailer issues:

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-794

"Be it resolved that Mr. Mark Snow enter into a one-year Trailer Agreement, of
which will outline the provisions in detail for the permitting of the three (3)
trailers located on the existing parcel of land owned by Mr. Snow; and further
that Mr. Snow obtain a Building Permit for the renovation of a structure to
convert to a single family dwelling prior to expiration of the Trailer Agreement.
CARRIED."

Accessibility Report – Alnwick Civic Centre:

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-794A

“Be it resolved that the Council of the Township of Alnwick/Haldimand approve Mr. Mike Godin, Chief Building Official/By-Law Enforcement Officer be responsible for all projects relating to Accessibility issues and that he also oversee the tender preparation for all of these types of projects for all municipal structures/properties; and further that he be responsible for overseeing the performance of the successful contractor of such projects relating to all municipal structures/properties; and further that Mr. Godin be requested to attend the next Alnwick Civic Centre Board of Management Meeting to be held on Monday December 8th, 2008 at 1:00 p.m. at the Alnwick Civic Centre. CARRIED.”

Deputy Mayor McDonald requested that Mr. Godin keep a log of all his work related to the Accessibility Project as proposed for the Alnwick Civic Centre.

VII. DELEGATIONS – 8:30 P.M.:

8:30 p.m. - Sherry Gibson and Jessica Hoskin, Community Care Rural Transit Proposal and Financial Support for this new initiative.

Ms. Sherry Gibson and Ms. Jessica Hoskin of Northumberland Community Care were in attendance and provided a verbal presentation to Council with respect to the Northumberland Transit Initiative (NTI) and request for financial assistance and advertising of the program. Ms. Hoskin provided a written report which was distributed to Council Members for their perusal.

8:55 p.m. – Club 39, Wilson Dow and Rupert Hartford, Alnwick Civic Centre-installation of Dishwasher

Mr. Dow and Mr. Hartford were present and provided Council Members with a written Memorandum dated November 17, 2008 with respect to their proposal to the Alnwick Civic Centre Board of Management for the purchase of a commercial dishwasher. Mr. Dow and Mr. Hartford provided Council with a brief rationale for this proposal and provided an approximate cost for this installation of a commercial dishwasher, in the amount of \$6,613.25. Mr. Dow also noted that there maybe private individuals who contribute financial assistance towards this project. It was also noted that there is a large number of individuals/volunteers who support this initiative.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

“Be it resolved that the Council of the Township of Alnwick/Haldimand accept the proposal of the written request of Club 39 for the installation of a commercial dishwasher at the Alnwick Civic Center; and further that this request be deferred to the 2009 Municipal Budget deliberations. CARRIED.”

BREAK 9:05 P.M. TO 9:15 P.M.

VIII. FINANCIAL ACCOUNTS -9:16 P.M.:

Financial Accounts – Vouchers #52 and #53:

Moved by Councillor Holmes, seconded by Councillor Jeninga;
Resolution #2008-797

“Be it resolved that the Financial Accounts – Vouchers #52 and #53, be approved as follows:

Voucher #52:

General Fund	in the amount of	\$ 200.00
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Voucher #53:

General Fund	in the amount of	\$6,896.19
Public Works	in the amount of	<u>\$1,391.35</u>
TOTAL		\$8,487.54

CARRIED.”

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-797

“Be it resolved that the Financial Accounts – Vouchers #54 and #55, be approved as follows:

Voucher #54:

General Fund	in the amount of	\$132,862.76
Public Works	in the amount of	\$ 13,215.95
Fire Department	in the amount of	<u>\$ 360.00</u>
Sub Total		\$146,438.71

Voucher #55:

General Fund (MC)	in the amount of	\$ 373.79
General Fund	in the amount of	\$ 7,681.91
Public Works	in the amount of	\$226,271.86
Fire Department	in the amount of	<u>\$ 2,326.98</u>
Sub Total		<u>\$236,654.54</u>
TOTAL		\$383,093.25

CARRIED.”

IX. COMMITTEE REPORTS – 9:20 P.M.:

Roseneath Revitalization Committee meeting Minutes of October 21, 2008.

Moved by Councillor Holmes, seconded by Councillor Bennis;
Resolution #2008-798

“Be it resolved that the Minutes of the Roseneath Revitalization Committee meeting of October 21, 2008, be approved. CARRIED.”

Accessibility Advisory Committee meeting Minutes of October 28, 2008.

Moved by Deputy Mayor McDonald, seconded by Councillor Ritchie;
Resolution #2008-799

“Be it resolved that the Minutes of the Accessibility Advisory Committee meeting of October 28, 2008, be approved. CARRIED.”

Alnwick/Haldimand Heritage Committee meeting Minutes of October 7, 2008.

Moved by Councillor Jeninga, seconded by Councillor Bennis;
Resolution #2008-800

"Be it resolved that the Minutes of the Alnwick/Haldimand Heritage Committee meeting of October 7, 2008, be approved. CARRIED."

Alnwick/Haldimand Public Library Board Meeting Minutes of September 8, 2008.

Moved by Councillor Holmes, seconded by Councillor Jeninga;
Resolution #2008-801

"Be it resolved that the Minutes of the Alnwick/Haldimand Public Library Board meeting of September 8, 2008, be approved. CARRIED."

X. COMMUNICATION (COUNCIL ACTION) –9:25 P.M.:

Email from Lori Steckley, Advermap dated November 13, 2008 RE: Promotional Advertising in the Ontario Trail & Recreation Mapping for consideration.

Moved by Councillor Jeninga, seconded by Councillor Bennis;
Resolution #2008-802

"Be it resolved that the email from Lori Steckley, Advermap dated November 13, 2008 pertaining to their Promotional Advertising packages and pricing in the Ontario Trail & Recreation Mapping, be received and filed. CARRIED."

Invitation from G. D. Jewell Engineering Inc. dated November 12, 2008 RE: Opening of New Office and Celebration of 10 years in Business on November 28, 2008 from Noon to 4:00 p.m.

Moved by Councillor Bennis, seconded by Councillor Holmes;
Resolution #2008-803

"Be it resolved that the Invitation from G. D. Jewell Engineering Inc. dated November 12, 2008 to the Opening of New Office and Celebration of 10 years in Business on November 28, 2008 from Noon to 4:00 p.m., be received and filed. CARRIED."

Letter from the Apple Route dated November 7, 2008 RE: Presentation of First Newsletter and request for financial assistance/support in the amount of \$1,000.00.

Moved by Councillor Bennis, seconded by Councillor Jeninga;
Resolution #2008-804

"Be it resolved that the request for financial assistance/support in the amount of \$1,000.00 towards the Apple Route Tourism initiatives from the President, Mary Robertson, be referred to the 2009 Municipal Budget deliberations. CARRIED."

Letter from the Roseneath Agricultural Society dated November 6, 2008 RE:
Request for Fencing.

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-805

"Be it resolved that the letter of request from the Roseneath Agricultural Society dated November 6, 2008 for the installation of fencing, be deferred to the 2009 Municipal Budget deliberations for consideration; and further that the Public Works Superintendent, Cam Ward contact with the County of Northumberland representatives to ascertain the legal boundaries of the said lands to determine ownership and to concur with the submitted proposal by the Roseneath Agricultural Society. CARRIED."

Letter from the Roseneath Agricultural Society dated November 6, 2008 RE:
Correspondence the Society has received from Mr. Barry Hassall outlining the alleged damage he done to his vehicle while to parking to attend the Roseneath Fair.

Moved by Councillor Bennis, seconded by Councillor Jeninga;
Resolution #2008-806

"Be it resolved that the Clerk/Administrator, Terrence Korotki prepare and forward a letter to the Roseneath Agricultural Society and Mr. Barry Hassall to advise that the lands in question where the damage was done to Mr. Hassall's vehicle is not owned by the Municipality. CARRIED."

Letter from Lou Rinaldi, M.P.P., Northumberland dated November 5, 2008 RE:
Infrastructure Funding in the amount of \$525,356.00 and Request to be updated on the Projects.

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-807

"Be it resolved that the letter from Lou Rinaldi, M.P.P., Northumberland dated November 5, 2008 regarding the Infrastructure Funding in the amount of \$525,356.00 and request to be updated on the Projects, be received and filed. CARRIED."

Fall Newsletter from WeirFoulds dated 2008.

Moved by Councillor Bennis, seconded by Councillor Holmes;
Resolution #2008-808

"Be it resolved that the Fall Newsletter as received from WeirFoulds dated 2008, be received and filed. CARRIED."

Letter from Pitch-In Programs dated October 31, 2008 RE: Other Pitch-In Programs available.

Moved by Deputy Mayor McDonald, seconded by Councillor Ritchie;
Resolution #2008-809

"Be it resolved that the Letter from Pitch-In Programs dated October 31, 2008 regarding other Pitch-In Programs that are available, be received and filed. CARRIED."

Letter and Booklet from the Ombudsman of Ontario dated October 31, 2008 RE:
The Sunshine Law Handbook: Open Municipal Meetings in Ontario.

Moved by Councillor Jeninga, seconded by Councillor Ritchie;
Resolution #2008-810

"Be it resolved that the letter from the Ombudsman of Ontario dated October 31, 2008 regarding the Sunshine Law Handbook: Open Municipal Meetings in Ontario, be received and filed; and further that each Council Member be distributed a copy of the Handbook for reference purposes. CARRIED."

Letter from Mary-Jo Bathe, Coordinator, Community Physician Recruitment & Retention dated November 11, 2008 RE: Requesting Support of Family Doctor Week in Canada during the Week of November 24th to the 29th, 2008.

Moved by Councillor Jeninga, seconded by Councillor Bennis;
Resolution #2008-811

"Be it resolved that the Council of the Township of Alnwick/Haldimand support the Family Doctor Week in Canada from November 24th to November 29th, 2008. CARRIED."

Letter from Mr. R. Fowler, Secretary, Ontario Property and Environmental Rights Alliance dated November 12, 2008 RE: Endangered Species and Municipal Drains.

Moved by Deputy Mayor McDonald, seconded by Councillor Holmes;
Resolution #2008-812

"Be it resolved that the letter from Mr. R. Fowler, Secretary, Ontario Property and Environmental Rights Alliance dated November 12, 2008 regarding endangered species and Municipal Drains and their position with respect to this matter, be supported by the Council of the Township of Alnwick/Haldimand. CARRIED."

XI. BY-LAWS – 9:36 P.M.:

By-Law No. 110-2008 - Being a by-law to enter into an Agreement with the County of Northumberland for Fire Service Protection and Risk Management Signs for the Northumberland Forest.

Moved by Deputy Mayor McDonald, seconded by Councillor Bennis;

"Be it resolved that **By-Law No. 110-2008**, being a by-law to enter into an Agreement with the County of Northumberland for the purpose of providing Fire Protection Services to the "Northumberland County Forest" by the Alnwick/Haldimand Volunteer Fire Department, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 19th, 2008. CARRIED."

By-Law No. 111-2008 - Being a by-law to Assume a parcel of Land as a Public Roadway and/or Walkway for Public use in the Hamlet of Grafton, Part 1 on Plan 39R-118890, Part of Block 60 on Plan 469.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that **By-Law No. 111-2008**, Being a by-law to Assume a parcel of Land as a Public Roadway and/or Walkway for Public use in the Hamlet of Grafton, Part 1 on Plan 39R-118890, Part of Block 60 on Plan 469 from Wieger Guerts and Susan Guerts, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 19th day of November, 2008. CARRIED."

By-Law No. 112-2008 - Being a by-law to Establish and Prescribed Fees and Charges for services provided by the Township of Alnwick/Haldimand and to provide for interest charges and penalties thereon.

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that **By-Law No. 112-2008**, being a by-law to Establish and Prescribed Fees and Charges for services provided by the Township of Alnwick/Haldimand and to provide for interest charges and penalties thereon, be deferred this 19th day of November, 2008. CARRIED."

By-Law No. 113-2008 - Being a by-law to Sign and Execute an Agreement between the Ontario Trillium Foundation and the Township of Alnwick/Haldimand for the Roseneath Agricultural Society for the installation of an outdoor Playground.

Moved by Councillor Jeninga, seconded by Councillor Bennis;

"Be it resolved that **By-Law No. 113-2008**, being a by-law to Sign and Execute an Agreement between the Ontario Trillium Foundation and the Township of Alnwick/Haldimand for the Roseneath Agricultural Society for the installation of an outdoor Playground, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 19th day of November, 2008. CARRIED."

XII. NEW BUSINESS – 9:40 P.M.:

Human Resources Consultant Review:

Moved by Councillor Jeninga, seconded by Councillor Holmes;

"Be it resolved that the Clerk/Administrator, Terrence Korotki obtain clarification from the Ministry of Municipal Affairs and/or a legal opinion with respect to the Request for Proposal for the Pay Equity/Job Evaluations Review. CARRIED."

Letter from Carol Dempsey, CEO Alnwick/Haldimand Public Library Board:

Moved by Deputy Mayor McDonald, seconded by Councillor Bennis;

"Be it resolved that the Council of the Township of Alnwick/Haldimand incorporate the Alnwick/Haldimand Public Library Board as part of the Pay Equity analysis through the Human Resources Consulting firm upon approval and acceptance of such consulting firm; and further that the quotation for the inclusion of the Alnwick/Haldimand Public Library Board be included in their 2009 Budget for discussion and consideration. CARRIED."

XIII. BUSINESS FROM COUNCILLORS – 10:00 P.M.:

Councillor Jeninga:

Councillor Jeninga requested that the Monthly Fire Chiefs Meetings be recorded as Minutes and forwarded to Council for inclusion on the Agenda for review, discuss and decision; and further that they be posted at each of the three fire stations on the bulletin boards for perusal by firefighters.

Councillor Jeninga is also requesting that the Minutes of the Physician Recruitment Meetings be forwarded to the Township of Alnwick/Haldimand for inclusion on a future agenda for discussion.

Councillor Bennis:

Councillor Bennis noted to Council that there is an error in the Capital portion of the Fire Department Budget as submitted by Fire Chief David Wright and noted that it would be corrected for the next Municipal Budget Meeting.

Councillor Ritchie:

Councillor Ritchie requested that the Clerk/Administrator forward a letter to the Northumberland Art Gallery to formerly withdraw our Council representation from the Art Gallery of Northumberland Board of Management due to conflicting schedules with respect to regular Municipal Council Sessions.

Councillor Holmes:

Councillor Holmes noted that the flat portion of the roof of the Alnwick Civic Centre is leaking and requested that Mike Godin, CBO/MBEO contact him by telephone to advise what action will be taken to repair the roof.

Councillor Holmes requested that a Request for quotation be prepared for the auditing purposes of the Municipality for the year 2009.

Moved by Councillor Holmes, seconded by Councillor Ritchie;

“Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Clerk/Administrator, Terrence Korotki to initiate the process to prepare a tender package for interested Accounting Firms/organization to complete the auditing services for the Corporation of the township for the fiscal year of 2009.

CARRIED.”

XIV. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY – 9:45 P.M.

There were no questions or concerns from the press, public or gallery.

CONFIRMING BY-LAW – 10:20 P.M.:

By-Law No. 114-2008 - Being a by-law to confirm the proceedings of the Regular Council Session held on Wednesday, November 19th, 2008 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Jeninga, seconded by Deputy Mayor McDonald;

“Be it resolved that **By-Law No. 114-2008**, being a by-law to confirm the proceedings of the Regular Council session held on Wednesday, November 19th, 2008 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 19th day of November, 2008.
CARRIED.”

XIV. ADJOURNMENT – 10:25 P.M.:

Moved by Councillor Holmes, seconded by Councillor Bennis;
Resolution #2008-813

"Be it resolved that the Regular Council Session held on November 19th, 2008, be
adjourned at 10:25 p.m. CARRIED."

MAYOR, WILLIAM FINLEY

CLERK/ADMINISTRATOR,
TERRENCE KOROTKI