

**THE CORPORATION OF THE TOWNSHIP OF ALNWICK/HALDIMAND
SPECIAL MEETING MINUTES OF FRIDAY, JUNE 13th, 2008 – 1:00 P.M.**

Council met in Special Session on Friday, June 13th, 2008 at 1:00 p.m. in the Council Chambers at the satellite office at the Alnwick Civic Centre with Mayor William Finley presiding.

The purpose of this meeting is to permit sufficient time to discuss and review the issues and concerns pertaining to the Cemetery Boards within the Municipality, as well as, to review the County Policing Study, as it would pertain to Alnwick/Haldimand Township.

Members Present: Mayor William Finley
Deputy Mayor Dalton McDonald
Councillors: Raymond Bennis
Walter Broegelmann
Bill Holmes
Art Jeninga
Cathie Ritchie

Staff Present: Terrence Korotki

Others Present: Gretchen Harris, resident
Dennis Zezula, resident
Barry King, resident

I. CALL TO ORDER

Mayor Finley called the meeting to order at 12:53 p.m.

II. DISCLOSURES OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no pecuniary interests or general nature thereof.

III. APPROVAL OF AGENDA AS CIRCULATED

Moved by Councillor Broegelmann, seconded by Councillor Holmes;

"Be it resolved that the Agenda as circulated for the Special Session of the Council of the Township of Alnwick/Haldimand of Friday, June 13, 2008, be approved. CARRIED."

IV. REVIEW - NOTES/COMMENTS/CONCERNS RE: CEMETERIES 12:55 P.M.

Councillor Ritchie inquired as to why all Council was not invited to the meeting which was held on Friday, June 6th, 2008 at the Municipal Office in Grafton and requested it to be noted in the Minutes that she objects to these Minutes as presented to Council for review.

Mayor Finley commented that the purpose of the June 6th meeting was to try and obtain information from various Members of Cemetery Boards which are situated in the north portion of the Township of Alnwick/Haldimand.

Mayor Finley commented that he had been contacted by telephone by a resident of the municipality, requesting a meeting to discuss various issues and matters in respect to the transferring of operations in respect to various cemeteries in the Township.

Councillor Jeninga commented that he objects to the process in which this meeting was arranged and held and requested that this be noted in the Minutes.

Councillor Bennis noted, there needs to be an outline of the responsibilities of the Township of Alnwick/Haldimand, a break-down with respect to the monetary and time factors relating to the transferring of cemeteries.

Councillor Bennis questioned if the municipality was going to be assuming these three cemeteries, that being Centenary, Bethesda (North), and Bethany (Macklin), or not, as there has been no formal decision made by Council to his knowledge.

Councillor Holmes asked if the Members of the Township of Alnwick/Haldimand Council are in agreement to take over these cemeteries.

Councillor Bennis inquired, as to the liabilities for the Township of Alnwick/Haldimand concerning the assumption of the operations pertaining to these three cemeteries.

Mayor Finley requested that Council members initiate a motion to investigate the assumption and ownership of these three cemeteries that have been noted.

Moved by Councillor Jeninga, seconded by Councillor Broegelmann;

"Be it resolved that the Council Township of Alnwick/Haldimand are in favour of proceeding, in principle, with the assumption of the three cemeteries by the Municipality, known as Centenary, Bethesda (North), and Bethany (Macklin) and working in conjunction with the members of these three cemeteries in order to confirm and provide a written process for the conveyance, assumption and governance of the said cemeteries to the Township of Alnwick/Haldimand.

CARRIED."

Councillor Ritchie inquired as to ownership of Kelly's cemetery.

Councillor Ritchie also expressed her concerns in respect to when the cemeteries are transferred, how and who would be in charge of the administration and operations of the cemeteries. It was noted that the Municipal staff is already overloaded with work requirements and deadlines.

Councillor Ritchie inquired as to the reason or reasons the Municipality is presently paying \$5,800.00 for insurance in respect to cemeteries.

V. BY-LAWS

By-Law No. 58-2008 - Being a by-law to assume lands for Road Widening purposes located in Part of Lots 1 and 2, Concession and more particularly described as Part 1 in Part of Lot 1, Concession 2 and Parts 2 and 3 in Lot 2, Concession 2 on Registered Plan 39R-11329.

Moved by Councillor Holmes, seconded by Councillor Bennis;

"Be it resolved that **By-Law No. 58-2008**, being a by-law to assume lands for Road Widening purposes located in Part of Lots 1 and 2, Concession and more particularly described as Part 1 in Part of Lot 1, Concession 2 and Parts 2 and 3 in Lot 2, Concession 2 on Registered Plan 39R-11329, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 13th day of June, 2008.

CARRIED."

By-Law No. 59-2008 - Being a by-law to authorize the signing and execution of an Agreement with Mr. Roger Doidge, Part Lot 2, Concession 2 for the purposes of conveying and upgrading.

Moved by Councillor Bennis, seconded by Deputy Mayor Dalton McDonald;

"Be it resolved that **By-Law No. 59-2008**, being a by-law to authorize the signing and execution of an Agreement with Mr. Roger Doidge, Part Lot 2, Concession 2 for the purposes of conveying and upgrading, be given a FIRST, SECOND and THIRD READING and FINALLY PASSED this 13th day of June, 2008.
CARRIED."

VI. NEW BUSINESS – 1:45 P.M. :

Clerk/Administrator, Terrence Korotki advised that Mr. Bob Clark of Clark Consulting Services in respect to McQuillan Subdivision has brought to his attention that the existing hydrologist, Mr. Leon Bryck is requesting Council's permission to retain another hydrologist to oversee the peer review in respect to the hydrology aspect of this planning proposal.

It was the general consensus of Council to discuss this matter with the representatives of the McQuillan Subdivision at a Special Meeting, which is to be held on Friday, June 20th, 2008.

Public Works Department RE: Vehicle (Pick-up)

Councillor Jeninga stated that he has discussed this issue with the Public Works Foreman, Shawn McBride with respect to the advantages and disadvantages of purchasing a new pick-up truck versus purchasing a used pick-up truck.

Councillor Bennis inquired as to the status concerning Oak Heights Winery proposal. Clerk/Administrator, Terrence Korotki advised that the planning consultant that has been retained by the Owner of the Winery, is working with the hydrologist, who has been overwhelmed with projects at this time. However, they are proceeding slowly in order to complete this report pertaining to this planning proposal.

Issue: Russ Cemetery

Councillor Bennis noted that it has been brought to his attention that signage has been installed on private property abiding the rest of the cemetery noting that individuals would be liable for prosecution in respect to trespassing. Councillor Bennis inquired as to what is the liability in respect to these signs that have been posted on private property. Councillor Bennis is requesting that this private property owner remove the signage as to the interpretation in reading the notice in respect to people attending Russ Cemetery.

Moved by Councillor Bennis, seconded by Councillor Broegelmann;

"Be it resolved that the Council of the Township of Alnwick/Haldimand instruct the Clerk/Administrator, Terrence Korotki to prepare a letter to the adjacent landowner, requesting that the existing signage adjacent to Municipal property known as Russ Cemetery be removed.
CARRIED."

Mayor Finley inquired as to the installation date of new trees in the Hamlet of Grafton, which are to be installed by the Public Works Department will be installing the new trees.

Mayor Finley requested that the PSAB Coordinator, Kathy Moran provide a written report outlining the status concerning the legislative requirements pertaining to PSAB and provide a flowchart illustrating the present status of the process and the remaining steps that need to be completed in facilitating this program.

Mayor Finley advised that he had volunteered his time to supply the bottle water for the Waterfront Trail Bicycle Tour that was held on Monday July 7th, 2008.

Wicklows Beach Boat Launch Facility RE: Flower Beds

Mayor Finley advised that he and a friend are willing to clean, prepare and plant flowers at the base of the Wicklows Beach Boat Launch Facility sign and requested Council's permission to receive approximately \$15.00 towards the purchasing of flowers for this site.

Moved by Councillor Broegelmann, seconded by Councillor Holmes;

"Be it resolved that Mayor Finley be permitted to receive \$15.00 from petty cash to assist in the purchasing of flowers which he and a friend will be installing at the base of the Wicklows Beach Boat Launch Facility sign. CARRIED."

Draft Letter to Pinnacle Park Board Representatives:

Moved by Councillor Jeninga, seconded by Deputy Mayor McDonald;

"Be it resolved that the draft letter to Pinnacle Park Board Representatives be approved with two minor corrections, and forwarded by regular mail. CARRIED."

Letter received from the Ministry of Municipal Affairs and Housing RE: No Funding available to recover costs incurred during the National Day of Action in 2007.

Moved by Councillor Jeninga, seconded by Councillor Broegelmann;

"Be it resolved that the letter from the Ministry of Municipal Affairs and Housing advising Council that there is no funding to provided to cover the costs incurred by the Alnwick/Haldimand Fire Department during the National Day of Action in the year 2007, be received for information and deferred for discussion at the Special meeting to be held with the Minister of Aboriginal and Northern Affairs and Rick Norlock, M.P., Northumberland. CARRIED."

Email received from Mia Frankl, County of Northumberland RE: Road Allowances with the County of Northumberland Forest

Moved by Councillor Broegelmann, seconded by Councillor Jeninga;

"Be it resolved that the Council of the Township of Alnwick/Haldimand direct the Clerk/Administrator, Terrence Korotki prepare and send a letter of request to Mia Frankl, which illustrates the existing road allowances within the County of Northumberland Forest and which road allowances they wish to utilize. CARRIED."

Fire Equipment Servicing:

Moved by Deputy Mayor McDonald, seconded by Councillor Broegelmann;

"Be it resolved that subsequent to the overall inspection of the Requests for Quotations for Fire Equipment Servicing for the Township of Alnwick/Haldimand, the following are the actual corrected annual totals for each company as submitted:

Edward's Sprinkler	\$1,984.50
Redi Fire Prevention	\$2,047.50
Mallory's Fire Service	\$2,433.00;

AND FURTHER THAT Redi Fire has quoted prices on an as required basis and by doing so, during an inspection there are replacement items, which would bring the cost for individual replacements items considerably lower, in turn bringing the overall quotation to the lowest price and that until such time as the Annual Inspection and Testing occurs, it is not known what equipment will require replacement to meet Fire Code requirements, NFPA requirements, failure upon testing, expire dates, etc;

AND FURTHER THAT the Fire Equipment Servicing Request for Quotation for 2008-2010, as submitted by Redi Fire Prevention in the total annual amount of \$2,678.41, be accepted. CARRIED."

Councillor Jeninga departed from the Council Chambers at 2:00 p.m.

Wicklow Memorial Gardens

Mayor Finley noted that the intention is to have a one-day dedication at the Wicklow Baptist Church and requested Council's approval in respect to any expenditures in relation to juice or drinks to be provided to those in attendance for the annual dedication.

Mayor Finley noted that the most recent storm has demolished the canopy of the portable platform that had been constructed through donations of Trans-Canada Pipelines at the Vernonville Community Centre, under direction of Mayor Finley and volunteers who assisted in installing and fabricating the portable platform. Mayor Finley noted that it is in terrible shape and he is having a contractor assess the viability of restoring the portable platform.

Mayor Finley advised of the Golden Beach Resort Car and Show Shine Show, which is going to be held on Sunday, June 22nd, 2008. Mayor Finley also noted that it's his understanding that Hydro One will be turning the hydro supply off during the Golden Beach Resort Car and Show Shine Show. Mayor Finley and others are working to change the date of the temporary hydro shut down due to the marketing and preparation that has been done to facilitate the Car and Show Shine Show through Golden Beach Resort and the Volunteer Firefighters in Station 3 (Roseneath).

Break at 2:14 p.m.-2:25 p.m.

VII. COUNTY POLICING STUDY REVIEW- 2:25 P.M.

Others Present: Bill Pyatt CAO, County of Northumberland
Rod Case, Ontario Provincial Police, Orillia Headquarters
Eric Cheong, Staff Sergeant
Doug Borton, O.P.P. Inspector
Jack Watkins, Consultant

Mr. Bill Pyatt provided a power point presentation until 2:54 p.m., of which consisted of nine written pages.

Mr. Bill Pyatt noted that he would accept questions at this time - 2:55 p.m.

Councillor Broegelmann inquired as to the length of contract. Inspector, Doug Borton advised that the contract is based on a 5 year duration. Councillor Broegelmann inquired as to whether there would be an increase in the price after 5 years. Inspector Borton said the contract is based on the calls for services, which depends on the workload for the Ontario Provincial Personnel to respond within the County of Northumberland.

Councillor Ritchie asked if the County could lose officers if the calls for services were reduced. Mr. Rod Case stated there could be less police officers. However, the contract provisions and arrangements are dependent on the level of service decided upon by the County of Northumberland.

Councillor Broegelmann asked what is required to obtain approval of the County-Wide Provincial Police Servicing Program. Mr. Bill Pyatt advised that ratification requires the majority votes of the County of Northumberland Council.

Deputy Mayor McDonald inquired as to approvals of any subsequent contracts, and asked if they would be approved by the County of Northumberland Council. Mr. Rod Case confirmed that this was correct. Deputy Mayor McDonald noted that should this presently proposed service contract be approved, would that mean the local municipality would lose their Police Services Boards.

Inspector Borton acknowledged the existing program would be discontinued. However, with the new contract with the Ontario Provincial Police in respect to police servicing, for example, in Wellington County, of which is similar in nature to the County of Northumberland, has seven mayors and with the seven municipalities in that County there is one Police Services Board. Inspector Borton noted that the Inspector of that detachment attends all Councils in respect to meetings. However, the Inspectors attendance depends on each of the individual Municipal Council's request, but usually twice a year.

Inspector Borton noted that on a quarterly basis the Ontario Provincial Police representatives attend the County of Wellington Council meeting. Inspector Borton noted that the County Councillors are provided the same information as is presented to the existing Police Services Boards in the County of Northumberland.

Deputy Mayor McDonald discussed the altering ATV issue in the County of Northumberland, mainly in the County of Northumberland Forest. Deputy Mayor McDonald commented that this Municipality does not want altering ATV enforcement deemed as an enhancement under the contract, but as a regular service for the Ontario Provincial Police, it should be facilitated throughout the County of Northumberland.

Inspector Borton noted that the County force is under the jurisdiction of the County of Northumberland and also explained the existing program that is occurring in respect to the purchasing of two new all terrain vehicles with a trailer, which will allow Ontario Provincial Police personnel to enforce provincial legislation in respect to off-road vehicles, and noted that the Ontario Provincial Police are presently being trained for ATV enforcement. Inspector Borton also noted that the Ontario Provincial Police plan, is to be released next week and noted the intentions of the local detachment as to the first year of the three year business plan to facilitate police services in the County of Northumberland.

Councillor Bennis clarified, that should this contract be ratified, the local Municipalities would lose their existing Police Services Boards, and stated, that due to the existing legislation under the Police Services Act, that it is possible the Township of Alnwick/Haldimand may not have a representative on a new five member Police Services Board. Councillor Bennis also noted, the civilian data entry cost has increased by approximately 20 to 25%.

Inspector Borton advised that he agrees with this concept of utilizing civilians for data entry instead of police officer, who, instead of being in an office completing administration work, can be utilized in the field in respect to patrolling public highways and addressing important issues throughout the County of Northumberland.

Councillor Benns noted that people have approached him stating that we will lose our competition, mainly the existing police forces in the Town of Cobourg and the Town of Port Hope. Mr. Rod Case noted that the Ontario Provincial Police need to meet the Provincial Adequacy Standards in respect to policing services and commented that "front line policing is front line policing."

Councillor Holmes noted that the yearly grants from the Province of Ontario does not guarantee, in respect to what has been presented, as to revenues or grants generated to offset Ontario Provincial Police operational expenditures. Councillor Holmes noted that there would be only one Police Services Board for the County of Northumberland and that local municipalities would have no direct involvement due to the fact that there would be one Police Services Board for the whole County of Northumberland. Councillor Holmes commented that the data entry account illustrates the expenditure \$250,000.00 for five (5) data entry positions. However, he noted, there are other expenditures which need to be recognized that being hydro, computers, benefits, salaries, which have an overall impact on the total costing in utilizing data entry personnel.

Councillor Holmes commented, should this program be ratified by the Members of the County of Northumberland Council, the local Police Services Board will be eliminated and the personal touch will be gone, in his opinion. Councillor Holmes also noted there will be an increase in the workload in respect to administration for the County of Northumberland staff.

Mayor Finley requested clarification pertaining to external communications as to what is more economical for policing services, that being a County-Wide dispatch system or utilizing private dispatch system, which utilize the various providers in the County of Northumberland in respect to individual municipalities. Mayor Finley also discussed the County of Northumberland Forest and the impact of police services in respect to fringe areas concerning ATV patrols, which impacts the Township Roads (McDonald Road, Beagle Club Road). Mayor Finley inquired as to the feasibility to have additional ATV surveillance in these fringe areas leading to the County of Northumberland Forest.

Councillor Holmes departed from the Council Chambers at 3:35 p.m.

Mayor Finley also discussed the role of the Police Services Board should the Ontario Provincial Police attain this servicing contract for the County of Northumberland. Mayor Finley noted five municipalities may not be represented on the Police Services Board should this program be ratified by the County of Northumberland Council. Inspector Borton noted that the County of Northumberland Police Services Board would consist either of the first officer being the Warden, being a member of the Police Services Board or choosing to have County Councillors representation on the Police Services Board, as well as, two public appointees which are appointed through the Ministry. This would make up the composition of the Board.

Mayor Finley noted that positions should be rotated over a period of time in one or two year intervals. The other component Mayor Finley there would be additional work for County of Northumberland administration department, which should be identified as a line item during the County budget process and all costs should be denoted for administrating this program.

Mr. Jack Watkins acknowledged that they have illustrated expenditures in the policing study of \$20,000 to offset the cost of operating a County-Wide Police Services Board. Mr. Watkins noted the County of Wellington actual expenditures in 2007 were approximately \$11,000 to \$12,000 to administrate their local Police Services Board.

Deputy Mayor McDonald commented the chairperson position on the Alnwick/Haldimand Police Services Board is rotated on an annual basis.

Questions from the Gallery

The following individuals were present for the above noted component of the Special Council Meeting: Gretchen Harris, Mike Browning, Eric Zinkie, John Cullen (resident of Port Hope)

Ms. Gretchen Harris asked consultant Jack Watkins in respect to the property insurance of buildings providing Ontario Provincial Police Services, who would pay the property taxes and insurance for these facilities? Mr. Bill Pyatt commented that these variables would be addressed in a lease agreement between the County of Northumberland and the property lease holder.

Mr. Eric Zinkie of Roseneath inquired as to what is the response time for ATV complaints. Inspector Borton responded that policing response time is dependent on the location of the officer for the call of service. It is also dependent on what the officer is doing at the time of the call for service (i.e., completing patrols or involved in an investigation matter). Inspector Borton noted that it is their policy to get to the responses as soon as they can.

Mr. Mike Browning inquired as to the cost of ATV patrols and calls for services in respect to the pending decision of the Council pertaining to the implementation of this new municipal ATV by-law. Inspector Borton advised that other rural municipalities have initiated, implemented and passed a municipal by-law allowing ATV usage on municipal public highways and noted it is to the best of his knowledge these costs did not increase overtime in respect to Ontario Provincial Police enforcement.

Mr. Mike Browning inquired as to the wording selected for initial response. Inspector Borton advised that police officers will respond to a call but noted in some incidents i.e., an individual losing their wallet, would not send an officer to their place of residence to complete a written inquiry.

Mr. Eric Zinkie requested that signs be installed in Roseneath Landing subdivision illustrating "No ATV Vehicles Allowed" on the public highways within this residential subdivision. Inspector Borton advised that ATV enforcement is an educational process and the enforcement component in respect to ATVs is based upon each individual municipal Council as to their directives to the Ontario Provincial Police (O.P.P) to facilitate a program in respect to education, patrolling and enforcement for this issue.

CONFIRMING BY-LAW:

By-Law No. 60-2008 - Being a by-law to confirm the proceedings of the Special Council Session held on Friday, June 13th, 2008 of the Council of the Township of Alnwick/Haldimand.

Moved by Councillor Broegelmann, seconded by Councillor Bennis;

"Be it resolved that **By-Law No. 60-2008**, being a by-law to confirm the proceedings of the Special Council session held on Friday, June 13th, 2008 of the Council of the Township of Alnwick/Haldimand, be read a FIRST, SECOND and THIRD TIME and FINALLY PASSED this 13th day of June, 2008. CARRIED."

XIV. ADJOURNMENT

Moved by Councillor Ritchie, seconded by Councillor Broegelmann;

"Be it resolved that the Special Council Session held on Friday, June 13th, 2008, be adjourned at 4:05 p.m. CARRIED."

MAYOR, WILLIAM FINLEY

CLERK/ADMINISTRATOR, TERRENCE KOROTKI