

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
REGULAR MINUTES OF WEDNESDAY, OCTOBER 15TH, 2008 – 7:00 P.M.**

Council met in Regular Session on Wednesday, October 15th, 2008 at 7:00 p.m. in the Council Chambers at the satellite office at the Alnwick Civic Centre with Mayor William Finley presiding.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Walter Broegelmann
Bill Holmes
Art Jeninga
Cathie Ritchie

Staff Present: Robin van de Moosdyk, Deputy Clerk

Others Present: Betty Carruthers, resident

I. CALL TO ORDER

Mayor Finley called the meeting to order at 7:03 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no disclosures of pecuniary interest at this time.

III. APPROVAL OF AGENDA AS CIRCULATED – 7:03 P.M.:

Moved by Councillor Broegelmann, seconded by Councillor Jeninga;
Resolution #2008-719

"Be it resolved that the Agenda as circulated for the Regular Session of the Council of the Township of Alnwick/Haldimand of Wednesday, October 15th, 2008, be approved. CARRIED."

IV. CAM WARD, PUBLIC WORKS SUPERINTENDENT – 7:04 P.M.

Interoffice Memorandum from Bernadette Murray, Administrative Assistant, Grafton dated September 30, 2008 RE: Investigation into possible financial funding and the requirements and provisions from Transport Canada for Upgrading of Railway Crossings in the municipality.

NOTE: The Clerk/Administrator and Public Works Superintendent will be attending a workshop with respect to possible funding initiatives for Railway Crossings as well, further update may be require prior to Council's review and decision pertaining to proceedings with a funding initiative.

Councillor Broegelmann requested that the Public Works Superintendent, Cam Ward investigate and complete the repairs required to the walkway between the Roseneath Fire Station to the Public School as it is in very poor condition. Mr. Ward also noted that the drainage ditch is in need of some repair as well, so they will complete this work all at the same time.

Councillor Bennis reiterated his concerns with respect to a residential driveway entrance on Hoskin Road, which is becoming an extreme safety issue. Mr. Ward, Public Works Superintendent stated that a berm off to each side of the driveway may alleviate some of the drainage issues at this location.

Moved by Councillor Ritchie, seconded by Councillor Broegelmann;
Resolution #2008-719

"Be it resolved that the Council approve the attendance of Mr. Terrence Korotki, Clerk/Administrator and Mr. Ward, Public Works Superintendent at the Railway Funding Initiative Workshop to be held at the Cobourg Best Western and Conference Centre on Thursday, October 29, 2008. CARRIED."

Deputy Mayor McDonald suggested that a steel girder and possibly additional signage be installed on Macklin Road at the extreme "S" curve to notify vehicular traffic travelling north bound on Macklin Road. Mr. Ward advised that he would contact the resident living immediately to the north of the curve to discuss this issue.

Moved by Deputy Mayor McDonald, seconded by Councillor Broegelmann;
Resolution #2008-720

"Be it resolved that the Public Works Superintendent, Cam Ward contact the adjacent land owner directly to the north of the "S" curve on Macklin Road to discuss the proposal; and further that if the resident is in agreement with the proposed work, the Public Works Department is approved to proceed with the installation of the steel girder and signage, if required. CARRIED."

Letter from Canadian National Railway dated September 24, 2008 RE: Second Train Warning – Safety Sign.

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-721

"Be it resolved that the letter from Canadian National Railway dated September 24, 2008 regarding the Second Train Warning – Safety Sign, be received and filed. CARRIED."

V. MIKE GODIN, C.B.O., BUILDING DEPARTMENT- 7:27 P.M.

Mr. Godin was not in attendance at this meeting.

It was strongly suggested by Councillor Ritchie, and concurred by all Council Members, that Mr. Godin attend all required Council meetings, other than when on vacation or away from work due to an illness.

The following issues were brought forward, by Council Member for further investigation by Mr. Godin, and to provide a written status update report:

- Debris/garbage issue in the Hamlet of Roseneath
- Gillespie Property – It was suggested that all members of Council attend the site and that a resolution be brought forward for further action regarding this matter at the next Council session.
- Parker Drive issue
- Bourginion Property issues
- Roof Leak at the Alnwick Civic Centre – Councillor Holmes and Mr. Godin to work conjunctively on this matter for a positive solution.

Moved by Councillor Broegelmann, seconded by Councillor Jeninga;
Resolution #2008-722

"Be it resolved that the Council of the Township of Alnwick/Haldimand approve Councillor Holmes to work with Mr. Godin to investigate the best possible solution to correct the leaks in the roof at the Alnwick Civic Centre and to have these works completed. CARRIED."

VI. FINANCIAL ACCOUNTS -7:40 P.M.:

Financial Accounts – Voucher #47:

Moved by Councillor Jeninga, seconded by Councillor Ritchie;
Resolution #2008-723

“Be it resolved that the Financial Accounts – Voucher #47, be approved as follows:

Voucher # 47

General	in the amount	\$ 115,992.96
Public Works	in the amount	\$ 44,418.59
Fire Dept	in the amount	<u>\$ 3,676.66</u>
TOTAL		<u>\$ 164,088.21</u>

CARRIED.”

Memo from Beth Vosbough, Municipal Treasurer dated October 10, 2008 RE: Establishment of Brokerage Account to accept Stock Donation.

Moved by Councillor Bennis, seconded by Councillor Holmes;
Resolution #2008-724

“Be it resolved that the Council of the Township of Alnwick/Haldimand approve and permit the Municipal Treasurer, Mrs. Beth Vosbough to establish a Brokerage Account on behalf of the Corporation of the Township of Alnwick/Haldimand in order to permit the acceptance of a “Stock” donation.

CARRIED.”

Memo from Kathy Moran, PSAB Co-ordinator dated October 10, 2008 RE: PSAB Update and Treasury Software Package Update.

Moved by Councillor Broegelmann, seconded by Councillor Bennis;
Resolution #2008-725

“Be it resolved that the memorandum from Kathy Moran, PSAB Coordinator/Accounting Clerk dated October 10, 2008 providing a PSAB update and Treasury Software Package Update, be accepted, received and filed.

CARRIED.”

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-726

“Be it resolved that sufficient time be allocated to the Treasury Staff in order to conduct and complete the appropriate training necessary for the implementation of the Diamond Software Package for the Treasury Department; and further that a training schedule be compiled and submitted to Council on October 22, 2008 with the intent that the trainings be scheduled in half day increments; and further that sufficient and appropriate temporary staff be confirmed as required to ensure fluent office operation during the training periods. CARRIED.”

Break 7:55 p.m. to 8:10 p.m.

Mr. Mike Browning, resident, arrived at the meeting at 8:07 p.m.

VII. APPROVAL OF MINUTES- 8:11 P.M.:

Regular Council Meeting Minutes of September 17, 2008

Moved by Councillor Bennis, seconded by Councillor Broegelmann;
Resolution #2008-727

"Be it resolved that the Minutes of the Regular Council Session held on September 17, 2008, be adopted. CARRIED."

VIII. COMMITTEE REPORTS – 8:18 P.M.:

Haldimand Memorial Arena and Park Board meeting Minutes of September 18, 2008.

Moved by Councillor Jeninga, seconded by Deputy Mayor McDonald;
Resolution #2008-728

"Be it resolved that the Minutes of the Haldimand Memorial Arena and Park Board meeting of September 18, 2008, be approved. CARRIED."

Email from Donna Smith, Heritage Alnwick/Haldimand dated October 5, 2008
RE: Proposed work projects for the year 2009.

Moved by Councillor Jeninga, seconded by Deputy Mayor McDonald;
Resolution #2008-729

"Be it resolved that the email from Donna Smith, Heritage Alnwick/Haldimand dated October 5, 2008 regarding proposed work projects for the year 2009, be referred to the 2009 Municipal Budget deliberations; and further that Ms. Smith be advised of this action taken with request to Heritage Alnwick/Haldimand's request. CARRIED."

IX. COMMUNICATION (COUNCIL ACTION) –8:22 P.M.:

Letter from the Town of Hanover dated September 29, 2008 RE: Request for support of their resolution pertaining to Fairness for Ontario and Investment in Communities.

Moved by Councillor Holmes, seconded by Councillor Broegelmann;
Resolution #2008-730

"Be it resolved that the Council of the Township of Alnwick/Haldimand support the Resolution of the Town of Hanover pertaining to Fairness for Ontario and Investment in Communities; and further that a copy of this resolution be forwarded to the Premier of Ontario, Dalton McQuinty, Mr. Lou Rinaldi, M.P.P., Northumberland and the Town of Hanover. CARRIED."

Letter from the Waterfront Trail dated October 7, 2008 RE: Waterfront Investment Program – Phase II – Closing the Gaps.

Moved by Councillor Holmes, seconded by Councillor Jeninga;
Resolution #2008-731

"Be it resolved that the letter from the Waterfront Trail dated October 7, 2008 regarding the Waterfront Investment Program – Phase II – Closing the Gaps, be received and filed. CARRIED."

Letter from the Waterfront Regeneration Trust dated October 8, 2008 RE: Waterfront Trail – Collaboration Communications and Promotions Program 2008-2010.

Moved by Councillor Jeninga, seconded by Councillor Broegelmann;
Resolution #2008-732

“Be it resolved that the letter from the Waterfront Regeneration Trust dated October 8, 2008 regarding the Waterfront Trail Collaboration Communications and Promotions Program for 2008 to 2010, be referred to the 2009 Municipal Budget deliberations for Council consideration. CARRIED.”

Letter from the Ministry of Agriculture, Food and Rural Affairs dated September 23, 2008 RE: Premier’s Award for Agri-Food Innovation Excellence.

Moved by Councillor Bennis, seconded by Councillor Jeninga;
Resolution #2008-733

“Be it resolved that the letter from the Ministry of Agriculture, Food and Rural Affairs dated September 23, 2008 providing an information package and nomination form for the Premier’s Award for Agri-Food Innovation Excellence, be referred to the Northumberland Federation of Agriculture for their review, consideration and further action. CARRIED.”

Invitation from the Northumberland Hills Hospital Foundation to attend their Open House featuring Inpatient/Outpatient Rehabilitation Services on Wednesday, October 22, 2008 at 4:00 p.m.

Moved by Councillor Jeninga, seconded by Councillor Broegelmann;
Resolution #2008-734

“Be it resolved that the invitation from the Northumberland Hills Hospital Foundation to attend their Open House featuring Inpatient/Outpatient Rehabilitation Services on Wednesday, October 22, 2008 at 4:00 p.m., be received and filed and posted at both offices and on the municipal website. CARRIED.”

Letter from Rev. Phyllis Dietrich, Minister, Castleton Grafton United Church Pastoral Church and Bev Silk, Co-ordinator of the 100 Mile Diet Event 2008.

Moved by Councillor Holmes, seconded by Councillor Broegelmann;
Resolution #2008-735

“Be it resolved that the Letter of thanks from Rev. Phyllis Dietrich, Minister, Castleton Grafton United Church Pastoral Church and Bev Silk, Co-ordinator of the 100 Mile Diet Event 2008, be received and filed. CARRIED.”

Emails from Mr. Doug Higgins dated September 24, 2008 RE: Idling Policy.

Moved by Deputy Mayor McDonald, seconded by Councillor Holmes;
Resolution #2008-736

“Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Municipal Clerk/Administrator, Terrence Korotki, to prepare a memo to the pertinent Departments to reaffirm the ill effects of excessive idling of municipal vehicles and request that common sense and consideration be given by all staff with respect to vehicle idling; and further that Mr. Higgins be provided a copy of this memorandum. CARRIED.”

X. BY-LAWS – 8:29 P.M.:

There are no by-laws at this time.

XI. NEW BUSINESS – 8:29 P.M.:

There is no new business to bring forward at this time.

XII. BUSINESS FROM COUNCILLORS – 8:29 P.M.:

Councillor Jeninga:

Councillor Jeninga provided a brief overview of a situation in which one Committee of Council had to pay for rental fees to conduct a meeting to another Committee of Council and requested that a notice of request be forwarded to all Community Centres, boards and committee asking that Committees give consideration to waiving of rental fees for other municipal Committees/Boards of Council.

Moved by Councillor Ritchie, seconded by Councillor Bennis
Resolution #2008-737

“Be it resolved that the Council of the Township of Alnwick/Haldimand approve the payment of the \$40.00 rental fee to the Fenella Community Centre Committee for the rental of the Roseneath Recreation Committee Meeting; and further that a memo be circulated to all Committees/Board etc. to advise and direct that all rental fees in order to conduct their monthly or bi-monthly meeting, for any other Municipal Committee and/or Board, the invoice shall be forwarded to the Municipal Office for payment. MOTION RESCINDED.”

Moved by Deputy Mayor McDonald, seconded by Councillor Holmes;
Resolution #2008-738

“Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Municipal Treasurer to forward a cheque in the amount of \$40.00 to the Fenella Community Centre Board to cover the cost of the rental fee for the Roseneath Recreation Committee. CARRIED.”

Councillor Bennis

Councillor Bennis noted that the Grafton Community Centre Harvest Festival is scheduled for October 18, 2008 commencing at 11:00 a.m. to 2:30 p.m.

Councillor Bennis noted that there is a situation with a young individual in the Centreton area who has been denied the opportunity to play on the Cobourg All Star Hockey Team even though there is no All Star Team in his home area of Grafton. The Grafton League has signed a release for this young individual to play in the neighbouring municipality. However, the neighbouring municipality has denied this privilege. Councillor Ritchie stated that there is an appeal process which has to be conducted in order to resolve the situation. Councillor Bennis stated that this process has been started.

Councillor Ritchie:

Councillor Ritchie asked if a calculation of the Heritage Pamphlets remaining at the Township Office could be completed in order for her to convey this information to the Committee.

Councillor Ritchie asked Councillor Holmes and Broegelmann if they knew of anyone in the northern area of the township that would like to be a volunteer on the Heritage Committee as there is no representative from this area on the Committee at this time.

XIII. QUESTIONS FROM THE PRESS/PUBLIC/GALLERY – 8:50 P.M.

Mrs. Carruthers asked if consideration had been given to copying all reference material front to back continuously for the agenda material and was advised that this has been done in the past, however it can get very confusing.

Mrs. Carruthers asked if Council had received a letter from the Nature Conservancy with respect to a meeting taking place in Alderville pertaining to the Savannah/Tall Grass Prairie Grass. Councillor Ritchie advised that this notice was provided to Council in their individual mail boxes approximately one week ago.

MOTION TO ADJOURN TO IN CAMERA SESSION – 8:52 P.M.

Moved by Councillor Broegelmann, seconded by Councillor Jeninga;
Resolution #2008-739

“Be it resolved that the Council of the Township of Alnwick/Haldimand adjourn to In Camera Session in accordance with Section 239(2)(b)(d) of the Municipal Act 2001, at 8:52 p.m. CARRIED.”

Human Resources Issues, proposed contractual agreement, Policies and Procedures.

Moved by Councillor Ritchie, seconded by Councillor Jeninga;
Resolution #2008-740

“Be it resolved that the Clerk/Administrator be directed to prepare and post internally the Temporary Tax Collector and Temporary Receptionist Clerical positions, including job descriptions in order for these two positions to have a commencement and start date of on or before December 1, 2008. CARRIED.”

Do advertisement and post in house –review the present job description
Job Description for PSAB/Receptionist/Clerical

MOTION TO RECONVENE TO REGULAR SESSION – 9:19 P.M.

Moved by Councillor Jeninga, seconded by Councillor Holmes;
Resolution #2008-741

“Be it resolved that the Council of the Township of Alnwick/Haldimand reconvene to Regular Session at 9:19 p.m. CARRIED.”

CONFIRMING BY-LAW – 9:22 P.M.:

By-Law No. 98-2008 - Being a by-law to confirm the proceedings of the Regular Council Session held on October 15th, 2008 of the Council of the Township of Alnwick/Haldimand.

Moved by Deputy Mayor McDonald, seconded by Councillor Holmes;

“Be it resolved that **By-Law No. 98-2008**, being a by-law to confirm the proceedings of the Regular Council session held on Wednesday, October 15th, 2008 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 15th day of October, 2008. CARRIED.”

XIV. ADJOURNMENT – 9:22 P.M.:

Moved by Councillor Bennis, seconded by Councillor Holmes;
Resolution #2008-742

“Be it resolved that the Regular Council Session held on Wednesday, October
15th, 2008, be adjourned at 9:22 p.m. CARRIED.”

MAYOR, WILLIAM FINLEY

DEPUTY CLERK, ROBIN VAN DE MOOSDYK